

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, November 16, 2021 at 5:30 PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Meeting Agenda

1. Open Session – Call to Order
2. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle – consulting CBO
 - c. Kala Ulep – Teacher Advisor/Liaison
 - d. Jody Cornilsen – Chair, Parent Representative (June 2024)
 - e. Antoinette Edmonson – Vice Chair, Parent Representative (June 2024) *on Zoom*
 - f. Janina Carter – Community Representative (June 2022)
 - g. Beth Wattenberg – Secretary, Community Representative (June 2023)
 - h. Robert Chaplin – FRCA Liaison, Educational Representative (June 2024) *absent*
 - i. Robin Wilder – Treasurer, Community Representative (June 2022)
 - j. Krystle Stetson – Community Representative (June 2022) *on Zoom*
3. Celebrations / Recognitions *J*

Jody praised the field trip to the Observatory; well organized and enjoyable.
Christia remarked about the enthusiasm of the new PTP members
4. Review Meeting Norms *passed*
5. Public Comments on Items NOT on the Current Meeting Agenda *none*
6. Changes / Deletions to Current Meeting Agenda *none*
7. Consent Calendar
 - a. Consider Approval of October 26 Meeting Minutes *Will be considering at next meeting.*
 - b. Consider Approval of November Field Trips *can be done retroactively if local*
 - c. Consider Approval of Safety Policies *no changes; Jody voted to approve the Consent Calendar; Robin seconded it; passed unanimously.*
8. Discussion/Action Calendar
 - a. Consider Approval of revisions to Independent Study Policies and Master Agreement
Non classroom based Independent Study does not need to be voted on tonight; Revision: to allow 20 days instead of 10 for compliance to provide more flexibility for parents. Janina made the motion to approve; seconded by Jody; passed unanimously.
 - b. Discuss and Consider Approval of Comprehensive Safety Plan: *Motion made by Robin to approve having James Will replace Marlene Fune as the Safety Officer. Seconded by Beth; passed unanimously.*

- c. Present and Discuss Educator Effectiveness Block Grant Expenditure Plan: *Christia discussed the proposed changes, noting that \$32,700 was allocated to be spent over 5 years can be used for training. She is pursuing a grant that ties to a 4 year certification course for teachers. She also proposed to use \$4000 to meet with Carolyn (BC County Liaison) and lawyers to go over all funding services to minimize mistakes. May ask Eric Nielson, retired educator, to also help in the future. \$20,000 is available from a grant which would allow teachers to attend an out of county training.*
- d. Discuss and Consider Approval of Initial Market Plan: *Enrollment low, so need to work on getting the word out about the school; however, due to holiday season, not the best time to launch an all-out campaign. Christia proposed that we spend \$500 for flyers (which she showed us) and distribute them in Chico now. Janina commenting that we should be using social media. We agreed that this would be good to pursue at the beginning of the year. FRCS has contacts at the TV stations that we can tap into. Jody made a motion to approve suggestions; Beth seconded it; passed unanimously.*
- e. Discuss and Consider Approval of Job Description and Pay Scale for School Counseling Program. *Challenges due to the fact that CUSD can pay more for these positions. Proposal to pay \$37.50 per hour for School Psychologist. Robin made the motion to approve; Janina seconded it; passed unanimously.*
- f. Discuss and Consider Approval of Winter Concert and Multicultural Night Event/Fundraiser. *Christia explained that the Multi-cultural Night would be modified: outdoors; classrooms would be limited to parents and students of that classroom; Pre-recorded videos could be shown outside of the classroom. Visitors (parents, grandparents, etc) would be considered 'spectators'. Date for event: December 16; still need staff to help. Only cancelled if heavy rain. Beth made a motion to approve the Multi-Cultural Night Event; Jody seconded it; passed unanimously.*

14. Reports and Presentations

- a. Director Report
 - i. Enrollment: *105; need to recruit*
 - ii. Student Achievement and Related Measures: *Christia met with Advisory Council; doing data collection; report in January; trying to catch up*
 - iii. Campus and Student Safety: *Lots of questions about Covid Policies; need a Town Hall Meeting, but probably not productive until policies are better defined. Covid testing is being done every Tuesday (Antoinette helping with this); may expand to another day. Lights in parking lot, have security cameras, just need to have them installed.*
 - iv. Human Resources: *After Care functioning well; Garret Davidson (Christia's son) is working 3 days a week helping with students. Annamarie will be leaving in January. Turnover in janitorial staff.*
 - v. Upcoming School Events: *To be announced.*
 - vi. Professional Development: *Christia has been providing short trainings to staff.*
 - vii. Board Development and Update on Responsibility Actions
- b. Teacher Report: *Report cards out.*
- c. Facilities Report: *Would like to have kiln fired up.*
- d. Technology Report: *Most chrome computers have been replaced; now focusing on getting ones for students to use at home. Starlink may become an option for parents. There is a possibility of a partnership grant focusing on broadband access for students.*
- e. Transportation Report: *Going well.*
- f. Parent Teacher Partnership Report: *Reminder to make sure fundraisers are clearly defined as to which entity generated them (i.e. FRCS Board or PTP). The Café opened; may expand to food after the first of the year.*

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15. Future Agenda Items Communication
Plan with Timelines Curriculum and
Instruction Policies
Review and Adoption of minutes of
past meetings: Sept/Oct & Nov.
16. Adjournment 7:55 pm

Submitted by Beth Wattenberg