

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, January 20, 2015 at 6PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Regular Meeting Minutes

1. Open Session – Call to Order at 6:05PM
2. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle - CBO
 - c. Dave Foreman – Community Representative and Board Chair - absent
 - d. Kiersten Morgan – Parent Representative and Board Vice Chair
 - e. Lynne Wright – Community Representative
 - f. Theresa Palmarini – Teacher Representative and Audit Liaison
 - g. Maureen Blawat – Community Representative and Treasurer
 - h. LaDawn Hall – Parent Representative - absent
 - i. Janina Carter – Parent Representative and Secretary
 - j. Liz Thomas – Educational Representative
 - k. Chantel Walker – Parent Representative and PTP Liaison – left at 8:10PM
3. Celebrations / Recognitions
 - a. Petition renewed for another five years
 - b. Lions Club Citizen of the Year – Dave Foreman
 - c. Chico Bags are here
4. Public Comments on Items NOT on the Current Meeting Agenda - none
5. Changes / Deletions to Current Meeting Agenda - none
6. Consent Calendar - Liz Thomas pulled consent item 6b. Kiersten Morgan pulled consent item 6h. Maureen Blawat moved, Theresa Palmarini seconded that the remaining consent items be approved as presented. Ayes: Kiersten Morgan, Lynne Wright, Theresa Palmarini, Maureen Blawat, Janina Carter, Liz Thomas, Chantel Walker. Noes: none, Abstaining: none
 - a. Consider Approval of Meeting Minutes from November 18, 2014
 - b. Consider Approval of November and December Financial Reports – pulled for discussion
 - c. Consider Approval of Safety Policies
 - d. Consider Approval of 2013/14 SARC Report
 - e. Consider Approval of P-1 Attendance Report
 - f. Consider Approval of 2013 Federal and State Tax Returns
 - g. Consider Approval of Spending Plan for One-Time Unrestricted Common Core Funds
 - h. Consider Approval of Planned Field Trips – pulled for discussion

7. Discussion/Action Calendar

- a. Consider Approval of November and December Financial Reports – Liz Thomas expressed concern about the progress made toward our fundraising goal for the year. Kiersten Morgan suggested that finishing our FaceBook page and other social media outlets might help make Annie B's more successful next year. Other discussion surrounded Chico Bag sales and Music Festival efforts. **Maureen Blawat moved, Janina Carter seconded that the November and December Financial Reports be approved as presented. Ayes: Kiersten Morgan, Lynne Wright, Theresa Palmarini, Maureen Blawat, Janina Carter, Liz Thomas, Chantel Walker. Noes: none, Abstaining: none**
- b. Consider Approval of Planned Field Trips – Lisa Speegle expressed concern that supporting documentation regarding the upcoming field trips had not been sent to the board. Christia Marasco gathered the materials and distributed them to the board members for approval. **After discussion Liz Thomas moved, Lynne Wright seconded that the planned field trips be approved as presented. Ayes: Kiersten Morgan, Lynne Wright, Theresa Palmarini, Maureen Blawat, Janina Carter, Liz Thomas, Chantel Walker. Noes: none, Abstaining: none**
- c. Advertising Proposal for Chico News and Review Charter School Special Edition (Marasco) – Christia Marasco discussed a proposal presented to her by the Chico News and Review for a Charter School Special Edition. The board agreed that due to soft enrollment we could not afford to not participate in the special edition. **Janina Carter moved, Lynne Wright seconded that \$1500 be added to the advertising budget to allow participation and that staff coordinate with Chico News and Review to write the verbiage for the advertisement. Ayes: Kiersten Morgan, Lynne Wright, Theresa Palmarini, Maureen Blawat, Janina Carter, Liz Thomas, Chantel Walker. Noes: none, Abstaining: none**
- d. Broadband Infrastructure Improvement Grant MOU (Speegle) – Lisa Speegle presented a Memorandum of Understanding from the K-12 High Speed Network and Imperial County Office of Education for a Broadband Infrastructure Improvement Grant. Participation would increase our bandwidth from our current 6Mbps to 1,000Mbps. **Maureen Blawat moved, Liz Thomas seconded that we approve the MOU as presented. Ayes: Kiersten Morgan, Lynne Wright, Theresa Palmarini, Maureen Blawat, Janina Carter, Liz Thomas, Chantel Walker. Noes: none, Abstaining: none**
- e. Plan for Proposition 39 Clean Energy Act Submission to California Energy Commission (Speegle) – Lisa Speegle presented the Clean Energy Act Energy Plan, prepared with significant help from our PG&E representative, Terri Meyers. **Maureen Blawat moved, Theresa Palmarini seconded that the Energy Plan be approved as presented and sent on the California Energy Commission for further approval prior to implementation. Ayes: Kiersten Morgan, Lynne Wright, Theresa Palmarini, Maureen Blawat, Janina Carter, Liz Thomas, Chantel Walker. Noes: none, Abstaining: none**
- f. Preliminary Plans for Construction Project, Rooms 9 & 10 (Speegle) – Lisa Speegle presented the preliminary architectural drawings and several bids for buildings for our Rooms 9 & 10 capital expansion. **After discussions regarding expansion and funding, Chantel Walker moved, Maureen Blawat seconded that Lisa Speegle be authorized perform building inspections, enter into**

agreements to purchase appropriate buildings on behalf of the school, and move forward on a loan against our CDARS reserve accounts to finance construction. Kiersten Morgan offered a friendly amendment that Lisa Speegle ensure there is an escape clause in the construction contracts should something unforeseen come up which might change our plans. The amendment was accepted. Ayes: Kiersten Morgan, Lynne Wright, Theresa Palmarini, Maureen Blawat, Janina Carter, Liz Thomas, Chantel Walker. Noes: none, Abstaining: none

8. Reports and Presentations

- a. Director Report given by Christia Marasco
 - i. Review progress on preschool brochure distribution – several more brochures were taken by board members for distribution at the remaining preschools
 - ii. PTP Movie Night on February 20th – Movie Night has been changed to Pizza Night and will be held on March 6th as there will be a Father-Daughter Dance on February 20th.
 - iii. Midyear testing is beginning and work is progressing on identifying midyear teacher goals and evaluations
- b. Teacher Report given by Theresa Palmarini
 - i. K is traveling to the Arctic and Antarctica
 - ii. First/second doing fun things with economics and production
 - iii. Third/fourth is on Native Americans in the local area
 - iv. Fifth is working on Science Fair, fractions, explorers
 - v. Sixth/seventh preparing for DJ Dash, working on weather, bio-chem, Rome and US colonization, building a reduced scale solar system on the field, and science fair
- c. Safety Report given by Christia Marasco
 - i. Broken arm today from PE on blacktop due to muddy field. Lisa Speegle expressed that a running track and field improvements can be a focus after construction is complete. Fundraising for the track is already in progress. This will improve PE safety.
 - ii. Safety Committee meeting recently had a new parent interested in attending
- d. Facilities Report given by Lisa Speegle
 - i. Facilities Grant – we did not receive the facilities grant due to our low grant score which was a result of our fairly low free/reduced lunch percentage
 - ii. Safety Committee Recommendations for Security Measures – the Safety Committee has prioritized some safety improvements to recommend to the board. As each fiscal year ends, we will use any facilities funds remaining to act on these recommendations. They are, in order of priority, door locks that can be easily locked from the inside, a front door buzzer system, exterior cameras for after hours security.
- e. Technology Report - none
- f. Human Resources Report given by Christia Marasco
 - i. Kevin Svahn reduced his hours due to his spring semester schedule. JD Amaral will return and fill in the missing time.
- g. Parent Teacher Partnership Report given by Chantel Walker
 - i. Music Festival coordination is beginning, date is May 30th
 - ii. PTP is donating \$200 to help support spring elective classes
 - iii. A Woodstocks Night is in the works

- iv. Dr Seuss events are being planned
 - v. April 17th is the date for the Jog and Jump event
 - h. Fundraising Report given by Lisa Speegle
 - i. New – Amazon Smile added
 - ii. Old – Target Red Card, Raley’s Something Extra, eScrip, SHARES cards, Office Depot rewards
 - iii. The board suggested that a table for the school at Monte Carlo night be used to educate community members on these shopping programs, maybe even assisting with signing up folks. Lisa Speegle to discuss further with staff and FRCA.
- 9. Announcement of Items to be Discussed in Closed Session - none
- 10. Future Agenda Items
 - a.
- 11. Adjournment at 8:35PM