

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, January 15, 2019 at 5:30PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Meeting Agenda

1. Open Session – Call to Order at 5:45 p.m.
2. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle – consulting CBO - absent
 - c. Janina Carter – Chair, Parent Representative (June 2019)
 - d. Robin Wilder – Vice Chair, Parent Representative (June 2019) Resignation submitted prior to meeting.
 - e. Michele Jimenez – Secretary, Teacher Representative (June, 2020) Resignation submitted prior to meeting.
 - f. Leslie Wright – Treasurer, Audit Liaison, (June 2021)
 - g. Norm Walker – Community Representative (June 2021) absent
 - h. Lynne Wright – Community Representative (June 2019)
 - i. Robert Chaplin – FRCA Liaison, Educational Representative (June 2021)
 - j. Heather Hastain – PTP Liaison, Parent Representative (June 2020) absent
 - k. Jody Cornilsen – Parent Representative (June 2021)
 - l. Sam Daugherty – Community Representative (June 2021)
3. Celebrations / Recognitions: Christia reported on Ninja Warrior Challenge starting and how excited the students are. Also recognized that we have the student body president in attendance for the board meeting.
4. Public Comments on Items NOT on the Current Meeting Agenda: None
5. Changes / Deletions to Current Meeting Agenda: Adding Student Report from Student Body President, Shai Mich. We are cutting 8c, Review and Consider Approval of First Trimester Results. We will be adding this item to the Mid-Year report.
6. Student Body President Report: Shai Mich, 5th Grade president of Student Government, reported on what is happening in the school. Student government's role is to teach kids about leadership, help Christia Marasco with running the school, do events like spirit day and the student store. Shai reported on upcoming events: Ninja Warrior coming this Thursday, January 17th to talk about goals, Grit Force, attendance and good citizenship; Spirit Day (Backwards Day) on January 25th; the Jog-a-thon fundraiser.

7. Consent Calendar (10 minutes): Christia Marasco would like to pull item 7d-Consider Approval of P-1 Attendance Report for discussion. Leslie Wright moved to approve the consent calendar items a-c with 7d pulled. Robert Chaplin seconded the motion. Ayes: Janina Carter, Leslie Wright, Lynne Wright, Robert Chaplin, Jody Cornilsen, Sam Daugherty. Noes: None. Absent: Lisa Speegle, Norm Walker, Heather Hastain.
 - a. Consider Approval of Meeting Minutes from December 11, 2018
 - b. Consider Approval of November/December Financials
 - c. Consider Approval of Upcoming Field Trips
 - d. Consider Approval of P-1 Attendance Report: Christia explained that we have an assumption of 94.5% of census. They are going to ignore the five weeks due to Camp Fire, but our # is still low due to illness. There is a higher than average overall sickness and the Camp Fire has had an impact. There is chronic absenteeism – parents are struggling but they are trying. Chronic Absenteeism = 12.5%, which is about in the middle. Our enrollment ended at 129 accumulative attendance. Christia is working very hard on attendance and getting students enrolled. Robert Chaplin moved to approve the P-1 Attendance Report. Leslie Wright seconded. Ayes: Janina Carter, Leslie Wright, Lynne Wright, Robert Chaplin, Jody Cornilsen, Sam Daugherty. Noes: None. Absent: Norm Walker, Heather Hastain.
8. Discussion/Action Calendar
 - a. Discuss Board Member Resignations to meet new 2019 legislation: Christia became aware of new state legislation in the last few weeks from a legal brief she received. In this new legislation, the Political Reform Act, you cannot have employees serving on the Board. Christia checked with the lawyers on legal implications. Christia also asked lawyers about revision to the Charter because we need to have a teacher representative board member. They have to allow us to do that based on our Charter. Christia notified the district in writing. She emailed the new liaison and liaison emailed back that we need to do a material revision, which means we have to do it now instead of waiting for the 2020 charter. Christia will attend the Chico Unified Board meeting and report to our board next month. Christia is also going to try and attend a training about the new legislation at end of January. Christia asked to see if any Board Members would like to attend. Due to this Legislation, Robin Wilder and Michele Jimenez have submitted their resignations. Discussion ensued about filling open board positions. The board is currently over one parent representative. We could add a parent or community representative, but we don't need to because we have a quorum. Jody Cornilsen has agreed to fill the role of acting secretary.
 - b. Consider Approval of Teacher Board Liaison: Robert Chaplin moved to approve our Board Director to make a material revision to our Charter to change our teacher board representative position to a teacher advisor/liaison. Leslie Wright seconded. Ayes: Janina Carter, Leslie Wright, Lynne Wright, Robert Chaplin, Jody Cornilsen, Sam Daugherty. Noes: None. Absent: Norm Walker, Heather Hastain.
 - c. Review and Consider Approval of First Trimester Results: Moved to Mid-Year Report
 - d. Consider Approval of 2019 Enrollment and Marketing Timeline: Christia reported that the intent to re-enroll forms went out and parents have until February 13th to return. Christia will be writing an article for Chico Parent Magazine, if she can make time frame. The Growing Up Chico

event is the same time as the showcase but Christia is hoping to get a parent, teacher and/or board member to attend. Ron's Reptiles event will be here at school since there was such a great response at the library. Also discussed putting a print ad in the mall. Leslie moved to approve the 2019 Enrollment and marketing timeline. Sam Daugherty seconded. Ayes: Janina Carter, Leslie Wright, Lynne Wright, Robert Chaplin, Jody Cornilsen, Sam Daugherty. Noes: None. Absent: Norm Walker, Heather Hastain.

- e. Consider Approval of J-13a Form: The goal of this form is to recoup attendance money that was lost due to Camp Fire. Leslie Wright moved to approve J-13a Form with changes removing the two Board Members who resigned. Lynn Wright seconded. Ayes: Janina Carter, Leslie Wright, Lynne Wright, Robert Chaplin, Jody Cornilsen, Sam Daugherty. Noes: None. Absent: Norm Walker, Heather Hastain.

9. Reports and Presentations

a. Director Report

- i. Enrollment: 129 at end of census. We have 128 now with new students possibly by March bringing us to either 130/131.
- ii. Student Achievement and Related Measures: Moving to mid-year i-ready testing. Christia is testing in next week so they can work on hitting goals in next few months. Will have reporting out of this at next board meeting.
- iii. Campus and Student Safety: Missed fire drill in November, so there will be two fire drills in January. Sam Daugherty has offered to come to next drill. He has also offered to help with Code Red drill. The Safety Plan is due in March and Sarc is due in February.
- iv. Human Resources: New resource teacher will be here at 10:45 am every day until end of school day. She also does behavior which will be helpful to Christia. Kyle is moving on to a new job and Christia will bring someone in to fill a few hours. The lunch person is on short leave so Melissa Geweke is assisting. Michele Jimenez is on emergency leave but should be back next week. The new Substitute has helped cover this, along with Christia. Christia is helping on the SARB board on 1/16/19.
- v. Upcoming School Events: Dinner Showcase is on 2/9/19 with Middle School Dance on 2/8/19. Marketing Meeting will be held the week of 1/21/19. Facilities meeting coming up as well. There will also be rescheduling of the parent trainings/classes before the next Board Meeting.
- vi. Professional Development: Trauma training after the fire. Starting on 1/21/19, Christia is offering resources for coping with fire.

- b. Teacher Report: Christia will forward the teacher's reports via email. Tara Potter and Christia are looking for alternatives to the Gold Nugget Museum field trip. Marlene, Christia and Don are looking to redesign this field trip – they would like to build this field trip as a local event.
- c. Facilities Report: Christia is still working on insurance claims.
- d. Technology Report: Ok right now
- e. Parent Teacher Partnership Report: There hasn't been a meeting. Christia is checking in with them.

NOTE: Ninja Warriors was only a \$1,000 and Christia shared how students will be able to participate.

10. Future Agenda Items

- a. Review Family Satisfaction Survey
- b. SARC and Facilities Inspection Report
- c. Low Performing Student Block Grant
- d. Personnel and Facilities/Operations policies

11. Adjournment: 7:50 PM