

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, May 25, 2021 at 6:30 PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Meeting Minutes

1. Open Session – Call to Order 6:36 PM
2. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle – consulting CBO
 - c. Kala Ulep – Teacher Advisor/Liaison
 - d. Jody Cornilsen – Chair, Parent Representative (June 2021)
 - e. Janina Carter – Vice Chair, Parent Representative (June 2022) Absent
 - f. Beth Wattenberg – Community Representative (June 2023) Absent
 - g. Robert Chaplin – FRCA Liaison, Educational Representative (June 2021)
 - h. Heather Hastain – Secretary, Parent Representative (June 2023)
 - i. Sam Daugherty – Community Representative (June 2021) Early Departure 8:21 PM
 - j. Robin Wilder – Treasurer, Parent Representative (June 2022)
 - k. Krystle Stetson – Community Representative (June 2022)
3. Celebrations / Recognitions Forebay trip for the middle schoolers today! Yay sunshine! Yay fun!
4. Review Meeting Norms Please mute yourselves.
5. Public Comments on Items NOT on the Current Meeting Agenda None
6. Changes / Deletions to Current Meeting Agenda 8B Remove. 8F discussion only.
7. Consent Calendar Robert Chaplin motion to approve consent calendar, Sam Daugherty 2nd. Aye: Jody Cornilsen, Robert Chaplin, Heather Hastain, Sam Daugherty, Robin Wilder, Krystle Stetson.
 - a. Consider Approval of April 20 Meeting Minutes
 - b. Consider Approval of updated Budget Policies
 - c. Consider Approval of April Financial Report
8. Discussion/Action Calendar
 - a. Discuss and Approve of Bell Schedule for 2021/22 School Year Surveyed the families 8:15 start time sounds like the best option to accommodate our families. Keep things simple and go back to our previous schedule the 19/20 school year 8:15 to 2:40. Motion to approve the 21/22 school year start time at 8: 15 made by Jody Cornilsen. 2nd Robin Wilder. Aye: Jody Cornilsen, Robert Chaplin, Heather Hastain, Sam Daugherty, Robin Wilder, Krystle Stetson.
 - b. Discuss and Approve LCAP Metrics Remove
 - c. Consider Approval of Expanded Learning Opportunities Grant Plan The increase in minimum wage is affecting next year's budget and putting us into a deficit for the next school year. There is a specific amount that the salaried teachers have to be paid in comparison to our hourly

employees. We have a lot of supplemental funding that is restricted. School is required to spend state grant funding on supplemental things that meet specific requirements (Expanded Learning Opportunities Grant) and weave it into ESSER (also supplemental) which is the federal money. Looking at the LCAP goals and Learning Continuity Plans taking all the actions from those then added the new actions, that are required ways that we can use the temporary funding. Lining up the federal and state items helps us to see how we could add some of these options. The goal here is to use the funds in the best way that maximizes this funding and supports our students and families in the most effective way. Townhall and faculty meetings, and Advisory council meetings have been held to assess needs for this grant. Goals have been set in order to maintain our current LCAP goals plus the supplemental goals. Some of the new goals include summer school, a reading program and enrichment, counseling, social emotion support, study hall. Robin Wilder made the motion to approve the ELO Grant plan Heather Hastain 2nd. Aye: Jody Cornilsen, Robert Chaplin, Heather Hastain, Sam Daugherty, Robin Wilder, Krystle Stetson.

- d. Discuss and Consider Approval of Faculty Evaluation and Contracts for the 21/22 School Year
Jody Cornilsen noticed some dates that needed to be changed on the teacher contracts, and some minor editing. There were minor additions to the new teacher contracts, including participation in marketing/fundraising event and due to Title 1 some new required responsibilities. These contracts are going out to Lisa Sellu, Kala Ulep, Patricia Hunsicker, Lisa Panko, Katrina Stearns and Theresa Palmarini. Amy Moffett is moving into a full time position next year so she is being offered a contract as well. Evaluation is not complete. Motion to approve faculty contracts for the 2021-2022 school year Robert Chaplin made the motion and Robin Wilder 2nd. Aye: Jody Cornilsen, Robert Chaplin, Heather Hastain, Sam Daugherty, Robin Wilder, Krystle Stetson
 - e. Review and Discuss Family and Student Satisfaction Survey Results Office communication will be better next year, Christia Marasco has a plan for addressing this. No huge areas of concern from the survey. Christia Marasco will follow up with the families that had concerns to make sure those needs will be met. Discussion only.
 - f. Discuss and Consider Approval of Initial Budget for 21/22 School Year Discussion only. No budget was presented yet. The enrollment has been changed to 120 students.
9. Announcements of Item to Be Discussed in Closed Session
 - a. Public Employee Performance Evaluation (54957), Executive Director
 10. Public Comments on Item to be Discussed in Closed Session **None.**
 11. Closed Session – Called to Order **8:04 PM-8:40 PM**
 12. Announcement of Action Taken During Closed Session, Public Session Resumed
 - a. Public Employee Performance Evaluation (54957), Executive Director **Gave our executive director her evaluation and she is doing great!**
 13. Reports and Presentations
 - a. Director Report
 - i. Enrollment: **118, k is low and first grade is high, 5th-8th grade is low.**

- ii. Student Achievement and Related Measures By June 15th meeting hopefully we will have our CAASPP results to share and discuss also add those measures to our LCAP.
- iii. Campus and Student Safety Locks changed on the buildings. Mold around the toilets, this will be amended tomorrow.
- iv. Human Resources Hired a new teacher and a janitor. We will be hiring a couple aides and intervention aides and a counselor.
- v. Upcoming School Events Graduation and small celebrations, outside. For 8th grade, Kindergarten and Fifth.
- vi. Professional Development 20 extra hours are built in on top of the required including an academy from BCOE for support staff.
- vii. Board Development and Update on Responsibility Actions Update on responsibility on actions, please do your best to read the information before the meeting, along with a mid year director evaluation we will also be adding a mid year board evaluation.
- b. Teacher Report Forebay days and fun water activities are going on, report cards and Kala says, "Thank you Christia, super job this year."
- c. Facilities Report With the new janitor we will get a handle on cleaning. We are having trouble getting someone to fix the sprinkler system.
- d. Technology Report hoping to have tech needs met for the next few years with the extra money, right now we are good on tech.
- e. Transportation Report the old bus continues to break down, new bus is smaller, passed our inspections. Would like to turn in the old bus for an electric bus in the fall.
- f. Parent Teacher Partnership Report Thank you gifts for teachers were really appreciated.

14. Future Agenda Items

Personnel Policies
Governance Policies
LCAP

15. Adjournment 9:00 PM

Christia Marasco is inviting you to a scheduled Zoom meeting.

Topic: May 25 Board Meeting

Time: May 25, 2021 06:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/73616076799?pwd=TURYV01XaFFRbm04T2tWYkNyU3Nvdz09>

Meeting ID: 736 1607 6799

Passcode: 5CmwN1

