Forest Ranch Charter School – Board of Directors
Tuesday, November 17, 2020 at 5:30 PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Meeting Minutes

1. Open Session – Call to Order 5:35 PM

2. Roll Call
   a. Christia Marasco – Director Present except during closed session 6:45 pm-6:55 PM
   b. Lisa Speegle – consulting CBO Absent
   c. Kala Ulep– Teacher Advisor/Liaison Kala Ulep out for close session 6:45-6:55 PM
   d. Jody Cornilsen – Chair, Parent Representative (June 2021) Present. Absent 6:11-6:40 PM
   e. Janina Carter – Vice Chair, Parent Representative (June 2022) Arrival 6:25 PM
   f. Beth Wattenburg – Community Representative (June 2023) Present
   g. Robert Chaplin – FRCA Liaison, Educational Representative (June 2021) Present
   h. Heather Hastain – Secretary, Parent Representative (June 2023) Present
   i. Sam Daugherty – Community Representative (June 2021) Present
   j. Robin Wilder – Treasurer, Parent Representative (June 2022) Present
   k. Krystle Stetson – Community Representative (June 2022) Present

3. Celebrations / Recognitions Generator is installed and fully functional, maybe after Covid is cleared
FRCS could host movies during power outages! What a great resource for the whole community!
What a triumph FRCS now has its own operational bus!

4. Review Meeting Norms none

5. Public Comments on Items NOT on the Current Meeting Agenda Annmarie Parelli no comment,
early departure 6:45PM

6. Changes / Deletions to Current Meeting Agenda none

7. Consent Calendar Motion to approve consent calendar without d made by Robin Wilder 2nd Beth
Wattenburg All Aye Jody Cornilsen, Beth Wattenberg, Robert Chaplin, Heather Hastain, Sam
Daugherty, Robin Wilder, Krystle Steteson. Absent: Janina Carter, Nones: None.
   a. Consider Approval of August 11, 2020 Meeting Minutes
   b. Consider Approval of August 27, 2020 Special Meeting Minutes
   c. Consider Approval of October 20, 2020 Meeting Minutes
   d. Consider Approval of October Financials Pulled for discussion Jody Cornilsen- Investment CD's
   has a 100,000 dollar jump from top to bottom of overview sheet, where did the money get
   transferred from, is this normal or a mistake? Director Christia Marasco will look into these
   questions with Lisa Speegle FRCS CBO.
   e. Consider Approval of Facilities Policies

8. Discussion/Action Calendar

   Engaging · Sustainability · Security · Community · Integrity
a. Discuss and Approve Emergency Work Stipends for Salaried Employees The Director Christia Marasco in collaboration with CBO Lisa Speegle and including advice from our auditor will be sure that the stipend comes from the appropriate fund. Beth Wattenberg makes a motion in favor of allowing an emergency stipend for our salaried teachers, 2nd Heather Hastain, All aye Jody Cornilsen, Beth Wattenberg, Robert Chaplin, Heather Hastain, Sam Daugherty, Robin Wilder, Krystle Steteson. Absent: Janina Carter; Nones: None.

b. Discuss and Approve Actions Surrounding Health and Safety during Holiday and Winter Breaks FRCS board members and Christa Marasco FRCS director understand parents prefer options over requirements, Kala Ulep asks that communications be prompt so teachers have time to prepare for any families choosing distance learning after break. Christia Marasco will be very clear and concise in communication to the whole school about options after break in asking families to be transparent and make the best choice as community members regarding health and safety during these times. Motion to approve leaving the distance learning option open to parents and for parents to please be transparent in communication about health and safety plans made by Beth Wattenberg and 2nd from Krystle Stetson, All aye Jody Cornilsen, Beth Wattenberg, Robert Chaplin, Heather Hastain, Sam Daugherty, Robin Wilder, Krystle Steteson. Absent: Janina Carter; Nones: None.

c. Discuss modifications to the Hourly Pay Scale for the 20/21 school year FRCS director and board members recognize the need to raise salaries for our employees however we must wait as per policy until January.

d. Discuss Measure K Project Priorities and Progress on Current Projects Generator project took a week in order to complete testing of the workings of the machine, FRCS had retained a rented generator and was able to therefore maintain school activities using the rented generator. Project is now completed and ready for use. Jody Cornilsen was instrumental in helping director Christia Marasco resolutely accomplish the task of mediating between all parties involved and keeping the rented machine full of fuel and operational. Sprinkler system line has now been cut by the generator company, so however and whomever is responsible now FRCS needs this problem fixed. Portable bathroom floor is now soft, and needs to be added to the list. Possible to move into working on the playground after the above issues are resolved.

e. Consider Approval of Resolution for Covid Related Actions If CUSD should choose to close what advice does the board have for the director moving forward? If this should happen FRCS board wishes to convene a meeting to discuss options and not leave that resting on the shoulders of our director to have to choose the action in response.

f. Update on Transportation Program FRCS now has a bus to use for transportation! exciting. Neeva has been hired as transportation manager and has been helping to get all tasks done to have the newly purchased used bus on the road. CHP has inspected and signed off, the emblem for FRCS on the side is complete.

g. Review and Approve Modifications to LCP Christia Marasco would like to add the information previously left out of this form and re-submit, unusual for FRCS to leave a blank space on this form. Robert Chaplin makes a motion to approve modifications to the LCP and re-submission, 2nd from Janina Carter. All Ayes: Jody Cornilsen, Janina Carter, Beth Wattenberg, Robert Chaplin, Heather Hastain, Sam Daugherty, Robin Wilder, Krystle Steteson. Nones: None.
h. Discuss and Approve Annual Oversight Update CM is almost done just adding information to the new special education form as per new charter. no approval needed for the document. Motion to approve the annual oversight update made by Heather Hastain, 2nd Beth Wattenberg. All aye Jody Cornilsen, Beth Wattenberg, Robert Chaplin, Heather Hastain, Sam Daugherty, Robin Wilder, Krystle Steteson. Absent: Janina Carter, Nones: None.

10. Announcement of Items to be Discussed in Closed Session

a. Public Employee Performance Review of Emergency Management (54957), Executive Director

11. Public Comment on Item to be Discussed in Closed Session Public employees performance review to be discussed. Kala Ulep, Christia Marasco and Annemarie Parelli are excused from closed session.

12. Closed Session – Call to Order 6:45-6:55 PM

13. Announcement of Action Taken During Closed Session, Public Session Resumed

a. Public Employee Performance Review of Emergency Management (54957), Executive Director The board is well pleased with FRCS director, Christia Marasco, she works constantly and improves the quality of that work constantly, she is delegating more. Thank you for your immeasurably great servitude to our school and in turn to our community.

14. Reports and Presentations

a. Director Report

i. Enrollment: currently at 123, FRCS will be filling vacancies left open from students that move away from the area. We also recognize the need to wait until January to start looking at our marketing options, Janina makes mention of the bus being free marketing.

ii. Student Achievement and Related Measures Rigorous progress reporting is in place for our intervention group and some funding is in place. Robert Chaplin made mention of starting some planning for summer programs including math portfolios, camps, reading challenges, Christia agrees and adds that we should look into starting our Advisory Council back up and planning for creative ways to engage students over the summer.

iii. Campus and Student Safety 3-4 people came to the emergency meeting. Regular safety meeting needs to be scheduled. Comprehensive safety plan will be reviewed next regular meeting.

iv. Human Resources Neeva hired. A few positions will be vacant next year. Would like to ask board to discuss adding Robert Chaplin as a substitute teacher next meeting. FRCS is in need of more subs.

v. Upcoming School Events For the winter concert we are going to string together a hot chocolate video for classroom viewings and this will be posted on class dojo. Bookclub movie night will go on as scheduled with only four families in cars.

vi. Professional Development Distance learning training from Matt Rhodes has been completed.
vii. Board Development and Update on Responsibility Actions Brown Act training yearly. We will try for January February time. Lisa sent fiscal responsibilities article, CM will forward to board members in January.

b. Teacher Report Kala Ulep reporting on this subject. Teachers have been surveyed and are expressing some concern regarding the hybrid learning models with the increased workloads we need to increase turn-ins and those students should be required to attend all zoom meetings. Teachers would like to know our plans with the next tier change. How much transition time will they have if we go back to full distance learning? CM asks that we discuss these topics directly with the teachers to hear their plans, concerns and solutions they would prefer. Teachers expressed thanks for the shade structure, big success. Teachers are asking for solutions to the airflow in classrooms for the cold season, CM responds that it is not necessary to have the doors wide open, maybe just crack the window to help add fresh air to the recirculation. Teachers choose on the airflow topic they need to decide what is best in order for the students to function. CM will meet with teachers to discuss all concerns and collectively come up with the most desirable solutions. Katrina reports her kids are having fun with sound and light waves! Sellu students are working on Native American topic and have just enjoyed a presentation from the Hankins! Kala eight slices per orange book.

c. Facilities Report Power outages were hard on the buildings the server went out but has been repaired. Sandbags and water jugs are being ordered for the pop ups. Outdoor furniture donation from the rotary club, thank you. Mr. Wattenberg donated a nice desk thank you. Office is cold but functional for us employees. Working on handling cold in the classrooms. Facilities are good now that the outages are done.

d. Technology Report Darren has been working on the new erate connections and fixing damages, chromebooks came in. Smart Screens are coming to help with hybrid learning.

e. Parent Teacher Partnership Report Will try to meet after holidays.

15. Future Agenda Items
   a. Audited Actuals
   b. Student Policies
   c. discuss possible staff gifts for holidays.
   d. discuss transition times and pay added.

16. Adjournment 7:26PM

Topic: Board Meeting November 17, 2020

Time: Nov 17, 2020 05:30 PM Pacific Time (US and Canada)

Join Zoom Meeting
https://us04web.zoom.us/j/76016754746?pwd=dml6dStVS0YvZ1pzZW1NM GhUSEdIdz09
Meeting ID: 760 1675 4746
Passcode: FaA5n8