

Forest Ranch Charter School- Board of Directors

Tuesday November 19, 2019 at 5:30 PM

15815 Cedar Creek Road, Forest Ranch, CA 95942

Meeting Minutes

1. Open Session- Call to Order 5:37
2. Roll Call
 - a. Christia Marasco- Director Present
 - b. Lisa Speegle- consulting CBO Absent
 - c. Patricia Hunsicker- Teacher Advisor/Liaison Absent
 - d. Jody Cornilsen- Chair, Parent Representative (June 2021)
 - e. Janina Carter- Vice Chair, Parent Representative (June 2022)
 - f. Leslie Wright- Treasurer, Audit Liaison (June 2021)
 - g. Robert Chaplin- FRCA Liaison, Educational Representative (June 2021)
 - h. Heather Hastain- Secretary, Parent Representative (June 2020)
 - i. Sam Daugherty- Community Representative (June 2021)
 - j. Monikah Niemczynowicz- PTP Liaison, Parent Representative (June 2022)
 - k. Krystle Stetson- Community Representative (June 2022)
3. Celebrations/Recognitions
4. Public Comments on Items not on the Current Meeting Agenda
5. Changes / Deletions to Current Meeting Agenda: Remove field trips 6.b. Remove 7.f. consider approval of j-13a form.
6. Consent Calendar: Consider Approval for the following 6.a-f. with 6.b. removed.
 - a. October 15, meeting minutes
 - b. Upcoming field trips
 - c. October financial report
 - d. Safety policies: Spacing is off needs fixing.
 - e. Governance policies: change annual meeting to June.
 - f. Budget policies: revise as per discussion clerical errors include, on fiscal control a [symbol at the title need to be removed, pg 11 iii in the sentence verbiage change from that to than.

Heather Hastain Motion made to approve the consent calendar item 6 a-f with the removal of b and the minor clerical changes discussed to be made on policies. 2nd by Janina Carter. Aye Jody Cornilsen, Leslie Wright, Robert Chaplin, Sam Daugherty, Monikah Niemczynowicz, Krystle Stetson. Noes: none.

7. Discussion/ Action Calendar: consider approval items 7a-e and discussion and consider approval 7g. 7f removed.
 - a. Potential Generator and Switch over Project through Measure K: Need a Request For Information on potential generator for whole school operations during power outages. Basic need are fire alarm, phones, water and heat. FRCS staff and student government will continue to search out additional or different funding for a generator.
 - b. 504 policy: Motion to approve made by Heather Hastain with the exception that the policy be put into our FRCS template. 2nd Leslie Wright. Aye: Jody Cornilsen, Janina Carter, Robert Chaplin, Sam Daugherty, Monikah Niemczynowicz, Krystle Stetson. Noes:none
 - c. Comprehensive Safety Plan: Motion to Approve by Heather Hastain, 2nd Leslie Wright. Ayes: Jody Cornilsen, Janina Carter, Robert Chaplin, Sam Daugherty, Monikah Niemczynowicz, Krystle Stetson. Noes:none.
 - d. Annual Performance Report and Charter Renewal Document: Christia Marasco, Amy Moffett, the lawyers retained by FRCS and a hired consultant have all been working through this document making correction and changes necessary. Motion to submit to CUSD from Jody Cornilsen. Motion to approve by Robert Chaplin and Submission to be made by Jody Cornilsen of Charter Renewal at the CUSD Board Meeting. 2nd Leslie Wright. Ayes: Janina Carter, Heather Hastain, Sam Daugherty, Monikah Niemczynowicz, Krystle Stetson. Noes:none
 - e. First Interim Budget: This will also be presented to the CUSD Board meeting along with the charter renewal. The numbers are set at an enrollment of 130, this does reflect a loss in revenue, so far FRCS has been able to maintain no loss in reserves or revenue even with the increasing costs of operation. If FRCS were to be in a position where revenue loss is causing us to get into our reserve funding then Ms Marasco, our director, will make the necessary changes to counter act said potential revenue loss. FRCS always been fiscal responsible and we intend to stay that way.
 - f. Removed
 - g. Board/Staff Appreciation Dinner: Discussion made on this topic conclusion is possible community center catered event sometime in January. Motion to approve with a cap on cost set at two thousand dollars made by Janina Carter. 2nd Leslie Wright. All ayes: Jody Cornilsen, Robert Chaplin, Heather Hastain, Sam Daugherty, Monikah Niemczynowicz, Krystle Stetson. Noes:none.
8. Reports and Presentations
 - a. Director Report
 - i.Enrollment 128
 - ii. Student Achievement and Related measure: report card first trimester done. Testing for lower grades done.
 - iii. Campus and Student Safety: Warmth and power on.
 - iv: Human Resources: Intervention aid time. New hours added to middle school for extra study time.

v. Upcoming School Events: Showcase, Fireman's dinner student Government, robotics competition.

8.b. Teacher Report: Report cards, good spirits despite power outages.

c. Facilities Report: Recent break down on bus. No more back up bus.

d. Technology Report: Trying for the Silicon schools fund for technology.

e. Parent Teacher Partnership Report: none.

9. Future Agenda Items

a. Measure K

b. Curriculum and Instruction Policies

10. Adjournment: 8:40