

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, April 17, 2018 at 5:30PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Regular Meeting Minutes

1. Open Session – Call to Order: 5:34 pm
2. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle – consulting CBO-absent
 - c. Janina Carter – Chair, Parent Representative (June 2019)
 - d. Robin Wilder – Vice Chair, Parent Representative (June 2019)
 - e. Jodi Dziedzic – Secretary, Parent Representative (June 2018)-absent
 - f. Michele Jimenez – Treasurer, Audit Liaison, Teacher Representative (June 2020)
 - g. Scott Mackenzie – Community Representative (June 2018)
 - h. Lynne Wright – Community Representative (June 2019)
 - i. Robert Chaplin – FRCA Liaison, Educational Representative (June 2018)-absent
 - j. Heather Hastain – PTP Liaison, Parent Representative (June 2020)-absent
3. Celebrations / Recognitions: Christia reported that all of the overnight field trips were a success. Robin thanked Christia for all of her work towards the pioneer field trip.
4. Public Comments on Items NOT on the Current Meeting Agenda: None
5. Changes / Deletions to Current Meeting Agenda: We are not going to perform the board self-evaluation. It will be tabled to next meeting. Second trimester academic progress will be tabled until the May, 2018 meeting due to not all students finishing testing.
6. Consent Calendar (10 minutes): Item d was pulled for discussion. Robin Wilder moved to approve items a, b, c, and d. Lynne Wright seconded the motion. Ayes: Janina Carter, Michele Jimenez, Lynne Wright, Robin Wilder, Scott Mackenzie. Noes: None Absent: Lisa Speegle, Heather Hastain, Jode Dziedzic, Robert Chaplin.
 - a. Consider Approval of Meeting Minutes from March 27, 2018
 - b. Consider Approval of 2018/19 Calendar and Minutes
 - c. Consider Approval of March Financial Report
 - d. Consider Approval of Proposed Field Trips
7. Discussion/Action Calendar
 - a. Report on Second Trimester Academic Progress and Update on L-CAP goals (Marasco)- tabled until May meeting

- b. Update on Marketing Events and Timeline (Marasco): Board members read the report that consisted of a marketing timeline for the rest of the 2017-2018 academic year. The meeting on May 11th has been removed from the marketing timeline.
 - c. Report and Approve Family Satisfaction Survey (Marasco): Christia went over the survey with all questions listed in a report to the board. Michele Jimenez moved to approve the Family Satisfaction Survey editing the questions regarding a specific teacher be changed for middle school families in order to identify the specific teacher being commented on. Robin Wilder seconded Ayes: Janina Carter, Michele Jimenez, Lynne Wright, Robin Wilder, Scott Mackenzie Noes: None Absent: Lisa Speegle, Heather Hastain, Robert Chaplin, Jodi Dziedzic
 - d. Perform Board Self Evaluation, Determine Available Seats for Election Process (Carter)-tabled until May meeting.
 - e. Selection of Nominating Committee, Timelines for Election Process (Carter): Janina stated that we have board members leaving. We need to form a nominating committee. Scott Mackenzie, Robert Chaplin, and Jodi Dziedzic's terms are all ending. We need one parent, one community, and either an educational or parent rep. We discussed the timelines for the election process. Janina Carter, Michele Jimenez and Robin Wilder will sit on the nominating committee.
8. Reports and Presentations
- a. Director Report (Marasco – 10 minutes)
 - i. Enrollment: Chrstia stated that enrollment is stable. We need to bring in ten students for next year, at least.
 - ii. Student Achievement and Related Measures: Christia is working on boosting academics in concordance with I-ready scores.
 - iii. Campus and Student Safety: Professional Development in student safety is needed annually. Christia will be doing this and updating information. Legislation was passed in January that we need to teach human trafficking. Christia or Kari Story, the school psych. Will deliver by the end of the year.
 - iv. Human Resources: Our middle school teacher, Kasey Clark will not be renewing her contract due to a move out of state.
 - v. Upcoming School Events: Earth Day is this Friday April 20, 2018. The Jump and Jog-a-thon is Friday April 27th. See marketing timeline.
 - vi. Professional Development: Professional Development is needed in our common core language arts.
 - b. Teacher Report (Jimenez – 5 minutes): An email with the current happenings in each classroom was emailed to all board members by Michele Jimenez.
 - c. Facilities Report (Marasco – 5 minutes): The Admin Effectiveness Meeting was today. We spoke about facilities and having a point person as well as an expert kind of panel to cover facilities next year.
 - d. Technology Report (Marasco – 5 minutes): As above, the Admin Effectiveness Committee spoke of forming a committee with Steven Wilder, our technology teacher, as the pointe person.
 - e. Parent Teacher Partnership Report (Jimenez – 5 minutes): The minutes from the last PTP meeting were emailed to all board members by Michele Jimenez.

- f. Board Development – L-CAP and CA Dashboard (Marasco): We watched a video on the dashboard introduction and are planning another video on how to read the dashboard for the May meeting.
- g. Administrative Effectiveness Update: We met today, April 17, 2018, and discussed the organizational structure of finance and facilities.

9. Future Agenda Items

- a. Review L-CAP Metrics; present Budget and L-CAP for information and public comment
- b. Report results of faculty evaluations and goals met by faculty
- c. Prop 39 Facilities Report
- d. Report Family Satisfaction Survey results
- e. Administrator Evaluation by the Board
- f. Review and Approve all Contracts
- g. Review and Approve P-2 Attendance Report
- h. Video on how to read the dashboard.
- i. Academic Achievement Report.
- k. Board Self Evaluation
- j. Board Nominating Committee Report
- l. Marketing Update/Summer Timeline on Consent.

10. Adjournment: 7:05 pm