

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, June 29, 2021 at 5:30 PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Special Meeting Minutes

1. Open Session – Call to Order 5:39 PM
2. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle – consulting CBO Absent
 - c. Kala Ulep – Teacher Advisor/Liaison Absent
 - d. Jody Cornilsen – Chair, Parent Representative (June 2021)
 - e. Janina Carter – Vice Chair, Parent Representative (June 2022) Absent
 - f. Beth Wattenberg – Community Representative (June 2023)
 - g. Robert Chaplin – FRCA Liaison, Educational Representative (June 2021) Absent
 - h. Heather Hastain – Secretary, Parent Representative (June 2023)
 - i. Sam Daugherty – Community Representative (June 2021)
 - j. Robin Wilder – Treasurer, Parent Representative (June 2022)
 - k. Krystle Stetson – Community Representative (June 2022) Absent
3. Celebrations / Recognitions: none
4. Review Meeting Norms: no need to review
5. Public Comments on Items NOT on the Current Meeting Agenda: none in attendance. Antoinette Edmondson in attendance as of time ???
6. Changes / Deletions to Current Meeting Agenda: no changes
7. Consent Calendar
8. Discussion/Action Calendar
 - a. Consider Approval of Initial Budget and EPA Spending Plan for 21-22: Budget has been reworked to include a half time teacher and a \$500 stipend for the homework club Motion to approve Initial Budget and EPA Spending plan for 21-22 made by Robin Wilder 2nd Beth Wattenberg Ayes: Jody Cornilsen, Beth Wattenberg, Heather Hastain, Sam Daugherty, Robin Wilder, Krystle Stetson. Absent: Robert Chaplin, Janina Carter. Noes none.
 - b. Discuss and Consider Approval of 19-20 LCAP, 20-21 LCP Update and 21-22 LCAP and Parent Budget Overview: All teachers will be appropriately credentialed and all facilities will be cleaned appropriately, adding in a testing program as a new action item for an ELA teacher that will handle testing of ELA students these small changes were added to the LCAP. Motion to approve 19-20 LCAP, 20-21 LCP Update and 21-22 LCAP and LCFF Parent Budget Overview made by Beth Wattenberg 2nd Robin Wilder Ayes: Jody Cornilsen, Beth Wattenberg, Heather Hastain, Sam Daugherty, Robin Wilder, Krystle Stetson. Absent: Robert Chaplin, Janina Carter. Noes none

- c. Discuss and Consider Approval of Fire Clearance Activities: Fire clearance would include the use of the fire councils own grant work includes removal of brush along the highway and foliage behind the fence and the broom in the back of the playground and can cut trees away from the fence but to leave the trees by the propane tank and Christia will mark the trees that will be saved. Sam recommends checking the cedar tree by the water tank. Motion to Approve Fire Clearance Activities made by Robin Wilder, 2nd Sam Daugherty, Ayes: Jody Cornilsen, Beth Wattenberg, Heather Hastain, Sam Daugherty, Robin Wilder, Krystle Stetson. Absent: Robert Chaplin, Janina Carter. Noes none
- d. Discuss and Consider Approval of Modified Covid Safety Procedures: We do not have to write a new policy but there is one area where Christia would like an opinion, masks are off for outside, except indoors masks will be required. As long as there is no one in the building employees can remove masks. Do we ask for vaccination status? "Masks can be removed inside when school is not in session by employees who provide documentation of vaccinations," will be the language used in the Covid safety procedures.. Masks can be removed inside when school is not in session for employees if you provide your vaccination documentation . Motion to approve the modified Covid Safety procedure made by Jody Cornilsen, 2nd Sam Daugherty. Ayes: Jody Cornilsen, Beth Wattenberg, Sam Daugherty, Robin Wilder, Krystle Stetson. Absent: Robert Chaplin, Janina Carter. Noes: Heather Hastain.
- e. Discuss and Consider Approval of revised Federal Addendum: Added a target goal to improve results in language arts in testing. Listed in two different ways as targeted assistance and over 40% free and reduced so we added that in to be classified as school wide so we have changed this for next year. Motion to approve the revised Federal Addendum made by Beth Wattenberg 2nd Jody Cornilsen Ayes: Jody Cornilsen, Beth Wattenberg, Heather Hastain, Sam Daugherty, Robin Wilder, Krystle Stetson. Absent: Robert Chaplin, Janina Carter. Noes none
- f. Information: CA Dashboard Local Indicators: Basic conditions changed the number and percentage of missed assignments from teachers to reflect that there are no missed assignments. One thing Christia liked was that the teachers rate core standards and she gets to set goals in a variety of areas. Christia put down that the emergencies and turn-overs in the faculty have set us back. Christia will be looking at the new charter closely to make sure FRCS is meeting its goals and report to the board. Family engagement: we did a lot of one on one communication but timing and frequency mode of communication needs improvement, Christia set tight goals in communication and she will report to the board on this topic every meeting. Beth recommends to add this to the agenda. Communication will be part of the director's report on the agenda next year. Jody recommends to have board members help. In August Christia will bring a formal plan for communication. Christia hopes to be very targeted in our future years board meeting. Christia works really hard on every evaluation, family centered practices, focus is to make new families feel empowered and informed. Christia will go out of her way to make connections with new families and bus families that they will know how to access things and have persona; communication, Christia will report out how we are doing in this area. Antoinette recommends

that we add in a classroom parent. Robin will contact people personally to inform them of events.

- g. Consider Approval of Janina Carter and Robin Wilder as Community Representatives Motion to approve Janina Carter and Robin Wilder as Community Representatives made by Beth Wattenberg 2nd by Krystle Stetson. Ayes: Jody Cornilsen, Beth Wattenberg, Heather Hastain, Sam Daugherty, Krystle Stetson. Absent: Robert Chaplin, Janina Carter. Abstain Robin Wilder.
- h. Election of Officers for the 2021-22 School Year Heather Hastain made a motion to elect as board Chair Jody Cornilsen, as Vice Chair Antoinette Edmondson, as Secretary Beth Wattenberg, as Treasurer Robin Wilder, as FRCA Liaison Robert Chaplin PTP Liaison: Jody Cornilsen Discussion only on Fundraising/Marketing: Jania Carter. Teacher Representative: Kala Ulep.
- i. Selection of Bank Signatories Janina Carter and Jody Cornilsen
- j. Consider Approval of Calendar of Regular Meeting Dates, Times and Venues for 2020-21 School Year: Jody Cornilsen surveyed the board members to stay at 5:30 on the third Tuesday of the month. July 21st, August 17th, September 21st, October 19th, November 16th, No December, January 18th, February 15th, March 22nd, April 19th, May 31st, June 28th. Motion to approve Calendar of Regular Meeting Dates, Times and Venues for 2021-22 School Year made by Heather Hastain 2nd Robin Wilder, Ayes Jody Cornilsen, Robin Wilder, Heather Hastain, Beth Wattenberg, Sam Daugherty, Krystle Stetson. Absent Robert Chaplin and Jnaia Carter.

9. Reports and Presentations

- a. Director Report
 - i. Enrollment:
 - ii. Student Achievement and Related Measures
 - iii. Campus and Student Safety
 - iv. Human Resources
 - v. Upcoming School Events
 - vi. Professional Development
 - vii. Board Development and Update on Responsibility Actions
- b. Teacher Report
- c. Facilities Report: Christia is asking CUSD who has the responsibility of helping FRCS when we don't have heat or other utilities including water and electrical outages. Christia is looking for clarification and results on needs.
- d. Technology Report
- e. Transportation Report
- f. Parent Teacher Partnership Report

10. Future Agenda Items

Personnel Policies

11. Adjournment 7:10 PM

