

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, August 20, 2019 at 5:30PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Meeting Minutes

1. Open Session – Call to Order 5:40
2. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle – consulting CBO
 - c. Patricia Hunsicker – Teacher Advisor/Liaison
 - d. Jody Cornilsen – Chair, Parent Representative (June 2021)
 - e. Janina Carter – Vice Chair, parent Representative (June 2022)
 - f. Leslie Wright – Treasurer, Audit Liaison, (June 2021) **Absent**
 - g. Norm Walker – Community Representative (June 2021) **Absent**
 - h. Robert Chaplin – FRCA Liaison, Educational Representative (June 2021)
 - i. Heather Hastain – PTP Liaison, Parent Representative (June 2020)
 - j. Sam Daugherty – Community Representative (June 2021)
 - k. Monikah Niemczynowicz – Parent Representative (June 2022)
3. Celebrations / Recognitions **Air conditioning system almost fixed.**
4. Public Comments on Items NOT on the Current Meeting Agenda
5. Changes / Deletions to Current Meeting Agenda
6. Consent Calendar (10 minutes) **Motion to approve items 6A-C by Sam Daugherty, 2nd by Monikah Niemczynowicz. Ayes: Jody Cornilson, Janina Carter, Robert Chaplin, Heather Hastain. Noes: None. Absent Leslie Wright, Norm Walker**
 - a. Consider Approval of Meeting Minutes from June 18, 2019
 - b. Consider Approval of Meeting Minutes from June 27, 2019
 - c. Consider Approval of July Financials
7. Discussion/Action Calendar
 - a. Review and Consider Approval of Initial Budget and EPA Spending Plan – Lisa Speegle **Lisa Speegle acting CBO came to the meeting to answer any financial questions the public or board members had. Lisa Speegle stated that revenues have changed schools in CA. All 8590's have been removed along with 8287. (see financial records/school budget for details). REAP Grant is federally funded and we will still be receiving 8550, 8560, 8587- these are given directly to the school. (see budget for details). We must have a 40% population in enrollment to receive Title 1, could receive up to 25,000 from this, will require more paperwork and reports. Our special education encroachment cost continues to grow by about 15% each year. Continued discussion on this revealed that if FRCS wished to pursue developing our own Special Education program this would add significant workload, paperwork and reporting to file but could potentially free up anywhere from 80-100 thousand dollars in funding.**

Which in turn possibly most would be spent on implementation of an FRCS based Special Education program. Restricted funding needs to be spent or sent back this year, at the end of this educational year we will see a true deficit/excess that reflects the change in restricted funds. It was stated that the MTSS is deferred. There is continued work and research into supplementing funding in order to maintain a healthy budget at FRCS. Christa Marasco/FRCS director asked as we are re-chartering this year if we could change some of the numbers in enrollment or to show a reduction in teachers to reflect a declining enrollment plan. Lisa Speegle stated that can be done. Lisa Speegle exits the Meeting at 6:05pm. Robert Chaplin Moved to approve the Initial Budget and EPA Spending plan, Janina Carter 2nd, Ayes: Jody Cornilson, Heather Hastain, Sam Daugherty, Monikah Niemczynowicz. Noes: None. Absent Leslie Wright, Norm Walker

- a.
- b. Consider Approval of Closeout of Measure K Flooring Project Christia Marasco/FRCS Director presented that only one of two portable building sub-flooring has been replaced. The Board was asked to close this project out so that the current measure K funding could be used to finish out the field project. A motion to approve the closeout of the measure K flooring project was made by Monikah Niemczynowicz motion 2nd by Robert Chaplin, Ayes: Jody Cornilsen, Janina Carter, Heather Hastain, Sam Daugherty. Noes: None. Absent: Leslie Wright, Norm Walker.
- c. Consider Approval of Modification of Expenses for Measure K Sports Field Project Motion to approve modification of expenses for Measure K sport field made by Robert Chaplin, 2nd by Janina Carter. Ayes: Jody Cornilsen, Heather Hastain, Sam Daugherty. Noes: None. Absent: Leslie Wright, Norm Walker.
- d. Consider Approval of Measure K Project Priorities for 2019-20 School Year It was stated that it is the districts job to handle deferred maintenance since they own the main buildings and that would free FRCS up to spent measure k funding on projects to better our campus experience. There was much discussion here on how to beautify and upgrade our school. Items mentioned included Roofs for the portable buildings, sub-flooring in portables, solar project, mural on back of playground, upgrade playground equipment, here it was stated that once we receive the risk report from the insurance company that could help guide our decisions to move forward on playground equipment, it was stated maybe MR. Ball could help in that process, also replacing lawns maybe one per year was suggested. Also science lab updates, lights and sound system, sound blocks, stage etc. 7 d) tabled: The board will continue discussing priorities for measure k funding.
- e. Consider Approval of Student Handbook Christia Marasco/FRCS director is in the process of re-chartering the school and updating the language of the student handbook to contain the current language used more commonly by the state for our philosophy and verbiage. This does not change our practices at FRCS only conforming the language use since the state is now employing many of the behavioral standards and practices we already employ. Also it was mentioned there are many more training possibilities due to that fact. Bell schedule is in a fluctuated state at this time to accommodate the newly changed double math in lower grades. Once it is set in stone the handbook will be updated to reflect the chosen schedule. Motion to approve student handbook with the schedule change motion made by Heather Hastain motion 2nd by Monikah Niemczynowicz. Ayes: Jody Cornilsen, Janina Carter, Robert Chaplin, Sam Daugherty. Noes: None. Absent: Leslie Wright, Norm Walker.

- f. Consider Approval of Middle School Addendum Motion to approve made by Robert Chaplin, 2nd Sam Daugherty. Ayes: Jody Cornilsen, Janina Carter, Heather Hastain, Monikah Niemczynowicz. Noes: None. Absent: Leslie Wright, Norm Walker.
- g. Consider Approval of sale of Obsolete Computer Motion to approve made by Janina Carter, 2nd by Monikah Niemczynowicz. Ayes: Jody Cornilsen, Robert Chaplin, Sam Daugherty, Heather Hastain. Noes: None. Absent: Leslie Wright, Norm Walker.
- h. Review and Consider Approval of SUMS Grant Update Tabled for vote but discussed Christia Marasco FRCS Director stated we will be switching to one on one coaching for the teacher trainings. The trainers will model lessons, be hands on here on campus. We will send some teachers in the fall to PBIS trainings. We discussed the extension for the revised budget for the SUMS grant it will be tabled until September. We will then discuss the new budget and training schedule.

2. Reports and Presentations

- a. Director Report
 - i. Enrollment: 119
 - ii. Student Achievement and Related Measures based upon our own calculations we had an increase by 9% on both math and ELA.
 - iii. Campus and Student Safety
 - iv. Human Resources Amy Moffett- new hire, Karen new in After Care. Both are credentialed teachers.
 - v. Upcoming School Events Back to School Night on Thursday August 29th.
 - vi. Professional Development Math Conference coming up.
 - vii. Board Development Plan for RE-charter.
- b. Teacher Report Great first week!
- c. Facilities Report Settled many projects over the summer, including carpeting, painting, sports field and sub flooring replacement in one portable building.
- d. Technology Report New computers and TV are at FRCS and ready for use.
- e. Parent Teacher Partnership Report Looking for a parent to fill the lead roll in this organization.

3. Future Agenda Items

- a. Approval of Charter Renewal Document Has to be done by September/October. Chronic absenteeism, we always manage to bring it down.
- b. Wellness Committee Report
- c. Student Policies

4. Adjournment [7:36](#)