

~ *To inspire our students and community through a sustainable, comprehensive academic environment...*

Forest Ranch Charter School – Board of Directors  
Tuesday, October 26, 2021 at 5:30 PM  
15815 Cedar Creek Road, Forest Ranch, CA 95942  
Meeting Agenda

1. Open Session – Call to Order 5:44 pm  
PUBLIC MEETING: 5:48 to 5:49 pm. No one participated even though Christia notified all the parents and encouraged attendance.
2. Roll Call
  - a. Christia Marasco – Director
  - b. Lisa Speegle – consulting CBO
  - c. Kala Ulep – Teacher Advisor/Liaison *absent*
  - d. Jody Cornilsen – Chair, Parent Representative (June 2024) *absent*
  - e. Antoinette Edmonson – Vice Chair, Parent Representative (June 2024)
  - f. Janina Carter – Community Representative (June 2022)
  - g. Beth Wattenberg – Secretary, Community Representative (June 2023)
  - h. Robert Chaplin – FRCA Liaison, Educational Representative (June 2024)
  - i. Robin Wilder – Treasurer, Community Representative (June 2022) *joined at 6:45 pm*
  - j. Krystle Stetson – Community Representative (June 2022) *joined at 6:33 pm*
3. Celebrations / Recognitions: *Christia celebrated the fact that there is a 'full team' of teachers and support staff who are all working together as a cohesive team. Beth acknowledged Janina and Jody for their donations and hard work in making the Painting Workshop as successful fundraiser.*
4. Review Meeting Norms: *Reminder to stay on task and meet time constraints. Time limits were put on items; Robert agreed to be the Timekeeper.*
5. Public Comments on Items NOT on the Current Meeting Agenda *None*
6. Elementary and Secondary School Emergency Relief (ESSER) III Funds Public Hearing *N/A*
7. Changes / Deletions to Current Meeting Agenda
8. Consent Calendar: *Motion to approve Consent Calendar made by Robert; seconded by Antoinette; passed unanimously.*
  - a. Consider Approval of September 28 Meeting Minutes *Postpone adoption of September minutes until next meeting.*
  - b. Consider Approval of September Financial Report
  - c. Consider Approval of September/October Field Trips *(Contingent upon Covid numbers)*
9. Discussion/Action Calendar

- a. Consider Approval of revisions to Employee Handbook for 21-22 school year *(Suggestion by Christia that new employees begin receiving benefits after 30 days instead of first day of work.)*
- b. Consider Approval of ESSER III Funds Expenditure Plan *Christia outlined how the funds are to be spent. Christia wants to revitalize Critical Thinking Program. There are increased funds for Covid protections. The Federal funds extend through 2023. Antoinette made the motion to approve; Robert seconded it; passed unanimously.*
- c. Discuss and Consider Approval of revised Health and Safety Plan for Covid-19 *Christia explained that she had been trying to get clarification from the attorneys, who only got back to her just before this meeting. Very detailed instructions, but basically Christia will make decisions with the county health department and input from the nurse.*
  - (a) 4.11: *Change to: all testing required by policy as instructed by the Covid Compliance Officer and in consultation with Public Health.*
  - (b) 5.4.14: *Very confusing (2 days or 10 days). No schools seem to be adhering to 10 days of quarantine after exposure. Christia will check with Butte County Public Health for clarification.*
  - (c) 6.5.3: *Lawyers said that it is a requirement to test twice weekly. Not practical; goal is to test in house once a week.*
  - (d) 6.5.8: *Christia will check with nurse and Butte County Public Health regarding how long a student must remain out of school after symptoms on modified quarantine.*
  - (e) 8.11: *Regarding how often to clean surfaces. School is being diligent, think this is not necessary, and recommended to delete this item.*
  - (f) 12.5.3: *Regarding extracurricular activities regarding musical instruments. Recommended to put on hold, as band has not started. Will address next meeting.*
  - (g) 13.7: *Strike*
  - (h) 17.5: *Strike out: "regardless of past infections within the presence of antibodies" and replace with: as per direction of Covid Compliance Officer.*
  - (i) *Robert made the motion to approve; Janina seconded; passed unanimously.*
- d.
- e. Discuss and Consider Approval of Marketing and Fundraising Options: *Pizza Fundraiser by Woodstocks on November 4<sup>th</sup>. A discussion of which events would be feasible to present. It was decided that a Fall Concert should be cancelled and replaced by a Talent Show. If Covid numbers are low or nonexistent, it could be in person; otherwise, done on video which would be moved to December. Aim for a Spring Concert or play. Motion to accept proposal by Antoinette; seconded by Robin; passed unanimously.*
- f. Discuss and Consider Approval of Reopening Foxes Café: *Suggestion made that Foxes open up next week, with health precautions. Motion to accept proposal made by Beth; seconded by Janina.*
- g. Update on Human Resource Issues *Christia was excited about the current teaching and support staff. All the teachers were able to have a support person in their classroom. Looking to hire more in the near future.*
- h. Discuss and Consider Approval of Board/Faculty Gratitude- Appreciation Event *Discussion about how important it is to have communication between the board, the teachers and the staff at the school. Covid concerns have severely limited interactions. It was decided to schedule an event on*

*November 18<sup>th</sup> at 5:00 pm at the community center. Big heaters will be available so that folks can be outside and incorporate social distancing.*

*Logistics:*

*Robert will purchase tri-tip; chicken and vegetarian food & BBQ*

*Robin will purchase side dishes*

*Janina will purchase desserts*

*Emma (Davidson) will provide bread*

*Christia will provide paper goods*

*Beth will reserve the center*

*Jody will be asked to provide outdoor heaters*

*\$600.00 is to be allotted to the event.*

*Robert made the motion to go ahead with the event; Beth seconded it; passed unanimously.*

- i. Discuss and Consider Approval of new Aftercare Procedures in relation to recent legislation/new ELO program *State funds available which can be used for the After School program, (offering free care for all parents), tutoring and services during the school breaks. (Some staff have indicated an interest in working during Spring Break and Christmas Break) Requiring services for 9 hours per day is challenging: Christia is planning on getting a contract with the Boys and Girls Club to help provide services (which is allowed)*

#### 14. Reports and Presentations

##### a. Director Report

- i. Enrollment: *Low as some students have transferred to Chico schools*
- ii. Student Achievement and Related Measures *All teachers and staff working hard to ensure quality work.*
- iii. Campus and Student Safety *Ongoing*
- iv. Human Resources *All teachers have an aide*
- v. Upcoming School Events *Halloween parade may have to be cancelled if there is an outbreak of Covid cases. If there are several the school may have to close temporarily.*
- vi. Professional Development *There is a grant that provides a stipend for a 4 year program for teachers that Christia will apply for.*
- vii. Board Development and Update on Responsibility Actions

##### b. Teacher Report *none*

- c. Facilities Report *Still need someone to install a sprinkler system. Students want to put in a football field. Boiler finally installed along with the AC.*
- d. Technology Report: *All students have chrome books; more will be ordered so they also have them for home use.*
- e. Transportation Report: *The bus driver, Jonathan is doing an excellent job, however he plans to retire after next year. Suggest that we start looking for a replacement. Even though Marlene Fune subs, probably not interested in driving full time.*
- f. Parent Teacher Partnership Report *by Antoinette: very active group; working on T-shirts, buttons and stickers for 'branding' and advertising the school. Want to start a garden.*

#### 15. Future Agenda Items

##### Communication Plan with Timelines

Curriculum and Instruction Policies

16. Adjournment