

~ *To inspire our students and community through a sustainable, comprehensive academic environment...*

Forest Ranch Charter School – Board of Directors  
Tuesday, June 28, 2022 at 5:30 PM  
15815 Cedar Creek Road, Forest Ranch, CA 95942  
Minutes

1. Open Session – Call to Order 5:37 pm
2. Roll Call
  - a. Christia Marasco – Director *present*
  - b. Lisa Speegle – consulting CBO *absent*
  - c. Kala Ulep – Teacher Advisor/Liaison
  - d. Jody Cornilsen – Chair, Parent Representative (June 2024) *present*
  - e. Antoinette Edmonson – Vice Chair, Parent Representative (June 2024) *absent*
  - f. Beth Wattenberg – Secretary, Community Representative (June 2023) *present*
  - g. Robert Chaplin – FRCA Liaison, Educational Representative (June 2024) *present*
  - h. Janina Carter – Community Representative (June 2022) *present*
  - i. Robin Wilder – Treasurer, Community Representative (June 2022) *present*
  - j. Krystle Stetson – Community Representative (June 2022) *present*
3. Celebrations / Recognitions: *A big thank you to Janina Carter for her service on the Board for 9 nine years! She was here from the beginning and had 2 children attend the school; both in Chico schools now.*
4. Review Meeting Norms: *We will be putting timeline suggestions on agenda items. Most meetings should conclude within 2 hours. We are all working to make the meetings more effecient*
5. Public Comments on Items NOT on the Current Meeting Agenda *No comments*
6. Changes / Deletions to Current Meeting Agenda: *April & May Financial Report not available (on Consent Calendar, item c)*
7. Consent Calendar
  - a. Consider Approval of May Meeting Minutes *Robert made the motion to approve; seconded by Robin, passed unanimously.*
  - b. Consider Approval of updated Student Policies *Beth made the motion to approve; seconded by Jody; approved unanimously.*
  - c. Consider Approval of April and May Financial Report *postponed until next meeting*
8. Discussion/Action Calendar
  - a. Consider Approval of Initial Budget and EPA Spending Plan for 22-23 *According to Christia, important to look at 5 year plan; may be some overlapping of funds, getting some support for low ADA; FRCS has only had one year of deficit. Need FRCS Board to help recruit students. Janina made the motion to approve; Robin seconded it; passed unanimously.*

- b. Discuss and Approve of CA Dashboard Local Indicators: *Christia explained that the Dashboard is a helpful way to get a visual picture of the school. Most students filled out the surveys and took them seriously. Satisfaction with teachers and support staff mostly positive, however, some of the younger students expressed concern about feeling safe, mostly on playground. Teachers will continue to work on creating a safe environment for all students. Robert made the motion to approve; Beth seconded it; passed unanimously.*
  - c. Discuss and Consider Approval of 22–23 Parent Budget Overview and LCAP: *Christia didn't put restricted funds into LCAP. She was able to expand duties of employees. More training for all staff, starting this summer. Fridays will be half day with the option for students to sign up for electives that will be offered in the After School Program. An Expanded Learning Program is being offered this summer; organized by Michelle Jimenez. Janina made the motion to approve; seconded by Robin; passed unanimously.*
  - d. Review and Discuss UPK Planning and Implementation Grant Plan; *State is now requiring Kindergarten Teachers to have a certain # of child development classes. FRCS Kindergarten Teacher, Teresa Palmerani will be participating. An Early Learning Planning Team is being formed; Teresa Palmarani; Katrina Sterns, Michelle Jimenez and aides. \$26,000 has been allocated for the plans. Beth made the motion to approve; seconded by Janina; passed unanimously.*
  - e. Discuss and Consider Approval of Marketing and Enrollment Options: *Discussion about the effectiveness of using social media. A meeting is scheduled for July 19<sup>th</sup> with most board members planning to attend to recruit students for next year. Jody made the motion to approve; Robert seconded it; passed unanimously.*
  - f. Consider Approval of Measure K Items – Black Top Repair: *Jody made the motion to approve; Beth seconded it; passed unanimously.*
  - g. Discuss and Consider Approval of new Maintenance Job and Pay Scale: *Christia added 5 hours to the 15 hours for the janitorial job; maintenance now included. Unfortunately, FRCS cannot match the hourly wage of the public school due to lacks of funds. Jody made the motion to approve; seconded by Beth; passed unanimously.*
  - h. Discuss and Consider Approval of Application to new MTSS Training Grant: *Beth made the motion to approve; seconded by Robert; passed unanimously.*
  - i. Discuss and Consider Approval of submitting an Application on behalf of FRCS for EPA Clean School Bus Program: *According to Christia, needs to be done in July. Jody made the motion to approve; seconded by Robert; passed unanimously.*
  - j. Discuss and Consider Approval of wrap up for Path to Success Fundraiser and PTP use of additional funds: *PTP would like to use \$1800 to clean up the 'open area' to cut down trees and blackberry bushes to make it more accessible for the students. Perhaps add a picnic table and benches. Robert made the motion to approve; Beth seconded it; passed unanimously.*
13. Annual Organizational Meeting (20 minutes)
- a. Appointment of New Parent Representatives Nominated by Parents
  - c. Election of Officers for the 2022-23 School Year
    - President: Jody Cornilson
    - VP: Susie Welkel
    - Treasurer: Teresa Amorso
    - Secretary: Beth Wattenberg

- d. Selection of Bank Signatories *Beth agreed to be a bank signatory*
- e. Calendar of Regular Meeting Dates, Times and Venues for 2022-23 School Year

All meetings to take place at 5:30 pm at FRCS

2022 July 26  
 Aug 30  
 Sep 20  
 Oct 18  
 Nov 15  
 Dec: no meeting  
 2033 Jan 17  
 Feb 21  
 Mar 21  
 Apr 18  
 May 30  
 Jun 27

*A motion was made to approve the 4 items listed in the Annual Organization Meeting by Robert; seconded by Robin; passed unanimously.*

#### 14. Reports and Presentations

- a. Director Report: *Note: most of the items discussed in meeting*
  - i. Enrollment:
  - ii. Student Achievement and Related Measures
  - iii. Campus and Student Safety
  - iv. Human Resources
  - v. Upcoming School Events: *May be a student/parent game as a fundraiser; Ice Cream Social (a collaboration between FRCS and FRCA; date to be announced.)*
  - vi. Professional Development
  - vii. Board Development and Update on Responsibility Actions: *Christia and Jody will help train new board members.*
- b. Teacher Report
- c. Facilities Report
- d. Technology Report
- e. Transportation Report: *Need to be looking for a new bus driver for next year. Jody volunteered to be a back-up driver.*
- f. Parent Teacher Partnership Report

#### 15. Future Agenda Items

Personnel Policies

Student Handbook and Middle School Addendum

#### 16. Adjournment: 7:55 pm

*Submitted by Beth Wattenberg*