

~ *To inspire our students and community through a sustainable, comprehensive academic environment...*

Forest Ranch Charter School – Board of Directors
Tuesday, January 17, 2017 at 5:30PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Regular Meeting Minutes

1. Open Session – Call to Order at 5:35PM
2. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle – CBO
 - c. Janina Carter – Board Chair and Parent Representative
 - d. Dana Thomas – Board Vice Chair and Parent Representative
 - e. Chantel Walker – Board Treasurer and Parent Representative
 - f. Theresa Palmarini – Board Secretary, Teacher Representative, Audit and PTP Liaison
 - g. Maureen Blawat – Community Representative and FRCA Liaison
 - h. Lynne Wright – Community Representative - absent
 - i. Julie Nilsson – Educational Representative
 - j. Robin Wilder – Parent Representative
 - k. Scott MacKenzie – Community Representative
3. Celebrations / Recognitions – Christia Marasco shared that a group of middle school students volunteered serving food at the MLK celebration in Chico. They found it rewarding.
4. Public Comments on Items NOT on the Current Meeting Agenda - none
5. Changes / Deletions to Current Meeting Agenda – removed from the agenda due to delayed information are 6e, 6f, and 7b.
6. Consent Calendar – Julie Nilsson requested that item 6d be pulled from consent. **Dana Thomas moved, Theresa Palmarini seconded that the remaining consent calendar items be approved as presented** (6a, 6b, 6c, and 6g). Ayes: Janina Carter, Dana Thomas, Chantel Walker, Theresa Palmarini, Maureen Blawat, Julie Nilsson, Robin Wilder, Scott MacKenzie. Noes: none. Abstaining: none.
 - a. Consider Approval of Meeting Minutes from November 15, 2016
 - b. Consider Approval of November and December Financial Reports
 - c. Consider Approval of Proposed Field Trips
 - d. Consider Approval of Safety Policies – Julie Nilsson asked if the transportation policy was included in the safety policies. Lisa Speegle noted that the transportation policy was very recently adopted and would be included for review next year. **Julie Nilsson moved, Theresa Palmarini seconded that the Safety Policies be approved as presented.** Ayes: Janina Carter, Dana Thomas, Chantel Walker, Theresa Palmarini, Maureen Blawat, Julie Nilsson, Robin Wilder, Scott MacKenzie. Noes: none. Abstaining: none.
 - e. Consider Approval of Federal and State Informational Returns – no action, tabled until March

- f. Consider Approval of Facilities Inspection and SARC Report – no action, tabled until March
- g. Consider Approval of P-1 Attendance Report

7. Discussion/Action Calendar

- a. Prioritization of Measure K Project List (Speegle) – Lisa Speegle discussed the timeline and intention for Measure K bond sales and use of funds. Bond sales for Measure K will occur in 2017, 2020, and 2023. Funds will flow to the charters as the sales occur at the 15.34% rate set in the bond language. A project list has been accumulating in the conference room at FRCS and was prioritized by the board for action by Lisa Speegle as funds are available. **Julie Nilsson moved, Dana Thomas seconded that the Measure K priority list be approved as proposed.** Ayes: Janina Carter, Dana Thomas, Chantel Walker, Theresa Palmarini, Maureen Blawat, Julie Nilsson, Robin Wilder, Scott MacKenzie. Noes: none. Abstaining: none. That list, in order of importance, is:
 - i. Running track/sports field/outdoor classroom shade structure
 - ii. Dishwasher replacement
 - iii. As needed – rooms 7, 8, 9, 10 roofing, rooms 9 & 10 HVAC, rooms 7 & 8 flooring
 - iv. K playground with solar shade cover
 - v. Science classroom in old staff room
 - vi. Update existing playground equipment
 - vii. Sound system and acoustics upgrades for MPR
 - viii. Portable dance floor
 - ix. Replace 20+ year old carpeting
 - x. Security system (cameras, door buzzer, etc)
- b. Report on Progress on 2013-2018 Strategic Plan (Marasco) – no action, tabled until March
- c. Consider Approval of 2016/17 Safety Plan (Marasco) – Christia Marasco presented a draft Safety Plan missing significant portions. No action, tabled until March
- d. Consider Approval of New Concealed Weapons on Campus Policy (Marasco) – Christia Marasco led a discussion regarding policy options for CCW holders in light of the law changes in October 2015. The board instructed staff to draft a dangerous weapons policy that would cover CCW holders. No action, tabled until March
- e. Consider Approval of Enrollment Marketing Plan (Marasco) – Christia Marasco presented a marketing plan for 2017/18 that included targeted mailings, radio ads, preschool flyers, Barnes & Nobles events, Moms Everyday TV spot, KZFR and KCHO ads, and Facebook usage. Removed from the plan were door hangers. **Dana Thomas moved, Maureen Blawat seconded that the plan be approved as discussed.** Ayes: Janina Carter, Dana Thomas, Chantel Walker, Theresa Palmarini, Maureen Blawat, Julie Nilsson, Robin Wilder, Scott MacKenzie. Noes: none. Abstaining: none.
- f. Update on 2016-17 Board Fundraising Plan Items
 - i. Paint and Wine Fundraiser (Carter) – Janina Carter shared that she has someone who will do a paint and wine night at the Community Center as a fundraiser for FRCS. She will return in March with pricing and dates.

- ii. Other Ideas? – Robin Wilder proposed getting a date on the Mom's Restaurant calendar for the breakfast fundraiser. She will bring back information for the March meeting.

8. Reports and Presentations

a. Director Report

- i. Enrollment – Christia Marasco reported that enrollment is currently at 134 and that most of the 5th graders intend on enrolling for middle school next year.
- ii. Student Achievement and Related Measures – Christia Marasco reported that teachers are starting practice and interim testing. iReady testing is ongoing.
- iii. Campus and Student Safety – Christia Marasco reported that we are out of compliance on safety drills.
- iv. Human Resources – Christia Marasco reported that we have a teacher moving out of state at the end of the year. Margie McNulty will complete her contract but we need to begin advertising immediately to fill her spot for next year.
- v. Upcoming School Events – Christia Marasco invited the board to attend “Anansi and the Moss Covered Rock” coming up soon in the school library.
- vi. Professional Development – Christia Marasco reported that two teachers recently attended Executive Functioning and Special Needs trainings.

- b. Teacher Report – Theresa Palmarini shared that K is working on months of the year, visiting Antarctica and the Arctic, and counting to 100 for the 100th day of school. 1st/2nd is working on paragraphs and poetry fractions. 3rd/4th is working on weather and US Government. 4th/5th is excited about book clubs. Middle School is studying Rome and Greece.
- c. Facilities Report – Lisa Speegle reported that the FIT inspection for the SARC was done this week and that facilities continue to be exemplary according to the FIT tool.
- d. Technology Report – Lisa Speegle reported that the recent power brown outs messed with our internet system, causing a slow cascade of failure that has now been resolved. All else is working extremely well.
- e. Parent Teacher Partnership Report – Theresa Palmarini reported that PTP gave holiday gifts to staff, earned \$600 on Winter Concert raffle ticket sales, will have a yearbook order ready in May, and is planning another Woodstock's Night for 1/24/2016.
- f. Board Development – the board spent time discussing the new state-developed Accountability Dashboard being released in March.

9. Future Agenda Items

- a. Admin Effectiveness Review

10. Adjournment at 8:40PM