



Forest Ranch Charter School

~ elevate your education

Master Agreement for Independent Study

| | |
|------------------------|----------------------------|
| Student Name: | Agreement Duration: |
| Student Number: | Beginning Date: |
| DOB: | End Date: |
| Address: | Grade Level: |
| Phone: | Program Placement: |

1) **The manner, time, frequency, and place for submitting a pupil's assignments, for reporting the pupil's academic progress, and for communicating with a pupil's parent or guardian regarding a pupil's academic progress:**

- a. **Manner of Reporting:** One-on-one in-person Small group in person One-on-one virtual
 Small group virtual E-mail Phone Conference
- b. **Time:**
- c. **Frequency:**
- d. **Place:**

Objectives: The pupil shall engage in content provided by the Charter School which is aligned to grade level standards that is provided at a level of quality and intellectual challenge substantially equivalent to in-person instruction. This agreement is to enable the student to successfully reach the objectives and complete the assignments identified in the Independent Study and Work Record Form that will be a fully incorporated part of this agreement. With the support of the parent/guardian or caregiver, the student will submit assignments on or before their due date.

2) **Method of Study:** Specific methods of study will be designated on the Independent Study and Work Record Form. Examples of methods of study for the student will include but are not limited to: Independent Reading Textbook Activities Problem Solving Study Projects Drill & Practice Experiential Learning Computerized Curriculum Web/Internet Research Library Research Field Trips Learning Center Courses Other _____.

3) **Method of Evaluation:** Specific methods of evaluation will be designated on the Independent Study and Work Record Form. Examples of acceptable methods of evaluation include but are not limited to: Teacher-made Tests Student Conferences Progress/Report Cards Chapter/Unit Tests Work Samples Observations Portfolios State Standards Testing Learning Journals Presentations Quizzes Labs Finals Other _____.

4) **Resources:** The Charter School will provide appropriate instructional materials and personnel to enable the student to complete the assigned work. Resources must include those reasonably necessary to the achievement of the objectives and must include resources that are normally available to all students on

the same terms as the terms on which they are available to all. The school will confirm or provide access to all pupils to the connectivity and devices adequate to participate in the educational program and complete assigned work.

5) Board Policies Pursuant to Education Code Section 51747(a) and (b):

- a. The maximum length of time that may elapse between the time an assignment is made and the date by which the pupil must complete the assigned work shall be **twenty (20) school days** for pupils enrolled in the non-classroom based program, and **twenty (20) school days** for students enrolled in the full-time classroom based program.
- b. The Executive Director or designee shall conduct an evaluation to determine whether it is in the best interests of the pupil to remain in independent study upon the following triggers:
 - i. When any pupil enrolled in the non-classroom based program fails to complete **five (5) assignments** during any period of **twenty (20) school days**, and any pupil enrolled in the full-time classroom based program fails to complete **three (3) assignments** during any period of **twenty (20) school days**.
 - ii. In the event Student’s educational progress falls below satisfactory levels as determined by the Charter School’s student evaluation process, which considers ALL of the following indicators:
 - 1. The pupil’s achievement and engagement in the independent study program, as indicated by the pupil’s performance on applicable pupil-level measures of pupil achievement and pupil engagement set forth in Education Code Section 52060(d) paragraphs (4) and (5).
 - 2. The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments.
 - 3. Learning required concepts, as determined by the supervising teacher.
 - 4. Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher.

6) Statement of the Course Credits or Other Measures of Academic Achievement to be Earned by the Pupil Upon Completion

| Subject Area/Objectives | Assignments | EM | Eval. |
|-------------------------------|-------------|----|----------|
| Reading/Language Arts | | | C INS |
| Math | | | C INS |
| Social Science/History | | | C INS |

| | | | |
|---|--|--|----------|
| Science | | | C INS |
| Additional Coursework Completed (Physical Ed., Visual/Performing Arts/Music/Computer/Electives) | | | C INS |

- 7) **Statement of Academic and Other Supports for Special Populations:** The Charter School shall utilize its SST and Multi Tiered System of Supports process to address the needs of pupils who are not performing at grade level, or who need support in other areas, such as English Learners, pupils in foster care or pupils who are experiencing homelessness, and/or pupils requiring mental health support. The Charter School complies with the Individuals with Disabilities Education Act (“IDEA”) and is committed to meeting the needs of individuals with exceptional needs in order to be consistent with the pupil’s individualized education program (“IEP”). Policies, procedures, and guidelines are in place to ensure that pupils are identified, assessed, and provided a free appropriate public education in the least restrictive environment. The school complies with Section 504 of the federal Rehabilitation act of 1973 (29 U.S.C. Sec. 794) and is committed to providing equivalent access to and providing a free appropriate public education to all students with disabilities.
- 8) **Voluntary Statement:** It is understood that independent study is an optional educational alternative in which no pupil may be required to participate. In the case of a pupil who is referred or assigned to any school, class or program pursuant to Education Code Section 48915 or 48917, instruction may be provided to the pupil through independent study only if the pupil is offered the alternative of classroom instruction.
- 9) **Signatures and Dates:**

I have read and I understand the terms of this agreement, and agree to all provisions set forth.

| Title | Signature | Date |
|---|-----------|------|
| Pupil | | |
| Parent/Guardian/Caregiver (if pupil is under the age of 18) | | |
| Supervising Teacher | | |
| Other Person Who Has Direct Responsibility for Providing Assistance to the Pupil: | | |
| Other Person Who Has Direct Responsibility for Providing Assistance to the Pupil: | | |

| Daily Engagement In Educational Activities Assigned by the School on Days the School is in Session Week One | | | | | |
|--|-------------------|--------------------|-------------------|------------------|----------------|
| | Monday _/_/___ | Tuesday _/_/___ | Wednesday _/_/___ | Thursday _/_/___ | Friday _/_/___ |
| Language Arts | | | | | |
| Social Studies | | | | | |
| Mathematics | | | | | |
| Science | | | | | |
| Spanish | | | | | |
| Physical Ed | | | | | |
| Other | | | | | |

Parent – Please fill in date and **initial** on subjects in which student was engaged on each day.

Parent Signature: _____ Date: _____

| Daily Engagement In Educational Activities Assigned by the School on Days the School is in Session Week Two | | | | | |
|--|-------------------|--------------------|-------------------|------------------|----------------|
| | Monday _/_/___ | Tuesday _/_/___ | Wednesday _/_/___ | Thursday _/_/___ | Friday _/_/___ |
| Language Arts | | | | | |
| Social Studies | | | | | |
| Mathematics | | | | | |
| Science | | | | | |
| Spanish | | | | | |
| Physical Ed | | | | | |
| Other | | | | | |

Parent – Please fill in date and **initial** on subjects in which student was engaged on each day.

Parent Signature: _____ Date: _____

| Daily Engagement In Educational Activities Assigned by the School on Days the School is in Session Week Three | | | | | |
|--|-------------------|--------------------|-------------------|------------------|----------------|
| | Monday _/_/___ | Tuesday _/_/___ | Wednesday _/_/___ | Thursday _/_/___ | Friday _/_/___ |
| Language Arts | | | | | |
| Social Studies | | | | | |
| Mathematics | | | | | |
| Science | | | | | |
| Spanish | | | | | |
| Physical Education | | | | | |
| Other | | | | | |

Parent – Please fill in date and **initial** on subjects in which student was engaged on each day.

Parent Signature: _____ Date: _____

| Daily Engagement In Educational Activities Assigned by the School on Days the School is in Session Week Four | | | | | |
|---|--------------------|---------------------|--------------------|-------------------|-----------------|
| | Monday __/__/__ | Tuesday __/__/__ | Wednesday __/__/__ | Thursday __/__/__ | Friday __/__/__ |
| Language Arts | | | | | |
| Social Studies | | | | | |
| Mathematics | | | | | |
| Science | | | | | |
| Spanish | | | | | |
| Physical Education | | | | | |
| Other | | | | | |

Parent – Please fill in date and **initial** on subjects in which student was engaged on each day.

Parent Signature: _____ Date: _____

For Supervising Teacher Completion:

- a. Days of Daily Engagement on Educational Activities Required by the School on Days the School is in Session: _____
- b. Time Value of Student Work Product (measured in days): _____

Attendance Approved by Teacher: _____ [insert lesser of a & b]

Signature of Supervising Teacher _____ Date: _____