

< *To inspire our students and community through a sustainable, comprehensive academic environment...*

Forest Ranch Charter School – Board of Directors  
Tuesday, December 18, 2012 at 6PM  
15815 Cedar Creek Road, Forest Ranch, CA 95942  
Regular Meeting Minutes

1. Open Session – Call to Order 6:07 pm
2. Roll Call
  - a. Christia Marasco – Director
  - b. Dave Foreman – Community Representative and Board Chair
  - c. Kiersten Morgan – Parent Representative and Board Vice Chair
  - d. Lisa Speegle – Parent Representative and Board CFO
  - e. **John Rowden – Educational Representative - absent**
  - f. **Lynn Wright – Community Representative - absent**
  - g. Robin Cook – Parent Representative
  - h. Katrina Stearns – Teacher Representative
  - i. Maureen Blawat – Community Representative
  - j. LaDawn Hall – Parent Representative
  - k. Marlene Heisey – guest
3. Celebrations / Recognitions
  - a. The board welcomed Katrina Stearns as Teacher Representative and expressed its appreciation that she step in to complete the term vacated by Mallory Bodney
4. Public Comments on Items NOT on the Current Meeting Agenda - none
5. Changes / Deletions to Current Meeting Agenda - none
6. Consent Calendar - **Kiersten Morgan moved and Maureen Blawat seconded the approval of the consent calendar. Motion passes unanimously.**
  - a. Consider Approval of Meeting Minutes from November 13, 2012
  - b. Consider Approval of CFO Report and Financials from November
  - c. Consider Approval of January field trips
7. Discussion/Action Calendar
  - a. Discussion Regarding Proposed Changes in Special Education Services Provided by CUSD - info only, Christia Marasco presented a review of compliance, budgeting and services for speech services.
  - b. Consideration of Policy Restatement Regarding Sick Leave Transfer – Lisa Speegle presented a proposed addition to the Employee Handbook regarding sick leave transfer for teachers. Following discussion regarding wording and financial impact, **Kiersten Morgan moved, LaDawn**

- Hall seconded that the change be accepted as presented. Motion passed unanimously with Katrina Sterns abstaining.
- c. Consideration of Junior High Expansion Proposal – Christia Marasco presented the results of the family survey regarding the Junior High Proposal. Following discussion regarding comments made on the survey Kiersten Morgan moved and Maureen Blawat seconded that we have a 6<sup>th</sup>/7<sup>th</sup> class in 2013-14 with the intention of having a 7<sup>th</sup>/8<sup>th</sup> class in 2014-15. Motion passed unanimously.
  - d. Discussion on Setting Transitional Kindergarten Policy – after a review of the legal requirements and ramification of choosing to offer Transitional Kindergarten, Kiersten Morgan moved and Robin Cook seconded that Transition Kindergarten be implemented. Motion passed unanimously.
  - e. Consideration of Alternative Board Meeting Frequency Proposal – Lisa Speegle presented a calendar of regular board meetings that would result in six irregularly spaced meetings per year rather than monthly meetings. LaDawn Hall moved and Maureen Blawat seconded that regular meetings be held on the 3<sup>rd</sup> Tuesday in Sept, Nov, Jan, March, May and June with no meetings in July, Aug, Oct, Dec, Feb or April unless a special meeting is required. Motion passed unanimously.
  - f. Review of Administration Contracts – postponed
  - g. Consider Date, Place and Budget for Strategic Planning Meeting – postponed
8. Reports and Presentations
- a. Director Report – Christia Marasco reviewed snow day procedures and reported on some parent concerns regarding transportation services.
  - b. Safety Report – Christia Marasco discussed safety and security in light of the recent school shootings. The Safety Committee will be meeting in January to discuss options and recommendation. Quotes are being gathered on items such as a magnetic front door lock, cameras, utilizing the existing walkie talkies more, and additional training for staff.
  - c. Teacher Report – Katrina Stearns reported that teachers are preparing for holiday crafts in their classrooms and multicultural night presentations.
  - d. Facilities Report – Lisa Speegle reported that the new portables continue to have roofing problems but that over the break Mobile Modular will be coming to put on roof coating to prevent this problem.
  - e. Technology Report – Dave Foreman reported that he continues to work with Matson and Isom Technology on a campus-wide upgrade plan. They have been volunteering considerable amounts of time and been very helpful.
  - f. Human Resources Report – no report
  - g. Parent Teacher Partnership Report – no report
  - h. Music Festival Report – Marlene Heisey reported that planning for the 2013 Music Festival is beginning
  - i. FRCS/Fire Safe Council Dinner Auction Report – Marlene Heisey reported that everyone is very happy with how the dinner went and she is working on getting a grant to clear brush around the campus to create a fire-safe zone for a possible community evacuation location.
9. Announcement of Items to be Discussed in Closed Session
- a. None

10. Future Agenda Items

- a. Bus
- b. Retreat
- c. Staff Dinner

11. Adjournment - 9:50 pm