

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, November 28, 2017 at 5:30PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Regular Meeting Minutes

1. Open Session – Call to Order 5:36 pm
2. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle – consulting CBO - absent
 - c. Janina Carter – Chair, Parent Representative (June 2019)
 - d. Robin Wilder – Vice Chair, Parent Representative (June 2019)
 - e. Jodi Dziedzic – Secretary, Parent Representative (June 2018) - absent
 - f. Michele Jimenez – Treasurer, Audit Liaison, Teacher Representative (June 2020)
 - g. Scott Mackenzie – Community Representative (June 2018)
 - h. Lynne Wright – Community Representative (June 2019)
 - i. Robert Chaplin – FRCA Liaison, Educational Representative (June 2018)
 - j. Heather Hastain – PTP Liaison, Parent Representative (June 2020)
3. Celebrations / Recognitions: Christia reported that all the new support staff are on site at this point and they are transitioning well. Michele reported that Christia organized Stone Soup Day November 16th as well as took a dinner to the volunteer fire station in Forest Ranch with a few of the middle school students. Students organized different ways of thanking the fire fighters.
4. Public Comments on Items NOT on the Current Meeting Agenda: Robert Chaplin reported that the Fire Safe Council would like to request to use the school for a fire evacuation and emergency plan/drills on April 21, or April 28th. Christia will check in with Christy to make sure there is nothing planned for either of those dates and Robert will get a more definitive date from the Fire Safe Council.
5. Changes / Deletions to Current Meeting Agenda: None
6. Consent Calendar (10 minutes) – Heather Hastain moved that we approve the consent calendar items a, c, d. Robin seconded. Ayes: Heather Hastain, Janina Carter, Robin Wilder, Michele Jimenez, Scott Mackenzie, Lynne Wright, Robert Chaplin Noes: None Absent: Jodi Dziedzic.
 - a. Consider Approval of Meeting Minutes from October 17, 2017
 - b. Consider Approval of Special Meeting Minutes; September 25, 2017: Heather Hasatin moved to approve item b. Robin Wilder seconded the motion. Ayes: Janina Carter, Robin Wilder, Michele Jimenez, Scott Mackenzie, Lynne Wright, Robert Chaplin, Heather Hastain. Noes: None Absent: Jodi Dziedzic.
 - c. Consider Approval of October and November Financial Reports
 - d. Consider Approval of Proposed Field Trips
7. Discussion/Action Calendar

- a. Report First Trimester Academic Update and L-CAP measures (20 minutes, Marasco) Christia presented a textual report as well as graphs showing grade level data pertaining to student scores at/above grade level, less than 1 year below grade level, greater than 1 year below grade level on i-ready testing. Christia then dissected an extensive spreadsheet created by her that displayed all categories of the L-CAP, last year's data, current date, goals, and where we are at as a school in meeting those goals. FRCS is on its way to meeting all of our goals this year. The only area that we are struggling with is the use of the new Sanford Harmony program. If we are awarded the MTSS grant, there will not be a choice in the use of the program. If we do not receive the grant Christia will handle the issue with the teachers and report back to the board.
 - b. Report and Consider Approval Dashboard Local Indicators Summary Report (15 minutes, Marasco): Christia reviewed what the Dashboard is for board members. Christia went over an extensive self-created textual document that stated our progress in all priority 1-6 local indicators. The deadline for submitting this information to the California School Dashboard is December 1st. Robert Chaplin made a motion to approve the Dashboard Local Indicators Summary Report. Heather Hastain seconded the motion. Ayes: Janina Carter, Robin Wilder, Michele Jimenez, Scott Mackenzie, Lynne Wright, Robert Chaplin, Heather Hastain. Noes: None. Absent: Jodi Dziedzic
 - c. Review and Consider Approval of First Interim Budget (10 minutes, Marasco): Lisa Speegle emailed all board members the first interim budget with a lovely synopsis of what we were all seeing on the spreadsheet she sent. Heather Hastain moved that we approve the first interim budget. Robert Chaplin seconded the motion. Ayes: Janina Carter, Robin Wilder, Michele Jimenez, Scott Mackenzie, Lynne Wright, Robert Chaplin, Heather Hastain. Noes: None. Absent: Jodi Dziedzic
 - d. Discuss new Strategic Plan Action items (15 minutes, Marasco): Christia dissected the Strategic Plan for 2017-2018, which includes strategic priorities #1- 3. She is planning to add the word "engaging" to Strategic Priority #2. Members of the board chose to begin with Strategic Priority #1 to focus on for 20 minutes next meeting.
8. Reports and Presentations
- a. Director Report (Marasco – 10 minutes)
 - i. Enrollment: Christia reported that we are up 4 students as of November 27th.
 - ii. Student Achievement and Related Measures: Christia passed around the State Decile State Ranking sheet.
 - iii. Campus and Student Safety: FRCS had a fire drill Friday, November 17th. While students were lined up in their designated safety areas Christia went over the different sounds for different drills, specifically code red. Christia made sure that all students know the difference between the fire drill alarm and code red signal. Christia is planning to up the amount of doors we leave locked and add door bras to office doors instead of leaving them unlocked. Christia is researching information about installing a door bell on the front office door.
 - iv. Human Resources: Christia presented the idea of a Faculty/Board get together early 2018. Shelly's and Grana were suggested. Approval of event and budget is listed under agenda items for next meeting.
 - v. Upcoming School Events: Multicultural Night/Winter Concert December 20th.

vi. Professional Development

- b. Teacher Report (Jimenez – 5 minutes): Michele reported on the happenings in classrooms. Teachers emailed Michele with details of what is going on in their classrooms in December.
 - c. Facilities Report (Marasco – 5 minutes): Robin received an email from Kiersten Morgan stating that the project being put forth to Measure K funds for a classroom floor needs to be approved by the board. This item is not on the agenda and cannot be voted on at the current meeting. Christia will do her due diligence on the situation and let board members know when the issue will be on the agenda. Christia informed the board that the quote for the field project came in at way over budget, which comes from bond funds. This amount is not feasible. Christia suggested two options, one that includes a baseball field with grass and irrigation that will make their field usable for pe and recess, the other includes a track with the same grass option as option 1. Christia will gather more information and will be presented to the board form approval in January.
 - d. Technology Report (Marasco – 5 minutes): None
 - e. Parent Teacher Partnership Report (Jimenez – 5 minutes): Heather Hastain reported to the board using the PTP November meeting minutes. Fundraising includes See's Candy, the dinner showcase at FRCS December 1st, Chipotle restaurant take over on December 4th, Deer Creek Café February 7th, 4 boxes of candy bars have been sold at Zavaterros, raffle baskets for the winter concert December 21st. Tim from Deer Creek Café has offered to make the teacher dinner for the winter concert.
 - f. Board Development: None due to all that the board is learning on a continuing basis.
 - g. Administrative Effectiveness Update: The committee met and talked about multiple things that were covered in tonight's meeting.
9. Future Agenda Items
- a. Physical Fitness Test Report
 - b. Safety Policies
 - c. Approval of flooring
 - d. Focus on Strategic Priority #1 from the Strategic Plan for 20 minutes.
 - e. SARC report
 - f. Faculty/Board Mixer
 - g. Track and Field Project
 - h. Marketing proposal
10. Adjournment: 8:36 pm