

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, October 27, 2020 at 5:30 PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Meeting Minutes

1. Open Session – Call to Order 5:40 PM
2. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle – consulting CBO Absent
 - c. – Teacher Advisor/Liaison
 - d. Jody Cornilsen – Chair, Parent Representative (June 2021)
 - e. Janina Carter – Vice Chair, Parent Representative (June 2022)
 - f. Beth Wattenburg – Community Representative (June 2023)
 - g. Robert Chaplin – FRCA Liaison, Educational Representative (June 2021)
 - h. Heather Hastain – Secretary, Parent Representative (June 2023)
 - i. Sam Daugherty – Community Representative (June 2021) Absent
 - j. Robin Wilder – Treasurer, Parent Representative (June 2022) 5:45 PM
 - k. Krystle Stetson – Community Representative (June 2022) Absent

3. Public Hearing
 - a. Learning Continuity and Attendance Plan

4. Celebrations / Recognitions Jody Cornilsen, “Big shout out to teachers and Christia, issues with generator, everyone is rolling with it as best they can, Thank you teachers for continuing to perseverance, and christia and all the staff.”

Beth Wattenburg, “Christia has been issued the citizen of the year by the post.” Christia Morasco, “My team rose up and have been exemplary including the new staff and Kayla also rocking it! Jody coming in to help with generator and Janina with the bus, so thank you team.”

5. Review Meeting Norms No need to review-Jody Cornilsen.
6. Public Comments on Items NOT on the Current Meeting Agenda None.
7. Changes / Deletions to Current Meeting Agenda Remove 9E. Remove and get notes done on August 11 meeting next time.
8. Consent Calendar Motion to approve consent calendar without A and B and minor grammatical changes to C and D. Motion made by Beth Watenberg 2nd Janina Carter. Aye Jody Cornilsen, Janina Carter, Beth Wattenburg, Robert Chaplin, Heather Hastain. Noes: none. Absent: Sam Daugherty, Krystle Stetson, Robin Wilder.
 - a. Consider Approval of August 11, 2020 Meeting Minutes
 - b. Consider Approval of August 27, 2020 Special Meeting Minutes
 - c. Consider Approval of September 3, 2020 Special Meeting Minutes

- d. Consider Approval of September 29, 2020 Meeting Minutes
- e. Consider Approval of September Financial Report

9. Discussion/Action Calendar

- a. Discuss and Approve Transportation Policy and Bus FRCS is going to rent a bus for backup from Neeva driver needs to have a drug screen, someone who has been trained will inspect for drug use. Christia will remove the need for volunteer drivers to obtain DMV pull notice. Motion to approve Transportation Policy and Bus by Robert Chaplin 2nd Beth Wattenburg. Aye Jody Cornilsen, Janina Carter, Beth Wattenburg, Robert Chaplin, Heather Hastain. Noes: none. Absent: Sam Daugherty, Krystle Stetson, Robin Wilder.
- b. Discuss and Approve Updates to Transportation Program and Purchases/Vans Still need to check in with the bank to see where we are on the loan for the bus. Maybe by December late or early January. Hired Neeva to be transportation manager. Have to have a whole new safety plan. CHP inspection maybe Monday on the old bus, trying to get it on the road as soon as possible. Van is running right now. It will cost us a little bit to get the bus on the road standard things lettering, inspection, oil change. Bus driver we hired can only drive a certain amount of hours per week. Christia was very pleased to have Neeva on as the manager with her experience. Motion to approve update on the transportation program and the purchases by Heather Hastain, 2nd Robin wilder. All Aye. Aye Jody Cornilsen, Janina Carter, Beth Wattenburg, Robert Chaplin, Heather Hastain, Robin Wilder. Noes: none. Absent: Sam Daugherty, Krystle Stetson.
- c. Discuss salary and pay rate modifications for the 20/21 school year Teachers and staff salaries were frozen due to potential deferrals on funding. Teachers and staff are working very hard right now and doing more than before due to covid regulations and social emotional work involved plus the power outages. Christia would like to discuss what the board thinks about raises. Christia proposes we discuss moving all of the teachers that we have had for many years need to be moved back up to the salary level they should be based on years worked at FRCS. Sounds like all the board members on this meeting agree with looking to approve this change next month on our regularly scheduled board meeting. Christia will propose to unfreeze the pay rates next meeting. Lisa Speegle will be informed to edit the budget accordingly.
- d. Discuss Measure K Project priorities and progress on current projects Jody Cornilsen presenting. Christai and I decided to bring in a rented generator, our generator is almost done, has to be tested and fully ready, the company is still testing, a really great company from Stockton showed us how to run it. The company installing the generator claimed he could hook up the temporary one on Monday, he had an emergency and could not come. No power at school on MOnday, the electrician had the generator up and running for MOnday by one oclock. The president of the installation company came up, lack of communication has been poor, this was clearly told to him. Should we keep the rented generator on hand the rest of this week in case another PSPS event is coming? What's the weather like in the canyons this week? Jody Cornilsen says hold the generator. Robin hold till monday. Christia we should know by Thursday if our generator is working. Robin what's the notice on pick up. Jody you just call they don't charge you after the call. Janina says ho;d onto it for a couple days, till we know what's happening with the installed

generator. Christia is looking forward to being a community resource center when the generator is fully installed. Sensory playground is in. Christia would like to look at adding and sprucing up the play areas. Need to fix the field.

- e. **Consider Approval of Resolution for Covid Related Actions** Removed.
- f. **Discuss and Approve Annual Oversight Update** Tina Keen, Christia spoke to her. Christia goes through each item on checklist, have to use the NAZ server in order to fill. cannot access the NAZ server without power. Many of the policies are on our website. Multi educational, L-CAP is filled in. Christia has asked for an extension on filing, this form goes straight to Tina Keen, if the bus stuff is done, then Christia may be able to have it in on time. First priority is the bus, we have an extension, Christia will do her best to get it in on time if not by November board meeting.

9 Reports and Presentations

a. Director Report

- i. **Enrollment:** FRCS is not receiving any new funding at this point because enrollment was frozen by the state, we are around the same number as last year. Attendance on census day controls this, we were last year at 119 or 123 on census last year, this year we are at 115, due to covid we have a classroom cap. If kids are at home on distance learning then they have been out for a trimester but keeping space in the classroom. with 14 in our independent study program that is the max we can handle now. Robert suggests create a waiting list.
- ii. **Student Achievement and Related Measures** Learning loss and how Christia is reporting that, right now we are focusing on getting kids back and happy.
- iii. **Campus and Student Safety** Very concerned about public health and guidelines and how we are going to function this year, if someone has a symptom of covid and they stay home for that then they have to stay home for ten days or get a test or a doctors note. Testing can take up to three to five days, same time frame applies for teachers, just for a runny nose or a fever. Lunch and recess are super hard and it is taking a massive amount of staff, it is working now, but , I am really thinking how can we become non-conventional on this, call a town hall and say we might need parent volunteers and we have to be careful with how many, but we can train them and have a list of parents who can help and be on that list. Kayla agrees either trained volunteers or more payed staff is necessary. CHristia is letting parents know that if parents are keeping kids home that call her by noon to assess the “symptom” situation to be really careful and communicating with parents about the situations and guidelines. Town hall will be scheduled next week sometime to assess this possibilities of parents being trained and with support and help due to guidelines. a second zoom town hall will be scheduled to assess distance learning and how to improve. Broken bone last week. At a safety meeting we will have soon and discuss this situation.
- iv. **Human Resources** Christy has been in and out since March, Randalls wife is subbing and doing a great job. Monica will be asked to come in to help with specific tasks a sub really cannot do. Samantha is covering for Annabell who is on maternity leave.

We may have to flag the office manager job soon we will hold it for as long as we can for her, right now she has an emergency and has been on medical leave. Plan for the short term Ann Marie can come in early, new hire for a short time, couple of hours per day. Christia will report back on that in November.

- v. **Upcoming School Events** Halloween dropped off all their festival and pumpkins all kindergarten will do a pumpkin hunt, modified costume parade it will be video taped and put on the classroom dojo, Kayla and Stearns and Potter are able to put together some games for the kids to celebrate.
 - vi. **Professional Development** Teachers are overworked, strategically placed training is in place, distance learning training in November, teachers really need to focus on prepping materials and being supported.
 - vii. **Board Development and Update on Responsibility Actions** Board trainings on brown act, we have two members that have not previously had this training. Christia needs board members to handle public relations, on covid and power outages. Just supporting Christia because we, FRCS board members, are informed having attended the meetings.
- b. **Teacher Report** Kayla sent a survey to teachers, Mrs Sellu is working on literature and writing, doing the best she can to keep safe and positive. Katrina Stearns distance trainings and new routines, students are being responsible and having fun including halloween into subjects. Overall the teachers are excited about the generator.
 - c. **Facilities Report** None
 - d. **Technology Report** Darren could expand/boost the signal for the parking lot internet. Maybe even as far as church parking lot and we are working on keeping a strong internet connection, we need more chrome books.
 - e. **Parent Teacher Partnership Report** Walk to talk or a zoom meeting needs to happen soon.

10 Future Agenda Items

- a. Audited Actuals
- b. Student Policies

15. Adjournment 7:20PM

Christia Marasco is inviting you to a scheduled Zoom meeting.

Topic: Board Meeting, October 27, 2020

Time: Oct 27, 2020 05:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/76417813494?pwd=Vys2SFcrcDVrblc3Mm9pcjdBV3JLQT09>

Meeting ID: 764 1781 3494

Passcode: 0ithT7