

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, January 21, 2014 at 6PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Regular Meeting Minutes

1. Open Session – Call to Order
2. Roll Call
 - a. Christia Marasco – Director
 - b. Dave Foreman – Community Representative and Board Chair
 - c. Kiersten Morgan – Parent Representative and Board Vice Chair
 - d. Lisa Speegle – Parent Representative and Board CFO
 - e. Lynne Wright – Community Representative
 - f. Katrina Stearns – Teacher Representative
 - g. Maureen Blawat – Community Representative and Secretary
 - h. LaDawn Hall – Parent Representative
 - i. Janina Carter – Parent Representative – arrived at 6:35PM
 - j. Liz Thomas – Educational Representative
 - k. Marlene Fune – guest presenter
3. Celebrations / Recognitions – The board welcomed Liz Thomas to her first official meeting.
4. Public Comments on Items NOT on the Current Meeting Agenda - none
5. Changes / Deletions to Current Meeting Agenda
6. Consent Calendar – **Kiersten Morgan moved, Maureen Blawat seconded, that the consent calendar be approved as presented. Motion passes unanimously.**
 - a. Consider Approval of Meeting Minutes from November 19, 2013
 - b. Consider Approval of November and December financial reports
 - c. Consider Approval of Common Core Spending Plan
 - d. Consider Approval of new PTP Fundraiser – Valentine’s Brunch
 - e. Consider Approval of Board Member Commitment Statement
 - f. Consider Approval of the School Accountability Report (SARC)
 - g. Consider Approval of the P-1 Attendance Report
 - h. Consider Approval of Planned Field Trips
7. Discussion/Action Calendar
 - a. Consider Approval of Music Festival 2014 Fundraiser (Fune) – Marlene Fune presented a proposal for the Music Festival 2014 as a one-day event taking place on May 31, 2014 with a Friday night set up party for our school volunteers. A budget of \$5,300 was requested. **Lisa Speegle moved, Liz Thomas seconded that the Music Festival 2014 be approved as presented. Motion passes unanimously.**

- b. Consider Approval of School Fundraiser - Visibility Better (Robin Wilder) – Robin Wilder was not in attendance to present her fundraiser idea. Discussion was held regarding the known facts. No motion was made. No action was taken.
 - c. Consider Approval of Safety Policies (Speegle) – Lisa Speegle presented new Safety Policies for the board to consider. Discussion centered on methods of contact in BP5010 section 3A.
LaDawn Hall moved, Maureen Blawat seconded, that the Safety Policies be adopted as presented with the addition of language in BP3010 section 3A regarding parent contact via website, text, or phone call during an emergency. Motion passes unanimously.
 - d. Consider Approval of Plan for School Use of Social Media (Carter) – Janina Carter presented information on the safe use of FaceBook for the school. Discussion ensued. Maureen Blawat moved, LaDawn Hall seconded that Janina Carter, Lisa Speegle and Kiersten Morgan develop a FaceBook page, Lisa Speegle and another staff member to be chosen act as site administrators, and that parent notification happen via mid-year approval and newsletter information. Motion passes unanimously.
 - e. Consider Dates and Budget for Staff Appreciation Dinner (Foreman) – Dave Foreman proposed that we again celebrate our hard-working staff at Shelley's Creative Catering. The proposed date is February 21st at 6PM and the budget is at \$20 per person with an expectation of 50 attending. Maureen Blawat moved, Liz Thomas seconded that the proposal and budget be accepted. Kiersten Morgan added a friendly amendment that key volunteers working a regularly scheduled job be considered staff for the purposes of this celebration. Motion passes unanimously.
 - f. Charter School Facilities Program Funding Opportunity (Speegle) – Lisa Speegle led discussion regarding the advantages and difficulties surrounding the CSF grant. The Board reviewed the grant certification resolution language. The grant deadline is April 1st. LaDawn Hall moved, Kiersten Morgan seconded that Lisa Speegle be given the freedom to further explore the grant opportunity, prepare and submit an application, and commit architectural funds if necessary to prepare a grant application, should she deem it worthwhile. Motion passes unanimously with Lisa Speegle abstaining.
 - g. Report on First Trimester Academic Performance, Growth Goals (Marasco) – Christia Marasco presented her report on our first trimester academic performance. Discussion item only – no action taken.
 - h. Consider Plan for Site-Based Intervention Program (Marasco) – Christia Marasco presented information on some gaps in our current site-based intervention program and a plan for filling those gaps. Kiersten Morgan moved, Maureen Blawat seconded that a budget increase up to \$2,000 be approved to improve site-based intervention services. Motion passes unanimously with LaDawn Hall abstaining.
8. Reports and Presentations
- a. Director Report – Christia Marasco discussed proposed configurations changes surrounding Common Core. A town hall meeting will be scheduled soon to get family input on potentially changing to a K/1, 2/3, 4/5, 6/7/8 configuration or some similar variation.
 - b. Teacher Report – Katrina Stearns reported that teachers are all beginning new units.

- c. Safety Report – Christia Marasco reported that the Office Managers are continuing with safety trainings and are working on safety procedures for the office.
 - d. Facilities Report – Lisa Speegle reported that on January 1 the school experienced a brown out that damaged the transformers in the room 7 & 8 HVAC units and the dishwasher. We were able to get the 7 & 8 repairs completed but the dishwasher repair is very expensive. PG&E has been contacted about filing a claim for replacement/repair on the dishwasher. Lisa Speegle also shared the Bright Schools Energy Audit Report with the board. Next steps are to conference with PG&E and KW Engineering regarding priorities and bid specifications.
 - e. Technology Report – Dave Foreman reported that 24 more ChromeBooks have been purchased making a total of 49 to date. Dave Foreman and Lisa Speegle visited North Woods Discovery Charter in Redding last week. This is a charter that has gone 1-to-1 with ChromeBooks with a very successful implementation. It was excited to see all the great things we can work toward.
 - f. Human Resources Report – no report
 - g. Parent Teacher Partnership Report – no report
9. Announcement of Items to be Discussed in Closed Session
- a. none
10. Future Agenda Items
- a. none
11. Adjournment at 9:15PM