

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors  
Tuesday, April 15, 2019 at 5:30PM  
15815 Cedar Creek Road, Forest Ranch, CA 95942  
Meeting Agenda

1. Open Session – Call to Order – 5:37 PM
2. Roll Call
  - a. Christia Marasco – Director
  - b. Lisa Speegle – consulting CBO
  - c. Michele Jimenez – Teacher Advisor/Liaison
  - d. Janina Carter – Chair, Parent Representative (June 2019)
  - e. Leslie Wright – Treasurer, Audit Liaison, (June 2021)
  - f. **Norm Walker – Community Representative (June 2021) - Absent**
  - g. **Lynne Wright – Community Representative (June 2019) - Absent**
  - h. Robert Chaplin – FRCA Liaison, Educational Representative (June 2021)
  - i. Heather Hastain – PTP Liaison, Parent Representative (June 2020)
  - j. Jody Cornilsen – Secretary, Parent Representative (June 2021)
  - k. Sam Daugherty – Community Representative (June 2021)
3. Celebrations / Recognitions: Field project starting on 4/17/19. Sprinklers were checked and temporary fencing going up.
4. Public Comments on Items NOT on the Current Meeting Agenda
5. Changes / Deletions to Current Meeting Agenda - NONE
6. Consent Calendar (10 minutes) Heather moved for approval of consent calendar with the change to the employee handbook to reflect corrections under payroll with words of “semi-monthly” instead of “bi-monthly” under paychecks 2.7. Robert seconded. Ayes: Janina Carter, Leslie Wright, Robert Chaplin, Heather Hastain, Jody Cornilsen, Sam Daugherty. Absent: Lynn Wright, Norm Walker Noes: None
  - a. Consider Approval of Meeting Minutes from March 26, 2019
  - b. Consider Approval of March Financials – Christia reported out on how we’re looking for the year and we’re not dipping heavily into our reserves. Leslie Wright had questions and clarification on several of the funds that we receive. Christia gave description of each and explained where the funds come from. Christia will set up meeting for any board members who would like to meet with Lisa Speegle for clarification of financials.
  - c. Consider Approval of Upcoming Field Trips
  - d. Consider Approval of Personnel Policies – corrections under payroll with words of “semi-monthly instead of bi-monthly
7. Discussion/Action Calendar

- a. Review results Family Satisfaction Survey: Christia went over the survey and explained each area. Sam requested copy of survey. Christia will send out. Items that have high “not satisfied”, will be addressed for next year. Christia will also be focusing on improving the safety area.
- b. Review and Consider Approval of Solar options. No action taken. Sam Daugherty and Robert Chaplin will take on doing more research for solar and where it will go. They will check on whether they will be on the ground or on the roof and what the costs could be.
- c. Review and Consider Approval of Calendar for 2019/20 – Discussion ensued on going from an 11 month to a 10-month calendar. Leslie Wright moved to approve calendar for 2019/20 going to a 10-month calendar and Sam seconded. Ayes: Janina Carter, Leslie Wright, Robert Chaplin, Heather Hastain, Jody Cornilsen, Sam Daugherty. Absent: Lynn Wright, Norm Walker Noes: None
- d. Review and Consider Approval of Configuration Options for 2019/20 – No action taken. Discussion only. Christia discussed the options of the class configuration for 2019/20.
- e. Consider Modifications to the order of Measure K Facility Priorities. Sam Daugherty moves to modify the order of Measure K Facility with Gradual replacement to Carpeting and panic bars needs moving to #4. Leslie Wright Seconded. Ayes: Janina Carter, Leslie Wright, Robert Chaplin, Heather Hastain, Jody Cornilsen, Sam Daugherty. Absent: Lynne Wright, Norm Walker Noes: None

## 8. Reports and Presentations

- a. Director Report
  - i. Enrollment: new students coming- 133
  - ii. Student Achievement and Related Measures – working on getting stuff set up for testing.
  - iii. Campus and Student Safety – Christia updated on the potential measles outbreak from several weeks ago and how that was handled at the county level.
  - iv. Human Resources – 2 more interviews happening.
  - v. Upcoming School Events – Children’s Fair was April 13th. Ron’s Reptiles event for Kindergarten Round – Up. Endangered Species Fair and Pioneer Parade on May 11<sup>th</sup>. Jump and Jog-A-Thon on April 26<sup>th</sup>.
  - vi. Professional Development – Focusing on 2019/20 development. There will be summer training happening.
  - vii. Board Development – Charter Leadership Forum coming up. Christia will forward to all board members.
- b. Teacher Report – 5<sup>th</sup> graders are at camp. Middle school is getting ready for testing.
- c. Facilities Report – see above for facilities.
- d. Technology Report – making sure computers are ready for testing. STEM projects are going well.
- e. Parent Teacher Partnership Report – working on end of year events.

## 9. Future Agenda Items

- a. Review Results from Student Survey
- b. Approval of new Teacher Contract
- c. Administrative and Teacher Reviews

- d. Review L-CAP measures
- e. Initial L-CAP Review and Approval
- f. Report on Solar Project

10. Adjournment – 7:52PM