

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, April 20, 2021 at 6:30 PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Meeting Minutes

1. Open Session – Call to Order 6:37PM
2. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle – consulting CBO
 - c. Kala Ulep – Teacher Advisor/Liaison
 - d. Jody Cornilsen – Chair, Parent Representative (June 2021)
 - e. Janina Carter – Vice Chair, Parent Representative (June 2022)
 - f. Beth Wattenberg – Community Representative (June 2023) Switch device back
 - g. Robert Chaplin – FRCA Liaison, Educational Representative (June 2021)
 - h. Heather Hastain – Secretary, Parent Representative (June 2023)
 - i. Sam Daugherty – Community Representative (June 2021)
 - j. Robin Wilder – Treasurer, Parent Representative (June 2022)
 - k. Krystle Stetson – Community Representative (June 2022) Absent
3. Celebrations / Recognitions The recognition is that the board would like to meet on campus next time outside. Sadly we have had a lot of staff out. Shout out to Rober Chaplin, YAY thank you for substituting. Whole staff-shout out from Christia thank you all. Seventh and Eighth graders are off zoom!
4. Review Meeting Norms Be on mute if you are not talking, Janinia vote via chat.
5. Public Comments on Items NOT on the Current Meeting Agenda Annmarie Parrelli in attendance. No comments
6. Changes / Deletions to Current Meeting Agenda January 26th meeting minutes have already been voted on, remove.
7. Consent Calendar
 - a. Consider Approval of March 23 Meeting Minutes
 - b. Consider Approval of January 26 Meeting Minutes
 - c. Consider Approval of March Financial Report Robin questions about last year's actual and the next three years, it seems like there is more money but still a deficit, why? Christa Answers- Before Covid we had a big whole in our budget because of the minimum wages increasing. We have some special funding; those funds are restricted. Motion to approve consent calendar made by Robert Chaplin, 2nd Robin Wilder, Ayes Jody Cornilsen, Janina Carter, Beth Wattenberg, Robert Chaplin, Heather Hastain, Sam Daugherty, Robin Wilder. Absent: Krystle Stetson. Oppose: none.

8. Discussion/Action Calendar

- a. Discuss and Approve Calendar and Schedule 2021/22 School Year Options for overall minutes, possibly electives after school. Survey parents for start time for next year. Discussion only on schedule. Motion to approve School Calendar 2021/22 School year made by Beth Wattenberg, 2nd Jody Cornilsen. Ayes Jody Cornilsen, Janina Carter, Beth Wattenberg, Robert Chaplin, Heather Hastain, Sam Daugherty, Robin Wilder. Absent: Krystle Stetson. Oppose: none.
- b. Discuss and Approve Salary Schedules for 21/22 School Year Hourly employees pay scale is going up one dollar per year until we reach the fifteen dollar minimum wage. Lisa Speegle recommends FRCS continue to raise all the positions at the beginning of each school year in anticipation of the minimum wage increase. Teachers did not receive a raise to years of service pay scale. Board members agree to move teachers up two years so they are on the proper year for their pay scale. Admin pay scale, due to the amount of responsibility of the director, Christia Marasco and that FRCS is far below a typical Admin position. Jody Cornilsen and Janina Carter recommend all the teachers and admin scale be raised by 5%. Concern from Lisa Speegle is that the payroll needs to be under 75% of all money going out, the original board of FRCS made this threshold number it is up to the current board to go above that threshold. This increase of 5% will put us at 71% of total outflow of money. Motion to approve the salary schedules for the 21/22 school year with teachers moving up two steps and including 5% increase to admin schedule. Motion by Jody Cornilsen, 2nd Robin Wilder, Ayes Jody Cornilsen, Janina Carter, Beth Wattenberg, Robert Chaplin, Heather Hastain, Sam Daugherty, Robin Wilder. Absent: Krystle Stetson. Oppose: none.
- c. Consider Approval of Paid Vacation Time for Full Time, Year Round Office Manager position Proposed two weeks paid vacation. Add into the personnel handbook. Motion to approve two weeks paid vacation for the full time, year round office manager position made by Sam Daugherty, 2nd Beth Wattenberg, Ayes Jody Cornilsen, Janina Carter, Beth Wattenberg, Robert Chaplin, Heather Hastain, Sam Daugherty, Robin Wilder. Absent: Krystle Stetson. Oppose: none.
- d. Consider Approval of and Form Hiring Committee for New Teachers for 2021/22 School Year Interviews as early as next week Robert Chaplin, Robin Wilder and Janina Carter along with a teacher for each interview. motion to approve to form a hiring committee to hire two new teachers made by Jody Cornilsen 2nd Sam Daugherty, Ayes Jody Cornilsen, Janina Carter, Beth Wattenberg, Robert Chaplin, Heather Hastain, Sam Daugherty, Robin Wilder. Absent: Krystle Stetson. Oppose: none.
- e. Consider Approval of Family Surveys and LCAP Town Hall Date Monday May 10th. Jody Cornilsen and Beth Wattenberg will look at the questions prior to the survey. Racial equality will be talked about along with covid and future plans including learning loss along. Motion to approval for the townhall for parent input made by Jody Cornilsen 2nd Robert Chaplin, Ayes Jody Cornilsen, Janina Carter, Beth Wattenberg, Robert Chaplin, Heather Hastain, Sam Daugherty, Robin Wilder. Absent: Krystle Stetson. Oppose: none.

- f. Consider Approval of 5-8th grade Field Trips and End of Year Events Bus may cost a couple hundred dollars to use. Forebay was requested as well. Beth Wattenberg makes the motion to approve the field trips for the kids, 2nd Robin Wilder, Ayes Jody Cornilsen, Janina Carter, Beth Wattenberg, Robert Chaplin, Heather Hastain, Sam Daugherty, Robin Wilder. Absent: Krystle Stetson. Oppose: none.
 - g. Discuss End of Year Fundraising Options Movie night at miriam park May 21st. Flyer soon. Concession purchases help. Potential Shuberts, carwash, foxes cafe-careful with protocol we may be able to sell coffee again CM will coordinate with insurance. Beth Wattenberg cups with logos. Art painting night, bake sales, rent barn at meriam park, music places in town for events, music at events. Sponsorship packages. Christmas store for kids. Auction off kids art, maybe some other raffle items at the variety show. Continue to leave this on the agenda so discussion can continue.
 - h. Consider Approval and Form Evaluation Committee for School Director Review Robin Wilder, Jody Cornilsen, Beth Wattenberg, Janina Carter. Motion to approve the formation of the evaluation committee for director review made by Jody Cornilsen, 2nd sam daugherty, Ayes Jody Cornilsen, Janina Carter, Beth Wattenberg, Robert Chaplin, Heather Hastain, Sam Daugherty, Robin Wilder. Absent: Krystle Stetson. Oppose: none.
 - i. Consider Approval of and Form Nomination Committee and Timeline for Election Process Current member updates Jody Cornilsen parent rep, Janina Community, Beth Community, Robert may continue, Sam will not re-run, Heather is resigning, Robin switch to community rep, Krystle will have one more year. We need parent reps. Committee will consist of Krystle Stetson, Jody Cornilsen. Beth will advertise in post. In parent communication, and one call now. Robin and Janina need to be approved in May by the community Association, Robert will coordinate and email Marlene. Vote from parents will be sent by mid-May and a vote done by the end of the school year. Motion to form nomination committee and timeline for election process Jody Cornilsen, 2nd Robert Chaplin, Ayes Jody Cornilsen, Janina Carter, Beth Wattenberg, Robert Chaplin, Heather Hastain, Sam Daugherty, Robin Wilder. Absent: Krystle Stetson. Oppose: none.
 - j. Discussion and Consider Approval of Summer Learning Options Run the bus and spend special funding we have for the extended learning. Motion to approve summer learning option made by Jody Cornilsen , 2nd Robert Chaplin, Ayes Jody Cornilsen, Janina Carter, Beth Wattenberg, Robert Chaplin, Heather Hastain, Sam Daugherty, Robin Wilder. Absent: Krystle Stetson. Oppose: none.
 - k. Update on Title 1 Consolidated Application Process and SRSA Grant Status Title one is submitted and approved.
 - l. Complete Board Self Evaluation Please evaluate yourself, this is an exercise that helps us improve our service to the community and the position we hold. This may show weaknesses, along with strengths.
9. Reports and Presentations
- a. Director Report

- i. Enrollment: 120
- ii. Student Achievement and Related Measures Testing is ongoing Caasp.
- iii. Campus and Student Safety Changed the locks to campus, because we have had a lot of teachers come and go over the last 14 years. Ordering security cameras.
- iv. Human Resources 15 applications are in. Janitor, two teachers, office manager, need to hire. Resource teacher, integration specialist out and the intervention specialist out. Robert has been subbing for the RResource.
- v. Upcoming School Events
- vi. Professional Development
- vii. Board Development and Update on Responsibility Actions Three board members will attend Brown act trainings.

- b. Teacher Report
- c. Facilities Report We are all working together.
- d. Technology Report inventory and replacement of laptops.
- e. Transportation Report
- f. Parent Teacher Partnership Report

10. Future Agenda Items

Expanded Learning Grant
Results of Family Surveys

11. Adjournment 8:42 PM

Christia Marasco is inviting you to a scheduled Zoom meeting.

Topic: Board Meeting - April 20 6:30

Time: Apr 20, 2021 06:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/75952299688?pwd=bEFsQ0xkL1o4YSt3aWU0eGF4cTB1QT09>

Meeting ID: 759 5229 9688

Passcode: PvXN9b

