

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, December 15, 2020 at 5:30 PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Meeting Agenda

1. Normal Mtg opened at 5:45
2. Roll Call
 - a. Christia Marasco – Director - Present
 - b. Lisa Speegle – consulting CBO - not in attendance
 - c. Kala Ulep – Teacher Advisor/Liaison - Present
 - d. Jody Cornilsen – Chair, Parent Representative (June 2021) - Present, Absent 6:20-6:30
 - e. Janina Carter – Vice Chair, Parent Representative (June 2022) - Present
 - f. Beth Wattenburg – Community Representative (June 2023) - Present
 - g. Robert Chaplin – FRCA Liaison, Educational Representative (June 2021) - Present
 - h. Heather Hastain – Secretary, Parent Representative (June 2023) - Absent
 - i. Sam Daugherty – Community Representative (June 2021) - Present
 - j. Robin Wilder – Treasurer, Parent Representative (June 2022) - Present
 - k. Krystle Stetson – Community Representative (June 2022) - Absent
3. Celebrations / Recognitions - possible grant for new playground, more information to come.
4. Review Meeting Norms
5. Public Comments on Items NOT on the Current Meeting Agenda
6. Changes / Deletions to Current Meeting Agenda
Closed session canceled, special meeting to follow
Item 8f to be removed.
7. Consent Calendar - Motion to approve Consent Calendar made by Robert Chaplin, 2nd Jody Cornilsen, All Aye: Janina Carter, Beth Wattenburg, Robert Chaplin, Jody Cornilsen, Sam Dougherty, Robin Wilder. Absent: Krystle Stetson and Heather Hastain. No: none
 - a. Approval of November 17, 2020 Meeting Minutes
 - b. Approval of November 28, 2020 Special Meeting Minutes
8. Discussion/Action Calendar
 - a. Discuss and Approve 2020/21 First Interim Budget Report - Beth Wattenburg motioned to approve, Sam 2nd. All Aye: Janina Carter, Beth Wattenburg, Robert Chaplin, Jody Cornilsen, Sam Dougherty, Robin Wilder. Absent: Krystle Stetson and Heather Hastain. No: none
 - b. Discuss and Approve the LCFF Budget Overview for Parents. Jodi Cornilsen motioned to approve, Beth Wattenberg second. All Aye: Janina Carter, Beth Wattenburg, Robert Chaplin, Jody Cornilsen, Sam Dougherty, Robin Wilder. Absent: Krystle Stetson and Heather Hastain. No: none

- c. Discuss and Approve Time and Effort related policies including paying compensation under expected and extraordinary circumstances - Discussed equity in paying employees for Time and Effort. Procedures will be put into writing for this. No action taken.
 - d. Discuss and Approve Modifications to the Hourly Pay Scale for the 20/21 school year
Beth motioned to approve modifications to Hourly Pay Scale retroactively to 7/1/2020. Robert seconded. All Aye: Janina Carter, Beth Wattenburg, Robert Chaplin, Sam Dougherty, Robin Wilder. Absent: Krystle Stetson, Heather Hastain, Jodi Cornilsen. No: none
Beth motioned to approve modifications to Hourly Pay Scale effective January 1st, 2021. Sam second. All Aye: Janina Carter, Beth Wattenburg, Robert Chaplin, Sam Dougherty, Robin Wilder. Absent: Jody Cornilsen, Krystle Stetson, Heather Hastain. No: none
 - e. Discuss Measure K Project priorities and Progress on Current Projects. Generator is finished and works well. The fence around the generator is not finished. The company has not been paid because the fence is not finished. UCSD is withholding payment, until the project is finished.
 - f. Consider Approval of Resolution for Covid Related Actions - removed
 - g. Update on Transportation Program - Bus broke down the week before Thanksgiving break. The transmission had to be replaced over Thanksgiving break. We were not able to provide bus service for a couple of days because of this. Our new bus will hopefully be ready by the end of the month or January.
 - h. Discuss and Approve Actions Surrounding Health and Safety related to Covid quarantine and staffing - We are abiding by public health guidelines and being even more careful. We are working with employees and being as transparent about exposure as possible without breaking HIPPA laws. No action taken.
 - i. Discuss and Approve Actions Surrounding Health and Safety after Winter Break. - Discussed options for returning to school after Winter Break . Janina Carter motioned to approve distance learning for Jan 4th and 5th. for assessing the COVID situation and allowing extra time for training on new OSHO regulations. Jody Cornilsen seconded. All Aye: Janina Carter, Beth Wattenburg, Robert Chaplin, Jody Cornilsen, Sam Dougherty, Robin Wilder. Absent: Krystle Stetson and Heather Hastain. No: none
Sam Dougherty motioned, Beth Wattenburg seconded to empower executive director or lead teacher, in her absence, to move classes to distance learning for short terms when adequate staffing is not available to safely run the campus and that we allow qualified board members to act as paid employees. All Aye: Janina Carter, Beth Wattenburg, Jody Cornilsen, Sam Dougherty, Robin Wilder. Robert Chaplin abstained. Absent: Krystle Stetson and Heather Hastain. No: none
 - j. Discuss and Approve FRCS fundraising - See's Candy online fundraiser made \$180. Janina Carter motioned to approve fundraising including: Read-a-thons, restaurant takeout fundraisers, online sales. and solicitation of donations Robert Chaplin seconded. All Aye: Janina Carter, Beth Wattenburg, Robert Chaplin, Jody Cornilsen, Sam Dougherty, Robin Wilder. Absent: Krystle Stetson and Heather Hastain. No: none
10. Announcement of Items to be Discussed in Closed Session - Canceled, replaced by a 2nd meeting to follow
- a. Human Resource Update in Relation to Community Complaint
11. Public Comment on Item to be Discussed in Closed Session

12. Closed Session – Call to Order
13. Announcement of Action Taken During Closed Session, Public Session Resumed
14. Reports and Presentations
 - a. Director Report
 - i. Enrollment:
 - ii. Student Achievement and Related Measures - grades are lower than during normal non-covid-times
 - iii. Campus and Student Safety - continuing to manage the school as well as possible during the COVID-19 pandemic.
 - iv. Human Resources - Two employees are leaving
 - v. Upcoming School Events - possible movie to watch from home
 - vi. Professional Development - there was training on distance learning. OSHA training coming in January.
 - vii. Board Development and Update on Responsibility Actions - Brown act training coming
 - b. Teacher Report - report on fun and inspiring things happening in the classrooms
 - c. Facilities Report - a repair was made by an electrician after CUSD failed to send someone to do the repair.
 - d. Technology Report - Issue with ATT bill, working with CUSD and ERate to get it fixed.
 - e. Parent Teacher Partnership Report - Not available
15. Future Agenda Items
 - a. Audited Actuals
 - b. Student Policies
16. Adjournment at 8:03

Christia Marasco is inviting you to a scheduled Zoom meeting.

Topic: Board Meeting December 15, 2020

Time: Dec 15, 2020 05:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/75126794275?pwd=ZzlqM2N1TnBIN3BmaEh2VFBxK25HUT09>

Meeting ID: 751 2679 4275

Passcode: wF7jZC