

Forest Ranch Charter School-Board of Directors

Tuesday, February 18, 2020 at 5:30 PM

15815 Cedar Creek Road, Forest Ranch, CA 95942

Meeting Minutes

1. Open Session- Call to Order 5:38 PM
2. Roll Call
  - a. Christia Marasco- Director
  - b. Lisa Speegle- consulting CBO Absent
  - c. Patricia Hunsicker- Teacher Advisor/Liaison Absent
  - d. Jody Cornilsen- Chair, Parent Representative (June 2021)
  - e. Janina Carter- Vice Chair, Parent Representative (June 2022)
  - f. Leslie Wright- Treasurer, Audit Liaison, (June 2021) Late Arrival 6:02 PM
  - g. Robert Chaplin- FRCA Liaison, Educational Representative (June 2021) Absent Late arrival 5:45
  - h. Heather Hastain- Secretary, Parent Representative (June 2020)
  - i. Sam Daugherty- Community Representative (June 2021)
  - j. Monikah Niemczynowicz- PTP Liaison, Parent Representative (June 2022) Absent
  - k. Krystle Stetson- Community Representative (June 2022) Absent
3. Celebrations/Recognitions: The staff dinner was excellent Ms. Marasco received a lot of good feedback.
4. None:
5. None:
6. A. Motion to approve January 21, 2020 meeting minutes made by Leslie Wright, 2<sup>nd</sup> Sam Daugherty, Aye: Jody Cornilsen, Heather Hastain. Absent: Robert Chaplin, Monikah Niemczynowicz, Krystle Stetson. Noes: none. Abstain: Janina Carter.  
b. Motion to approve December and January Financial Reports made by Jody Cornilsen, 2<sup>nd</sup> Sam Daugherty, Aye: Janina Carter, Leslie Wright, Heather Hastain. Noes: none. Absent: Robert Chaplin, Monikah Niemczynowicz, Krystle Stetson.
7. Discussion/Action Calendar
  - a. Solar and Generator projects planning and implementing have been broken up into phases by CUSD. Approval has been made by CUSD and the projects will be henceforth handled by CUSD. The generator project is now in contract and will be moving forward soon. The second phase of the solar project is going out to bid soon.
  - b. Review Mid-Year academic report and LCAP measures. There is some concern at this time that all scores are lower than should be at this time of year, with plans in place we should be on track to meet our one percent increase by the end of the year. Meetings have been

- completed for middle school with teachers and Ms. Marasco to put in place an incentive program to motivate students. Also Mrs. Dwyer-Jiminez will be hired to train the middle school teachers. At this time there is a lot of reading and state standard learning implemented in the classes, incentives put into place include individual rewards and also class parties. Next year Ms. Marasco will write up more incentives like organized clubs, into the LCAP. Motion to approve the LCAP and Mid-year academic performance report made by Robert Chaplin, 2<sup>nd</sup> Janina Carter, Aye: Leslie Wright, Jody Cornilsen, Heather Hastain, Sam Daugherty, Noes: none. Absent: Monikah Niemczynowicz, Krystle Stetson.
- c. Field Trips including overnight for middle school to Humboldt County. Motion to approve upcoming field trips with the note that there shall be at least one parent and one staff member of each cabin for the middle school trip made by Leslie Wright, 2<sup>nd</sup> Robert Chaplin, Ayes: Jody Cornilsen, Janina Carter, Heather Hastain, Sam Daugherty, Noes: none. Absent: Monikah Niemczynowicz, Krystle Stetson.
  - d. Discussion of PG&E power partnership. PG&E would provide a generator for the school, the public would have access to the kitchen and bathrooms also a security guard would be on site. Ms. Marasco expressed concern for safety and health reasons.
  - e. Review and consider approval of family satisfaction survey. Motion to approve the family satisfaction survey with the addition of a question asking if parents have seen gains in any particular area that the school previously struggled with, made by Robert Chaplin, 2<sup>nd</sup> Leslie Wright Aye: Jody Cornilsen, Janina Carter, Heather Hastain, Sam Daugherty, Noes: none. Absent: Monikah Niemczynowicz, Krystle Stetson.
  - f. Create committee to Evaluate the Executive Director. Appoint Monikah Niemczynowicz with her approval, Jody Cornilsen and Sam Daugherty, with Janina Carter and Heather Hastain as needed for back up.
  - g. Discuss Transportation. Neeva and Ms. Marasco had a productive meeting. The current busses have one more year before they reach the deadline to meet California emission standards. FRCS Board will actively work to create a committee to address the future of transportation to and from FRCS by June 2020 and would like to see a plan in place by January 2021. Neeva will run the bus program for FRCS for one more year without an increase in cost.
8. Reports and Presentations
- a. Director Report
    - i. Enrollment 129
    - ii. Student Achievement and Related Measure: see 7b
    - iii. Campus and Student Safety: Safety report next meeting, new state laws will be presented.
    - iv. Human Resources: 1 to 2 days per week the intervention staff is calling in sick, takes a lot of time to reorganize scheduling on those days. Doing the best to fill those places.
    - v. Upcoming School Events: April 30<sup>th</sup> overnight 4<sup>th</sup> grade field trip. Firemens BBQ. April 25<sup>th</sup> play. Chipotle fundraiser. Meeting for musical Wednesday night.
    - vi. Professional development: iready training meeting on Friday. Ms. Marasco meeting individually with teachers as much as possible.
    - vii. Board Development and Update: Possible training over the summer.

- b. Teacher Report: none
- c. Facilities Report: Boiler is now working CUSD now in charge of repairing. Portable rooms heating being repaired for 2<sup>nd</sup> time.
- d. Technology: none
- e. Parent Teacher Partnership: Gardening. Food fundraising. New event coming soon at FRCA moms day/clothing swap with desserts.

9. Future Agenda items:

- a. 2020-21 School Calendar.
- b. Informational Tax Returns
- c. 990

10: Adjournment 7:34 PM