

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, January 26, 2021 at 5:30 PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Meeting Minutes

1. Open Session – Call to Order 5:34PM
2. Roll Call
 - a. Christia Marasco – Director Present
 - b. Lisa Speegle – consulting CBO
 - c. – Teacher Advisor/Liaison
 - d. Jody Cornilsen – Chair, Parent Representative (June 2021) Present
 - e. Janina Carter – Vice Chair, Parent Representative (June 2022) Present
 - f. Beth Wattenberg – Community Representative (June 2023) Present
 - g. Robert Chaplin – FRCA Liaison, Educational Representative (June 2021) Absent
 - h. Heather Hastain – Secretary, Parent Representative (June 2023) Present
 - i. Sam Daugherty – Community Representative (June 2021) Present
 - j. Robin Wilder – Treasurer, Parent Representative (June 2022) Present at 5:58 PM
 - k. Krystle Stetson – Community Representative (June 2022) Present
3. Celebrations / Recognitions
4. Review Meeting Norms Please remember to be on mute unless you are speaking, also if you raise your hand for voting.
5. Public Comments on Items NOT on the Current Meeting Agenda
6. Changes / Deletions to Current Meeting Agenda
7. Consent Calendar
 - a. Consider Approval of December 15, 2020 Meeting Minutes
 - b. Consider Approval of December 15, 2020 Special Meeting Minutes
 - c. Consider Approval of December 30, 2020 Special Meeting Minutes All minutes were pulled for review at the meeting some minor changes were made spelling of Beth Wattenberg, punctuation, add quotations around comments, capitalization and other minor fixes. Motion to approve all minutes a-c with the spelling changes made by Beth Wattenberg, 2nd Janina Carter, Ayes: Jody Cornilsen, Janina Carter, Beth Watenberg, Heather Hastain, Sam Daugherty, Krystle Stetson.
 - d. Consider Approval of November Financial Report
 - e. Consider Approval of December Financial Report Motion to approve both 7 d and e made by Jody Cornilsen, 2nd Beth Wattenberg, Ayes: Jody Cornilsen, Janina Carter, Beth Watenberg, Heather Hastain, Sam Daugherty, Krystle Stetson.
 - f. Consider Approval of Student Policies Minor change on student policy from eight days to ten days. Enrollment priority to add foster students, under section e. Policy will reflect as, “siblings and foster siblings.” Internet policy will be sent out again for new signatures from the middle

school students and parents. A motion to approve all student policies with minor changes to student and enrollment policies made by Jody Cornilsen, 2nd Robin Wilder Ayes Jody Cornilsen, Janina Carter, Beth Watenberg, Heather Hastain, Robin Wilder, Sam Daugherty, Krystle Stetson.

8. Discussion/Action Calendar

- a. Discuss and Approve 2019/20 Audited Actuals NO findings in the audit. Motion to approve 2019-2020 audited actuals made by Sam Daugherty, 2nd Janina Carter All Aye Jody Cornilsen, Janina Carter, Beth Watenberg, Heather Hastain, Robin Wilder, Sam Daugherty, Krystle Stetson.
- b. Discuss and Approve COVID-19 Safety Plan including COVID-19 Prevention Plan and School Guidance Checklist Christia Morasco reports on this topic. On November 30th new OSHA regulations, the whole focus from OSHA is on keeping employees. Gavin Newsom passed a safe School for all plan on December 30th. There is now a HUB where complaints can be reported directly to the state. We have always been very transparent and helpful to our families and meeting needs. The science on the spread of Covid is posted there too. Middle school and highschool are spreading it and Highschool kids too, based on this science. No longer can students remove masks during P.E. We may have some small changes to meet stable group guidelines. 2nd grade may need to no longer switch and split at math. Focus has moved away from disinfecting continually, but more regular cleaning, in order to use less chemicals. Mandated data reporting every other week, also info for a grant due February first. We must have a safety plan online by February first, including OSHA covid 19 prevention plan and the school checklist. We have to report online every other Monday, not a big deal. We have more requirements for case reporting now to public health full name and address are required within 24 hours. We are not getting anything that public health doesn't already know from where anyone had the testing done. The most difficult part of the OSHA plan is the distancing. Christia Morasco is logging all reports on screening and following through on extra training. Beth Wattenberg suggested writing a jingle to sing while sanitizing hands. Christia will bring that as a competition to student government. These reports need to be put in so we can stay open because we are in the purple tier. School Guidance Checklist is a little less clear with a lot of information about our school required and we are in the purple tier so we have more requirements. This can replace the covid reopening plan. Information on aftercare is unclear on whether students, might be outside of their stable group plan, also how special education would be approved because there are still students being pulled from different classes and at another school, I will continue to meet with legal and also asking in the meetings about those two items, to make sure we are meeting requirements in order to stay open. Entrance and egress from school, health and hygiene practices, identify contacts and social distancing staff, testing. Testing is the big discussion there is a different testing cadence for each tier, we must test twice a week for covid-19. Expensive. We would be responsible for collecting and mailing and paying, and the county would set up data collection. We are required, with the grant, to offer testing but families have the choice to participate. Should we apply for the grant or not. Should we do the surveillance testing? Beth Wattengerg- only option if the state will pay for it. Sam Daugherty- I agree with beth. Heather- no thanks lets not stress to get the money. Robin- I agree maybe not worth the work. Janina- If the state is not going to pay then it sounds like a lot of trouble. Krystle- I dont think it's worth it unless they are going to pay for it and give extra funding.

Christia-the state will not pay for the man power. County is not going to participate, some charters in the area are participating, if the state pays for the testing and we can offer the surveillance testing for free then it is worth the work. Jody summarized with if the testing will be paid for then we should apply. Janina Carter made a motion to approve COVID-19 Safety Plan including COVID-19 Prevention Plan and School Guidance Checklist and In Person Instruction Grant and Surveillance Testing Planning,(both 8b and c discussed and voted on together) 2nd Beth Wattenberg Ayes Jody Cornilsen, Janina Carter, Beth Watenberg, Robin Wilder, Sam Daugherty, Krystle Stetson. Abstain: Heather Hastain.

- c. Discuss and Consider Approval of In Person Instruction Grant and Surveillance Testing Planning Notes on this are above. b. and c. were discussed together.
- d. Consider Approval of 2019/20 SARC and Facilities Inspection Report Christia Morasco will change the class sizes because we have multi age classes. It is tricky every year to report this. Facilities have had all our small fixes done, bathrooms by portables have been patched but will need replacing, benches small fixes. Needs to be reported by February 1st. Motion to approve the 2019/2020 SARC and Facilities Inspection Report Sam Daugherty made the motion, Jody Cornilsen will 2nd all in favor Ayes: All Jody Cornilsen, Janina Carter, Beth Watenberg, Heather Hastain, Robin Wilder, Sam Daugherty, Krystle Stetson.
- e. Discuss Measure K Project priorities including new parking lot lighting and playground plan dev. Staff is asking for a spotlight be added to the back part of the parking lot. Add outside lighting to the playground for outdoor night events. Playground lights on only when we turn them on. Board approval to start working on a playground plan so we can be ready to work this summer. Leave swings and bars, make sure to not add a bunch of plastic equipment, leave what the children currently use the most. Involve the community in planning, make sure the new lights do not point towards any nearby homes. Motion to approve up to \$10,000 for use on new lighting out front for the teacher parking lot made by Jody Cornilsen, 2nd Robin Wilder, Ayes Jody Cornilsen, Janina Carter, Beth Watenberg, Heather Hastain, Robin Wilder, Sam Daugherty, Krystle Stetson.
- f. Consider Approval of Read-a-Thon Fundraiser Will run the whole month of February, hope to get it into the POST, Motion to approve Read-a-Thon made by Beth Wattenberg 2nd Jnina Carter, aye Jody Cornilsen, Janina Carter, Beth Watenberg, Heather Hastain, Robin Wilder, Sam Daugherty, Krystle Stetson.
- g. Update on Transportation Program Bus is done.
- h. Consider Approval of Comprehensive Health and Safety Plan The new employees have been added to the plan. FRCS has separate policies for covid related measures that all employees are trained on; it is not necessary to add these to the comprehensive plan at this time. Motion to approve the comprehensive health and safety plan made by Robin Wilder, 2nd Sam Daugherty, aye Jody Cornilsen, Janina Carter, Beth Watenberg, Heather Hastain, Robin Wilder, Sam Daugherty, Krystle Stetson.

14. Reports and Presentations

a. Director Report

- i. Enrollment: Enrollment is open to FRCS current students at this time. March will open up to the public.
- ii. Student Achievement and Related Measures I ready testing in going on now.

- iii. Campus and Student Safety Extra cleaning of facilities.
 - iv. Human Resources need a full time office manager. Mr. Can is moving to Tennessee, great teacher. Need to hire and retain a strong leader in middle school. Samantha Hardy has been subbing, good crew on staff at this time.
 - v. Upcoming School Events Bookclub will show Harry Potter through zoom.
 - vi. Professional Development Dyslexia, social emotional, and Learning acceleration training coming up.
 - vii. Board Development and Update on Responsibility Actions Review Board Presentation Slides – Brown Act and Communication Social Media Trainings.
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- b. Teacher Report Ms Uleps class is having great results on I ready.
 - c. Facilities Report There is a second line from ATT that they have been charging for, was supposed to have been off. Director and CUSD are working on a solution. Follow up report next month.
 - d. Technology Report Parent Teacher Partnership Report new tech and devices are in.
 - e. Parent Teacher Partnership may start up in spring.
15. Future Agenda Items
Safety Policies
16. Adjournment 7:36 PM

Christia Marasco is inviting you to a scheduled Zoom meeting.

Topic: Board Meeting - January 26, 2021

Time: Jan 26, 2021 05:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/72303684821?pwd=WW54ZE1leUE5U3BYejR3UkVWZFJHUT09>

Meeting ID: 723 0368 4821

Passcode: j4U26s