

Forest Ranch Charter School-Board of Directors

Tuesday, March 24, 2020 at 5:30 PM

15815 Cedar Creek Road, Forest Ranch, CA 95942

Also on Zoom Online Webinar Platform

Meeting Minutes

1. Open Session Call to Order: 5:39
2. Roll Call
 - a. Christia Marasco- Director
 - b. Lisa Speegle- consulting CBO Absent
 - c. Patricia Hunsicker- Teacher Advisor/Liaison Absent
 - d. Jody Cornilsen- Chair, Parent Representative (June 2021)
 - e. Janina Carter- Vice Chair, Parent Representative (June 2022)
 - f. Leslie Wright- Treasurer, Audit Liaison, (June 2021) Late Arrival 6:00 PM
 - g. Robert Chaplin- FRCA Liaison, Educational Representative (June 2021)
 - h. Heather Hastain- Secretary, Parent Representative (June 2020)
 - i. Sam Daugherty- Community Representative (June 2021)
 - j. Monikah Niemczynowicz- PTP Liaison, Parent Representative (June 2022)
 - k. Krystle Stetson- Community Representative (June 2022)
3. Celebrations/Recognitions: Celebrations: 2nd day of free lunches for all 18 and under available, going well, served about 15. Recognitions are due for those that are stepping in to help and a present at FRCS. Monica, Samantha Hardy, Anabell, thank you for coming in and helping to keep services in place.
4. Public Comments: none Kathryn Lawrence in attendance.
5. Deletions/changes: Removal 6C
6. Consent Calendar: Motion to approve consent calendar without the minutes made by Robert Chaplin, 2nd Janina Carter. Ayes: Jody Cornilsen, Janina Carter, Leslie Wright, Robert Chaplin, Heather Hastain, Sam Daugherty, Minikah Niemczynowicz, Krystle Stetson.
7. Discussion/Action:
 - a. Clean energy act: The Clean Energy Act deadline may be moved due to COVID-19. This will allow for more time to complete project. Christia will be checking on this, moving forward. Christia will also check on the Generator project. FRCS will move forward with the solar and generator projects as long as the employees of the companies completing will not be entering the building and maintain a safe social distance to others on campus. FRCS will not pursue the flooring and carpeting of the portable rooms until the restrictions due to covid-19 are lifted.
 - b. Notes on 2nd interim budget: Christia Marasco had some concern about the possible 56K deficit that is projected, when the appropriate time presents itself, she will continue pursuing the emergency impact aid that could potentially aid FRCS close to or exceed the amount of 40K. Motion to approve 2nd interim budget report made by Monikah Niemczynowicz. 2nd by Sam Daugherty. Ayes: Jody Cornilsen, Janina Carter, Leslie Wright, Robert Chaplin, Heather Hastain, Sam Daugherty, Monikah Niemczynowicz, Krystle Stetson.

- c. Removed
- d. Christia has attended multiple meetings on the following issues with BCOE and CSUD. Pieces of Brown Act have been waived due to COVID-19. Board meetings can be held via phone, we must post the Zoom link in all public areas. FRCS may be closed longer than April 17th – this info is changing all the time.

Covid-19 **Staffing** **Distance Learning** and **Lunch** procedures:

- **Staffing**- School employees are to be paid unless they are unable to work. FRCS is including one district employee/substitute for two weeks. Cutting afterschool sports pay. Half pay for the aftercare staff. FRCS is working to keep reasonable pay in place for contracted employees who would normally be at work. If staff is sick, they will use sick pay then after sick pay is spent, they move to FMLA and then last resort would be to implement the special covid-19 provisions from the state. Teachers will be allowed in their own classroom, that means one teacher per classroom. Two persons are allowed in the office Samantha Hardy and Christy Howell and those two mentioned are responsible for cleaning office space and maintaining safe distancing practices. The school campus is closed. Christia Marasco is collecting keys from all non-essential staff members.
- **Distance Learning**-The goal this week is to have teachers check in with parents and formulate a plan for each student. K-4 students/parents will be encouraged to work on core subjects. 5-8th grade students will work on core subjects and continue to move forward in math concepts. Distance activities that may be provided are yoga, PE, dance, online book readings, and assemblies. On Thursday, March 26th, school work will be handed out in front of MPR utilizing social distancing practices and cleaning procedures. Some work will be dropped off on porches of emergent families with a phone call to verify. Teachers will be trained on Zoom/On Line meeting etiquette. Confidentiality is important as the On-Line meetings could be an invasion of privacy. Internet is an issue for the families. Especially those who live in Forest Ranch Community as internet is spotty. There are a lot of resources, but getting them to the students is challenging. This is a work in progress. Christia wants to make sure of 3 things: Children are Safe & Healthy, emotionally supported and who is at risk or economically strained.
- **Lunch**- Lunches are available for any CUSD student through FRCS at no cost age limits 18 and under. USDA requires us to only give out lunch to children who are present at pickup. Only Annabell is allowed to enter the kitchen. Annabell alone is packing the lunches and keeping her workspace clean. To maintain distancing procedures, Christia Marasco collects the lunches and places them outside for families to pick up. With current staff, 30 lunches may be the max number FRCS could put out daily. Motion to approve the use of distance learning including a range of learning types to meet our community's needs including families without internet and set up lunch and materials distribution procedures that are in line with public health guidelines to limit exposures and to pay staff who are available to work in line with senate bill 117. (Leslie Wright arrived at 6PM) Motion made by Heather Hastain, 2nd Robert Chaplin. Ayes: Jody Cornilsen, Janina Carter, Leslie Wright,

Robert Chaplin, Heather Hastain, Sam Daugherty, Monikah Niemczynowicz, Krystle Stetson.

- e. Emergency Child Care: Based on lack of need, FRCS will not be providing childcare services at this time. Motion made by Robert Chaplin, 2nd Leslie Wright. Ayes: Jody Cornilsen, Janina Carter, Leslie Wright, Robert Chaplin, Heather Hastain, Sam Daugherty, Monikah Niemczynowicz, Krystle Stetson.
- f. School Closure: Based on county recommendation, FRCS will remain closed. Motion from Leslie Wright, 2nd Robert Chaplin. Ayes: Jody Cornilsen, Janina Carter, Leslie Wright, Robert Chaplin, Heather Hastain, Sam Daugherty, Monikah Niemczynowicz, Krystle Stetson.
- g. Transportation: Will continue paying for transporation due to Senate bill 117. Christia will be looking at a price change because fuel will be used during this time. Motion to approve payment of transportation contractor in line with senate bill 117. Motion from Jody Cornilsen, 2nd Janina Carter. Ayes: Jody Cornilsen, Janina Carter, Leslie Wright, Robert Chaplin, Heather Hastain, Sam Daugherty, Monikah Niemczynowicz, Krystle Stetson.
- h. Form 990: Motion to approve form 990 from Janina Carter, 2nd Robert Chaplin. Ayes: Jody Cornilsen, Janina Carter, Leslie Wright, Robert Chaplin, Heather Hastain, Sam Daugherty, Monikah Niemczynowicz, Krystle Stetson.
- i. Board Openings: FRCS board would like to have one more, possibly two, community members and are in need starting in June 2020 for one parent member. Heather Hastain is willing to stay pending votes.
- j. Board Member Nominating: Nominating Committee will consist of Jody Cornilsen, Monikah Niemczynowicz, and Heather Hastain.

A. Director Report:

- a. i. P2 will be used for ADA.
- b. ii. CAASP Testing and SAT Testing cancelled. Iready is available for us now at home and for end of year assessments.
- c. iii. Earlier in notes.
- d. iv. Earlier in notes.
- e. v. Events: facebook live story time, assemblies on Mondays 9am. Musical will happen at end of year.
- f. vi: Professional Development: Many Tech platforms being learned and soon to be implemented including but not limited to google classroom, flipgrid, zoom, webinar. vii: first time ever brown act allowing use of zoom for meeting.

B. None

C. None

D. None.

E. PTP will try Zoom potentially.

8. Future Agenda Items: Calendar

9. Adjournment: 7:06 PM