

Forest Ranch Charter School – Board of Directors  
Tuesday, August 11, 2015 at 5PM  
15815 Cedar Creek Road, Forest Ranch, CA 95942  
Regular Meeting Minutes

1. Open Session – Call to Order at 5:20PM
2. Roll Call
  - a. Christia Marasco – Director
  - b. Lisa Speegle – CBO
  - c. Kiersten Morgan – Parent Representative and Board Chair
  - d. Lynne Wright – Community Representative - absent
  - e. Theresa Palmarini – Teacher Representative, Audit and PTP Liaison – arrived at 5:40PM
  - f. Maureen Blawat – Community Representative and FRCA Liaison
  - g. Dana Thomas – Parent Representative and Treasurer
  - h. Janina Carter – Parent Representative
  - i. Liz Thomas – Community Representative and Vice Chair
  - j. Chantel Walker – Parent Representative and Secretary
  - k. Julie Nilsson – Educational Representative - absent
3. Celebrations / Recognitions - none
4. Public Comments on Items NOT on the Current Meeting Agenda - none
5. Changes / Deletions to Current Meeting Agenda
  - a. Pull item 6b – Liz Thomas pulled item 6b for questions. After discussion, Liz Thomas moved, Dana Thomas seconded, that item 6b be approved as presented. Ayes: Kiersten Morgan, Maureen Blawat, Dana Thomas, Janina Carter, Liz Thomas, Chantel Walker. Noes: none. Abstaining: none.
  - b. Table item 6c – still in discussions with CUSD on the MOU
  - c. Delete item 6e – no proposed field trips at this time
  - d. Pull item 6f – Maureen Blawat pulled item 6f for questions. After discussion, Maureen Blawat moved, Dana Thomas seconded, that item 6f be approved as presented. Ayes: Kiersten Morgan, Maureen Blawat, Dana Thomas, Janina Carter, Liz Thomas, Chantel Walker. Noes: none. Abstaining: none.
6. Consent Calendar – Maureen Blawat moved, Chantel Walker seconded, that the consent agenda as amended, be approved. Ayes: Kiersten Morgan, Maureen Blawat, Dana Thomas, Janina Carter, Liz Thomas, Chantel Walker. Noes: none. Abstaining: none.
  - a. Consider Approval of Meeting Minutes from June 23, 2015
  - b. Consider Approval of July Financial Reports – pulled for questions
  - c. Consider Approval of 2015-20 Memorandum of Understanding with CUSD - deleted

- d. Consider Approval of Hold Harmless Agreement with Calvary Chapel
- e. Consider Approval of Proposed Field Trips - ~~deleted~~
- f. Consider Approval of Contract with Jessee Heating and Air for Clean Energy Act projects – ~~pulled for questions~~
- g. Consider Approval of Budget for Dinner/Auction Event
- h. Letter to the Board from K.Coe Isom Auditors

#### 7. Discussion/Action Calendar

- a. Budget and Date for Staff Appreciation Dinner (Blawat) – Maureen Blawat proposed that the Staff Appreciation Dinner be held at Shelley’s Creative Catering on Friday, October 16<sup>th</sup> for the price of \$20 per person. Christia Marasco will prepare a guest list and arrange for invitations. ~~Chantel Walker moved, Janina Carter seconded, that the Staff Appreciation Dinner be approved as presented. Ayes: Kiersten Morgan, Maureen Blawat, Theresa Palmarini, Dana Thomas, Janina Carter, Liz Thomas, Chantel Walker. Noes: none. Abstaining: none.~~
- b. April Board Retreat Facilitator, Date, Time and Venue (Marasco) – tabled until September
- c. Long Term and Short Term Substitute Teacher Pay Rates (Speegle) – Lisa Speegle presented information regarding increasing long and short-term substitute teacher pay rates. ~~Maureen Blawat moved, Liz Thomas seconded, that the proposed increases be approved as presented. Ayes: Kiersten Morgan, Maureen Blawat, Theresa Palmarini, Dana Thomas, Janina Carter, Liz Thomas, Chantel Walker. Noes: none. Abstaining: none.~~
- d. 2015-16 Contract with Bidwell Cabs 4 Kids for Transportation Services (Speegle) – Lisa Speegle led a discussion regarding the proposed contract for 15/16 Transportation Services with Bidwell Cabs 4 Kids. After discussion, ~~Maureen Blawat moved, Janina Carter seconded that the contract be approved after Lisa Speegle negotiates additional language in the contract regarding charges for days when the bus breaks down and either a reduction to the price increase or the prepaid deposit amount. Ayes: Kiersten Morgan, Maureen Blawat, Theresa Palmarini, Dana Thomas, Janina Carter, Liz Thomas, Chantel Walker. Noes: none. Abstaining: none.~~

#### 8. Reports and Presentations

- a. Director Report
  - i. Enrollment – Christia Marasco reported that we have had good luck recruiting new students but bad luck that many current families are moving from the area. Enrollment is below budget expectation. A complete report will be given in September after the first day of school.
  - ii. Student Achievement and Related Measures – Christia Marasco discussed the CAASP Interim Assessments and how they would be used at FRCS.
  - iii. Campus and Student Safety – Christia Marasco discussed the ALICE Active Shooter training and will bring more information on this training to the board soon.
  - iv. Human Resources – Christia Marasco discussed the many open positions still available for 2015/16. Looking for a long term sub for a maternity leave, an Intervention Coordinator, a GATE Teacher, and some other smaller positions. We welcome Barbara D’Augelli for band and Kaila Davidson for performance electives.

- v. Upcoming School Events – Christia Marasco invited the board to join us for the Ice Cream Social, the Staff Swim Party at McNulty’s house, and Back to School Night.
    - vi. Professional Development – Christia Marasco shared information about the trainings being attended in Thinking Maps, Step Up To Writing, HET, FIT, NGSS, and STEM.
  - b. Teacher Report – Theresa Palmarini shared information about classrooms and preparations for the upcoming school year.
  - c. Facilities Report – Lisa Speegle updated the board on the new construction project. Temporary occupancy for rooms 9 & 10 has been issued. The toilet building is in construction and should arrive in approximately 6 weeks.
  - d. Technology Report – Lisa Speegle presented information about the High Speed Network progress on campus. AT&T is starting work and fiber optic cabling is in place. Cabling and switching upgrades are in progress to be ready for our Gigaman services.
  - e. Parent Teacher Partnership Report – Theresa Palmarini reported that the first PTP meeting is scheduled for September 8 at 3PM. The board is invited to join in.
  - f. Board Development – Lisa Speegle shared the article, “Keys to Excellence” with the board and invited discussion. The board requested that next time information presented be about standardized testing requirements in California.
- 9. Announcement of Items to be Discussed in Closed Session - none
- 10. Future Agenda Items
  - a. Consider Approval of Amended Bylaws after FRCA input (Blawat)
  - b. 2014-15 Physical Fitness Test Results (Marasco)
  - c. 2014-15 Science Test Results (Marasco)
  - d. 2014-15 SBAC Test Results (Marasco)
  - e. Board Member Liability (Speegle)
- 11. Adjournment at 7:40PM