

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, June 15, 2021 at 6:30 PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Meeting **Minutes**

1. Open Session – Call to Order **6:32PM**
2. Roll Call
 - a. Christia Marasco – Director **In attendance**
 - b. Lisa Speegle – consulting CBO **In Attendance**
 - c. Kala Ulep – Teacher Advisor/Liaison **Absent**
 - d. Jody Cornilsen – Chair, Parent Representative (June 2021) **In attendance**
 - e. Janina Carter – Vice Chair, Parent Representative (June 2022) **In attendance**
 - f. Beth Wattenberg – Community Representative (June 2023) **In Attendance**
 - g. Robert Chaplin – FRCA Liaison, Educational Representative (June 2021) **In Attendance**
 - h. Heather Hastain – Secretary, Parent Representative (June 2023) **In attendance**
 - i. Sam Daugherty – Community Representative (June 2021) **In attendance**
 - j. Robin Wilder – Treasurer, Parent Representative (June 2022) **In attendance**
 - k. Krystle Stetson – Community Representative (June 2022) **Absent**
3. Celebrations / Recognitions **Thank you to Heather Hastain and Sam Daugherty for your service to the board. We will miss you. The school year ended well. We look forward to meeting in person next time.**
4. Review Meeting Norms **Be sure to be on mute if you are not talking.**
5. Public Comments on Items NOT on the Current Meeting Agenda **none**
6. Changes / Deletions to Current Meeting Agenda **8.a review only no vote.**
7. Consent Calendar
 - a. Consider Approval of May 25 Meeting Minutes **Robert chaplin makes a motion to approve the may 25th meeting minutes. Robin Wilder 2nd. Ayes: Jody Cornilsen, Sam Daugherty, Robin Wilder, Robert Chaplin, Heather Hastain. Abstain: Beth Wattenberg, Janina Carter.**
 - b. Consider Approval of updated Governance Policies
 - c. Consider Approval of May Financial Report **MOtion to approve 7b and c made by Robert Chaplin and the second made by Robin Wilder. Aye: Jody Cornilsen, Janina Carter, Heather Hastain, Sam Daugherty, Robert Chaplin, Robin Wilder, Beth Wattenberg.**
8. Discussion/Action Calendar
 - a. Consider Approval of Initial Budget and EPA Spending Plan for 21-22 (Draft only) **Lisa Speegle gave an overview of the initial budget and EPA spending plan. Still a work in progress. LCAP the UP# is the actual number that gives us the amount of LCAP funding we will receive. Salary assumptions built into the budget are slightly above the 30% threshold. Christia informs us that**

we may be adding a .5 teacher to middle school that will add to salaries. Classified staff has gone up and increase in Admin pay and more support staff. Benefits STRS and PERS is increased we may have some funding in the budget to work around and could help with this increase. Books and supplies are up, work in progress. Transportation supplies include diesel fuel and windshield wiper blades. Services and other expenditures there is an increase in training spending and we have special funds for that. This year's board training was paid for under covid funding. Big change in spending is the 35k for counselor. EPA- Education Protection Funds, % of LCFF is what is guaranteed funding, must be used in the classroom, used for teacher salaries. LCFF funding comes quarterly. Recommend we market for the school heavily in the next few years and be as frugal as possible. Lisa Speegle left at 7:06 PM. LCAP and Title one ongoing, and ESSER, ELO one time funding-CM

- b. **Consider Approval of Changes to 21/22 Calendar and Contracted Schedule for Teachers** two mistakes one is veterans day and presidents day. Motion to approve to make the corrections to the calendar made by Beth Wattenberg and second by Jody Cornilsen, Aye: Jody Cornilsen, Janina Carter, Heather Hastain, Sam Daugherty, Robert Chaplin, Robin Wilder, Beth Wattenberg.
- c. **Discuss and Approve LCAP Metrics** LCAP and LCP are to be combined into one report. Christia Morasco reports on the percentages of where our students stand on math and reading, based on testing in grade level or below. I-Ready testing reports show that we need to continue to work hard on math, reading. Continued to show the percentages of math and reading and comparing the past three school years. Also waiting for CAASP results. Summer programs are running. Chronic absenteeism hit a high camp fire year and before covid we were at 9.63%. Hope to be below 12% next year. Maintain Bandwidth and one on one computing. Professional development and align with common core. Universal design. LCAP is well written and thoroughly expresses FRCS goals to maintain integrity in education and health and wellness for students, staff and families. Motion to approve LCAP metrics made by Robert Chaplin and second from Beth Wattenberg. Aye Jody Cornilsen, Janina Carter, Heather Hastain, Sam Daugherty, Robert Chaplin, Robin Wilder, Beth Wattenberg.
- d. **Discuss and Consider Approval of 19-20 LCAP and 20-21 LCP** Discussion
- e. **Discuss and Consider Approval of 21-22 LCAP** Goals to improve math scores. Language arts need improvements as well. 1st and 2nd graders were not having their needs met due to social distancing. Goal on is academics, including the P.E. science and history. Randall Turley will be helping in Middle School with math. Literacy materials and software for new teachers will be purchased. New k-5 materials for science. Intervention program- hire in-house employees to help work on campus in conjunction with CUSD. Plan for Chronic absenteeism carried over. Recognition activities carried over. Added some new goals and carried over some goals. Improved or increased goals that were carried over. Training for parents and staff carried over. Increase social support. Implementation team MTSS and Attendance team will have meetings in order to help with services students need and whether or not the students are getting them and making progress. Review only.
- f. **Review and Discuss Student Satisfaction Survey Results** No official survey had been given out before school was out. Many small groups and town hall meetings have been surveyed and

information has been reviewed. All information was used in developing goals. Discussion only no action. (Public hearing will be held to present LCAP before Special Meeting date, 6-29-21 at 5:30PM to approve LCAP, Budget, Federal Addendum, Fire agenda.)

- g. Discuss and Consider Approval of Marketing and Enrollment Options Drive in movie theater shows slides \$625 charge for three months, shown between movies. Janina recommends using this advertising opportunity. CM- no need to approve.
- h. Consider Approval of Measure K Items – Carpeting and Updating Phone System Motion to approve carpeting and updating the phone system made by Beth Wattenberg second from Robin Wilder, ayes Jody Cornilsen, Janina Carter, Heather Hastain, Sam Daugherty, Robert Chaplin, Robin Wilder, Beth Wattenberg.
- i. Discuss and Consider Approval of Charter Safe 21-22 Insurance Proposal Motion to approve Charter Safe 21-22 Insurance proposal motion made by Heather Hastain, Jody Cornilsen makes the second, Ayes Jody Cornilsen, Janina Carter, Heather Hastain, Sam Daugherty, Robert Chaplin, Robin Wilder, Beth Wattenberg.
- j. Discuss and Consider Approval of 21-22 Classroom Configurations Straight grades k-5th and only one and one-half teachers for middle school can only take 27 students in middle school. Shortage of teachers right now.

13. Annual Organizational Meeting (20 minutes)

- a. Appointment of New Parent Representatives Nominated by Parents Motion to approve Jody Cornilsen, Robert Chaplin and Anntoinette as parent representatives made by Beth Wattenberg and second from Janina Carter. Robert Chaplin and Jody abstain. AYES Janina Carter, Heather Hastain, Sam Daugherty, Robin Wilder, Beth Wattenberg.
- b. Consider Approval of Janina Carter and Robin Wilder as Community Representatives wait for proper language.
- c. Election of Officers for the 2020-21 School Year Chair, Vice-Chair, Teacher rep, Secretary, FRCA Liaison, Treasurer. Vote next meeting.
- d. Selection of Bank Signatories Next Meeting
- e. Calendar of Regular Meeting Dates, Times and Venues for 2020-21 School Year Suggestion to meet earlier, Jody will send a survey and hold a vote in the next meetings.

14. Reports and Presentations

- a. Director Report Nothing critical this time.
 - i. Enrollment:
 - ii. Student Achievement and Related Measures
 - iii. Campus and Student Safety
 - iv. Human Resources
 - v. Upcoming School Events
 - vi. Professional Development
 - vii. Board Development and Update on Responsibility Actions

- b. Teacher Report Summer school is in session.
- c. Facilities Report Pump went out on Friday, boil notice. Irrigation back on tonight. Grass still needing work, sprinklers not working properly Dawson will be needed. Fire inspection done today. Retired fire chief working with school and has a grant to clear the five acres of broom and other trees. CM-may not remove trees by the propane tanks, based on recommendation from the fire crew only to trim.
- d. Technology Report none
- e. Transportation Report none
- f. Parent Teacher Partnership Report none

15. Future Agenda Items

Personnel Policies

LCAP

Federal Addendum

Special Meeting (Public hearing will be held to present LCAP before Special Meeting date, 6-29-21 at 5:30PM to approve LCAP, Budget, Federal Addendum, Fire agenda.)

16. Adjournment 8:55PM

Topic: Board Meeting June 15, 2021 6:30

Time: Jun 15, 2021 06:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/75717899235?pwd=RDhScTdlVndIcmRIcng1elpLcVdaQT09>

Meeting ID: 757 1789 9235

Passcode: ibe7RZ