

~ *To inspire our students and community through a sustainable, comprehensive academic environment...*

Forest Ranch Charter School – Board of Directors  
Tuesday, February 20, 2018 at 5:30PM  
15815 Cedar Creek Road, Forest Ranch, CA 95942  
Regular Meeting Agenda

1. **Open Session** – Call to Order: 6:00 pm
2. **Roll Call**
  - a. Christia Marasco – Director
  - b. Lisa Speegle – consulting CBO - Absent
  - c. Janina Carter – Chair, Parent Representative (June 2019) - Absent
  - d. Robin Wilder – Vice Chair, Parent Representative (June 2019)
  - e. Jodi Dziezdic – Secretary, Parent Representative (June 2018) - Absent
  - f. Michele Jimenez – Treasurer, Audit Liaison, Teacher Representative (June 2020)
  - g. Scott Mackenzie – Community Representative (June 2018)
  - h. Lynne Wright – Community Representative (June 2019) - Absent
  - i. Robert Chaplin – FRCA Liaison, Educational Representative (June 2018)
  - j. Heather Hastain – PTP Liaison, Parent Representative (June 2020)
3. **Celebrations / Recognitions:** None
4. **Public Comments on Items NOT on the Current Meeting Agenda:** None
5. **Changes / Deletions to Current Meeting Agenda:** No new field trips so delete item d on the Consent Calendar.
6. **Consent Calendar** (10 minutes): Item c, Consider Approval of January Financial Report was pulled for discussion. The board discussed the “Clean Energy Act” funds received in January, 2018 and how it affected the profit and loss for January, 2018 as well as the year to date numbers. Clarification was provided by Michele Jimenez. The board is concerned about ending this school year in a positive position financially. Robert Chaplin moved to approve the consent calendar items a, b, c, and e. Michele Jimenez seconded the motion. Ayes: Scott Mackenzie, Robert Chaplin, Heather Hastain, Robin Wilder, Michele Jimenez Noes: None Absent: Janina Carter, Lynne Wright, Jodi Dziezdic, Lisa Speegle
  - a. Consider Approval of Meeting Minutes from January 17, 2018
  - b. Consider Approval of Safety Policies
  - c. Consider Approval of January Financial Report
  - d. Consider Approval of Proposed Field Trips
  - e. Consider Approval of Federal and State Informational Returns
7. **Discussion/Action Calendar**
  - a. Discuss Faculty/Staff Recognition Mixer: Michele Jimenez reported that the staff mixer will be held March 9, 2018 from 4:30 pm to 6:30 pm at Sol in Chico at the cost of \$12.50 per person. Staff, faculty, board members and significant others are invited.

- b. **Discuss Strategic Plan Priority #1:** Christia presented the Strategic Plan document and the board discussed the priorities. The MTSS grant and professional development involved with the grant fits perfectly with strategic priority #1. The board discussed progress and possible goals for the LCAP.
- c. **Update on progress towards 2018/19 Enrollment and Marketing Timeline and Activities:** Christia reported that we got all of the ads intended to run in publications are running. Our school family needs to get better at sharing on Facebook. Intent to reenroll forms went home and open enrollment is happening now. We as board members need to ask people we know to like our FRCS Facebook page. The middle school has been hosting an open mike night at Barnes and Noble.

## 8. Reports and Presentations

- a. Director Report (Marasco – 10 minutes)
  - i. **Enrollment:** Christia reported as above.
  - ii. **Student Achievement and Related Measure:** Christia stated that we will be taking the second i-ready assessment of the year in March.
  - iii. **Campus and Student Safety:** The Safety Committee met last week and discussed this issue. Christia sent out a letter via email today to families concerning current events and student safety at school. She held an assembly educating students on the sounds of different drill alarms. We are still locking the front door. We are holding a code red drill this Thursday and will do that consistently. Our goal is to get students to respond to the drill appropriately and listen for direction.
  - iv. **Human Resources:** Ms. Clark will be fulfilling the requirement for a Medically Necessary Home Instruction Teacher for a student in need. She will be receiving compensation.
  - v. **Upcoming School Events:** Father/Daughter Dance this Friday, February 23<sup>rd</sup>, and a Mother/Son Dance this Saturday, February 24<sup>th</sup>. Dr. Seuss Day is Friday, March 2<sup>nd</sup>.
  - vi. **Professional Development:** Christia reported that Michele Jimenez, Lisa Sellu and herself went to a MTSS Grant conference.
- b. **Teacher Report** (Jimenez – 5 minutes): Michele Jimenez emailed a statement from all teachers to board members stating what is happening in their classrooms.
- c. **Facilities Report** (Marasco – 5 minutes): Christia reported that our boiler is broken. Lisa Speegle will call Chico Unified, but it may have to be outsourced to Sacramento. We have space heaters on back up just in case.
- d. **Technology Report** (Marasco – 5 minutes): Christia reported that technology has been smooth this year.
- e. **Parent Teacher Partnership Report** (Jimenez – 5 minutes): Michele Jimenez reported that PTP generously donated \$20 per classroom for the celebration of Dr. Seuss Day.
- f. **Board Development:** None due to strategic planning.
- g. **Administrative Effectiveness Update:** None

## 9. Future Agenda Items

- a. Facilities and Operations policies

- b. Second Interim Budget Report
- c. auditor selection
- d. Evaluation Committee for Director
- e. Review and Approve Family Satisfaction Survey
- f. Board self-evaluation/determine vacancies
- g. 2018/19 school year calendar
- h. Nomination Committee and timeline for election process (BP 1020)

10. Adjournment: 7:20 pm