

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, February 19, 2019 at 5:30PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Meeting Agenda

1. Open Session – Call to Order – 5:40 pm
2. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle – consulting CBO
 - c. Michele Jiménez – Teacher Advisor/Liaison
 - d. Janina Carter – Chair, Parent Representative (June 2019)
 - e. Leslie Wright – Treasurer, Audit Liaison, (June 2021)
 - f. Norm Walker – Community Representative (June 2021)
 - g. **Lynne Wright – Community Representative (June 2019) - absent**
 - h. Robert Chaplin – FRCA Liaison, Educational Representative (June 2021)
 - i. **Heather Hastain – PTP Liaison, Parent Representative (June 2020) - absent**
 - j. Jody Cornilsen – Secretary, Parent Representative (June 2021)
 - k. Sam Daugherty – Community Representative (June 2021)
3. Celebrations / Recognitions – Robert Chaplin reported that he has a source for gardening donations. He will have his contact, Debbie, contact Christia.
4. Public Comments on Items NOT on the Current Meeting Agenda - None
5. Changes / Deletions to Current Meeting Agenda – Christia asked to pull item c. “Consider Approval of Upcoming Field Trips,” for discussion. Jodi Cornilsen moved to approve Consent Calendar items a, b, d, e, f on the consent calendar. Ayes: Janina Carter, Jodi Cornilsen, Robert Chaplin, Norm Walker, Leslie Wright. Noes: None Absent: Lynne Wright, Sam Daugherty, Heather Hastain
6. Consent Calendar (10 minutes)
 - a. Consider Approval of Meeting Minutes from January 15, 2019
 - b. Consider Approval of January Financials
 - c. Consider Approval of Upcoming Field Trips: Leslie Wright moved to approve upcoming field trips, consent item c after Christia informed the board of Ms. Potter’s pioneer over night field trip. Robert Chaplin seconded the motion. Ayes: Janina Carter, Jodi Cornilsen, Robert Chaplin, Sam Daugherty, Leslie Wright, Sam Daugherty. Noes: None Absent: Heather Hastain, Lynne Wright.
 - d. Consider Approval of 2017-18 SARC and Facilities Inspection
 - e. Approval of Federal and Informational Tax Returns
 - f. Consider Approval of Facilities/Operations policies
7. Discussion/Action Calendar

- a. Consider Approval of Low Performing Student Block Grant - Christia explained the grant and it's requirements, and how it will help the population of FRCS. Norm Walker moved that we approve the Student Block Grant. Leslie Wright Seconded. Ayes: Janina Carter, Jodi Cornilsen, Robert Chaplin, Sam Daugherty, Leslie Wright, Norm Walker. Noes: None Absent: Lynne Wright, Heather Hastain
 - b. Review and Consider Approval of Mid-Year Academic Achievement Report: Chrstia presented an extensive report on student performance data from mid-year i-ready testing, which included graphs and text explanations by grade level in math and language arts. Jodi Cornilsen moved that we approve the mid-year academic achievement report. Leslie Wright Seconded. Ayes: Janina Carter, Jodi Cornilsen, Robert Chaplin, Norm Walker, Leslie Wright, Sam Daugherty. Noes: None Absent: Lynne Wright, Heather Hastain
 - c. Consider Approval of audit firm for 2018-19 – Due to the firm that we have used before splitting off, and our CBO, Lisa Speegle received a proposal from Heide M Coppin at Tittle and Company, LLP, we now have a choice. The board advised Christia to contact our financial person at the county and ask about proper protocol. Norm Walker moved that our director, Christia Marasco, collect more data and submit a recommendation to the board at the next meeting. Leslie Wright seconded. Ayes: Janina Carter, Jodi Cornilsen, Robert Chaplin, Norm Walker, Leslie Wright, Sam Daugherty. Noes: None Absent: Lynne Wright, Heather Hastain.
 - d. SUMS Grant Update: Christia sent an update to board members via email, which included a write up of the mid-year progress update.
 - e. Creation of Hiring Committee – New Faculty: Due to the Camp Fire we have possible transition of teachers. Michele Jimenez submitted her letter of resignation for after this 2018-2019 academic year. Michele Jimenez, Leslie Wright, Jodi Cornilsen, and Janina Carter volunteered to be on the hiring committee.
8. Reports and Presentations
- a. Director Report
 - i. Enrollment: Christia reported that we are at 128. We had a couple of our special needs students move to home schooling. We have one new student coming in within the next two to three weeks.
 - ii. Student Achievement and Related Measures: As seen above.
 - iii. Campus and Student Safety: Christia reported on the theft issue at the Valentine's dance. Michele filed a formal incident report with the Butte County Sheriff's Department. New procedures for adults that are on campus during dances are being put in place.
 - iv. Human Resources: Our independent study teacher, Mallory Bodney, put in a letter of resignation for next year due to having young children. Christia is still hiring more substitute aides. Our new band teacher is working out well.
 - v. Upcoming School Events: Middle School Plays
 - vi. Professional Development: Some of this is on hold due to the Camp Fire and possible teacher transition.

- b. Teacher Report – A report was sent via email to board members of what is happening in classrooms.
- c. Facilities Report: A facilities meeting happened this morning with the facilities committee.
- d. Technology Report: We are struggling a lot with chromebooks and the care of them. We are working on an accountability plan.
- e. Parent Teacher Partnership Report: Our PTP group is pumped up and great with fundraising.

9. Future Agenda Items

- a. Review Family Satisfaction Survey
- b. Update L-CAP Measures
- c. Personnel Policies
- d. Specific, Planned Board Development Plan
- e. Measure K

10. Adjournment: 8:15 pm