

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors  
Tuesday, September 17, 2019 at 5:30PM  
15815 Cedar Creek Road, Forest Ranch, CA 95942  
Meeting [Minutes](#)

1. Open Session – Call to Order [5:42](#)
2. Roll Call
  - a. Christia Marasco – Director
  - b. Lisa Speegle – consulting CBO **Absent**
  - c. Patricia Hunsicker – Teacher Advisor/Liaison
  - d. Jody Cornilsen – Chair, Parent Representative (June 2021)
  - e. Janina Carter – Vice Chair, Parent Representative (June 2022)
  - f. Leslie Wright – Treasurer, Audit Liaison, (June 2021) **Absent**
  - g. Norm Walker – Community Representative (June 2021); resigned August 2019
  - h. Robert Chaplin – FRCA Liaison, Educational Representative (June 2021)
  - i. Heather Hastain – PTP Liaison, Parent Representative (June 2020)
  - j. Sam Daugherty – Community Representative (June 2021)
  - k. Monikah Niemczynowicz – Parent Representative (June 2022)
3. Celebrations / Recognitions [Comments from Christian Marasco Student Government speeches went really well, Christian Marasco was impressed with some who normally would not have gotten up that did a great job. We have a really nice group, all students that ran and did not get elected have a position with student government. The kids are really dialed and we meet on Mondays for 8<sup>th</sup> grade leadership and Wednesdays for all Student Government.](#)
4. Public Comments on Items NOT on the Current Meeting Agenda  
[none](#)
5. Changes / Deletions to Current Meeting Agenda  
[Remove 7\(b\)](#)
6. Consent Calendar (10 minutes)
  - a. Consider Approval of Meeting Minutes from August 20, 2019 [Motion to approve consent calendar excluding c. Motion by Robert Chaplin, 2<sup>nd</sup> by Janina Carter. All Aye from Jody Cornilsen, Heather Hastain, Sam Daugherty, Monikah Niemczynowicz. Leslie Wright Absent.](#)
  - b. Consider Approval of August Financials
  - c. Consider Approval of Field Trips- [Pulled to discuss the add grade ition of middle school forebay field trip. Motion to approve Field Trips Made by Robert Chaplin, 2<sup>nd</sup> by Janina Carter, all ayes: Jody Cornilsen, Heather Hastain, Sam Daugherty, Monikah Niemczynowicz. Leslie Wright Absent.](#)
  - d. Consider Approval of Student Policies
7. Discussion/Action Calendar

- a. Consider Approval of new Community Board Representative Motion to approve new community board representative Motion by Monikah Niemczynowics. 2<sup>nd</sup> Robert Chaplin. Ayes: Jody Cornilsen, Janina Carter, Heather Hastain, Sam Daugherty. Noes: None. Absent: Leslie Wright.
- b. Consider Approval of section 504 Policy Removed
- c. Consider Approval of PTP Fundraising/Marketing Plan Overall the board will not endorse the sale of consumption of alcohol at events held in Forest Ranch at the community center. However we would be willing to allow an event at a restaurant or venue that is licensed and insured to sell alcohol. Christia Marasco stated she would look into what our/FRCS insurance carrier would say about events we sponsor and alcohol use. Motion to approve with the modification of community center event specifying dinner or band without alcohol or local restaurant with alcohol made by Robert Chaplin and 2<sup>nd</sup> by Janina Carter. Ayes: Jody Cornilsen, Heather Hastain, Sam Daugherty, Monikah Niemczynowicz. Noes: none. Absent: Leslie Wright.
- d. Consider Approval of Action News Now Marketing Contract Implementation in January right before open enrollment. Motion to approve action news now marketing contract by Sam Daugherty. 2<sup>nd</sup> by Monikah Niemczynowicz. Ayes: Jody Cornilsen, Janina Carter, Robert Chaplin, Heather Hastain. Noes: none. Absent: Leslie Wright.
- e. Consider Approval of Measure K Solar Proposal and Contract Christia Marasco asked board of directors to review a contract from United Sun solar company that would extend the current project out to be a full service solar system that would in hopes cover all utility costs. The contract would require an additional 130 thousand dollars from measure k, in addition to the clean energy act funds, to complete the project. Motion to approve the 130 thousand dollars from measure k funding to be used for the solar project made by Sam Daugherty. 2<sup>nd</sup> by Janina Carter. Ayes: Jody Cornilsen, Robert Chaplin, Heather Hastain, Monikah Niemczynowicz. Noes: none. Absent: Leslie Wright.
- f. Discuss and Consider Approval of Creation of additional, specific Board Responsibilities surrounding Strategic/Business Plan for the 2019-20 School Year Presentation from Jody Cornilsen. There was much discussion on possible ideas to strengthen FRCS board of directors and get its respective members more involved on campus and helping where any one member can and being sure to use our skillsets for the good of FRCS. The initial question, “Do we want to add more obligations to board members? Are we doing enough?” This generated a great discussion where topics were brought up, such as, board members should be networking the topic of FRCS, participating in community outreach, making sure that our community members know that FRCS can always use help in specific ways, some tasks as simple as volunteering on recess to grading papers or as complicated as running electives. Ultimately the FRCS board was strengthened just by the discussion alone and we will make improvements for this year. Motion to approve requirement of each board member being involved in a marketing/fundraising event for the 19/20 school year Motion by Janina Carter, 2<sup>nd</sup> by Monikah Niemczynowicz. Ayes: Jody Cornilsen, Robert Chaplin, Heather Hastain, Sam Daugherty. Noes: none. Absent: Leslie Wright.
- g. Review and Consider Approval of SUMS Grant Update SUMS grant FRCS director stopped spending from this fund last year after the camp fire. Now that we are in a new year and certain about staff retention there is a new plan for the use of SUMS grant funding. Presented by Christia Marasco. Motion to approve SUMS grant fund update by Janina Carter, 2<sup>nd</sup> by Robert

Chaplin. Ayes: Jody Cornilsen, Heather Hastain, Sam Daugherty, Monikah Niemczynowicz. Noes: None. Absent: Leslie Wright.

## 8. Reports and Presentations

### a. Director Report

#### Recharter Update and Timeline

- i. Enrollment: Could be as high as 126 on census day or as low as 120.
- ii. Student Achievement and Related Measures Waiting for test results Christia Marasco will wait for the graphs to put them into recharter, then we will submit, then FRCS representatives will have to present, lastly the county will vote on our recharter. It would be nice to have some community members at the meeting to show support. This is the first time we have had a higher rate of chronic absenteeism during a recharter.
- iii. Campus and Student Safety Safety committee will meet in the next couple weeks.
- iv. Human Resources four staff members were out on Monday, we need more substitutes.
- v. Upcoming School Events Conferences in early October, dance late October, maybe a fall festival. Student leadership team would like to dinner with other school leadership groups @FRCS.
- vi. Professional Development SUMS and Math developments. PBIS and universal design for learning.
- vii. Board Development going through recharter.

- b. Teacher Report Palmarini: focus on kindness and starting their themed books. Stearns: Brain and Body and geography. Ball: recycle art and biography writing about each other. Sellu: Four spheres of earth, kindness and cooperation, she is impressed with her students. 6<sup>th</sup> is working on poetry, geography and autobiographical number lines. 7<sup>th</sup> careers are in place like yearbook and facilities. 8<sup>th</sup> multi-step equations, graphing real world, upcycle, thankfulness and gratitude.
- c. Facilities Report Big items are fixed including water, air-conditioning. Lawn is still being maintained by the contractors, we will have that maintenance added to FRCS control after October. Samantha Hardy is doing a great job staying on top of facilities and Sam Daugherty has been helping thank you.
- d. Technology Report new tech, computers and TV are in and being used. We are in need of one teacher computer at this time.
- e. Parent Teacher Partnership Report Monikah Niemczynowicz will reach out to this group to find out when meetings are being held.

## 9. Future Agenda Items

a. Approval of Charter Renewal Document

b. Wellness Committee Report

c.

10. Adjournment