

~ *To inspire our students and community through a sustainable, comprehensive academic environment...*

Forest Ranch Charter School – Board of Directors
Tuesday, June 17, 2014 at 6PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Regular Meeting Minutes

1. Open Session – Call to Order
2. Roll Call
 - a. Christia Marasco – Director
 - b. Dave Foreman – Community Representative and Board Chair (continuing member)
 - c. Kiersten Morgan – Parent Representative and Board Vice Chair
 - d. Lisa Speegle – Parent Representative and Board CFO (outgoing member)
 - e. Lynne Wright – Community Representative
 - f. Theresa Palmarini – Teacher Representative (incoming member)
 - g. Maureen Blawat – Community Representative and Secretary
 - h. LaDawn Hall – Parent Representative - absent
 - i. Janina Carter – Parent Representative
 - j. Liz Thomas – Educational Representative
 - k. Chantel Walker – Parent Representative (incoming member) – absent
 - l. Melinda Boyd - guest
3. Celebrations / Recognitions
 - a. Welcome Incoming Board Member Chantel Walker and Teacher Representative Theresa Palmarini
 - b. Congratulations to Mallory Bodney on the birth of her son, Domenic
4. Public Comments on Items NOT on the Current Meeting Agenda
5. Changes / Deletions to Current Meeting Agenda
6. Annual Organizational Meeting
 - a. Election of Officers for 2014-15 School Year – **Kiersten Morgan moved, Lynne Wright seconded that Dave Foreman remain Chair, Kiersten Morgan remain Vice Chair, Maureen Blawat become Treasurer, and Janina Carter become Secretary.** Ayes: Dave Foreman, Kiersten Morgan, Lynne Wright, Theresa Palmarini, Maureen Blawat, Janina Carter, Liz Thomas. Noes: none Abstaining: none
 - b. Calendar of regular meeting dates, times and venues for 2014-15 School Year – **Maureen Blawat moved, Lynne Wright seconded that the venue and time remain the same (FRCS Conference Room at 6PM) and that the meeting dates for the 2014-15 school year be August 26, September 23, November 18, January 20, March 24, May 19, and June 23.** Ayes: Dave Foreman, Kiersten Morgan, Lynne Wright, Theresa Palmarini, Maureen Blawat, Janina Carter, Liz Thomas. Noes: none Abstaining: none

7. Consent Calendar – Liz Thomas requested that item 7b be pulled from consent for a question. Christia Marasco requested items 7d, 7e, and 7h be postponed. Lisa Speegle requested that item 7f be postponed. **Kiersten Morgan moved, Liz Thomas seconded that the remaining items on the consent calendar be approved as presented.** Ayes: Dave Foreman, Kiersten Morgan, Lynne Wright, Theresa Palmarini, Maureen Blawat, Janina Carter, Liz Thomas. Noes: none Abstaining: none
 - a. Consider Approval of Meeting Minutes from May 20, 2014
 - b. Consider Approval of May Financial Reports – Liz Thomas asked for clarification on the results of the Music Festival revenue and expenses. **Liz Thomas moved, Maureen Blawat seconded that the May Financial Reports be approved as presented.** Ayes: Dave Foreman, Kiersten Morgan, Lynne Wright, Theresa Palmarini, Maureen Blawat, Janina Carter, Liz Thomas. Noes: none Abstaining: none
 - c. Consider Approval of Governance and Budget Policies
 - d. **Consider Approval of Wellness Committee Report and Recommendations – tabled until Sept**
 - e. **Consider Approval of Physical Fitness Test Results – tabled until August**
 - f. **Consider Approval of Annual Attendance Report – tabled until August**
 - g. Consider Approval of Fundraising Calendar for 2014-15 School Year
 - h. **Consider Approval of August and September field trips – tabled until September**
 - i. Consider Approval of Resolution of Participation with Butte County Office of Education with regard to Clean Energy Act consultant collaboration
8. Discussion/Action Calendar
 - a. Review Brown Act, Conflict of Interest Laws, and Commitment Statements (Speegle) – Lisa Speegle presented the training materials regarding Brown Act and Conflict of Interest laws to the board. Kiersten Morgan discussed potential conflict of interest relationships in her real estate business and conflict of interest regarding school employees was discussed in general. All present board members signed both the Annual Conflict of Interest Statement and the Board of Directors Commitment Statement. No action taken.
 - b. Consider Options for Internet Services (Foreman) – Dave Foreman discussed the ongoing challenges we have with lack of sufficient internet bandwidth to provide the ideal educational program to our students. When we first occupied the site, CUSD had 1.5Mbps service. We have since increased this service to 3Mbps. This is still not sufficient for the increased bandwidth needs of a 21st century K-8 school. Discussion centered around two current options: increasing service with our current provider to the maximum available and affordable (6Mbps) and having Digital Path install a satellite tower on the property to provide an additional 5Mbps of capacity. The tower equipment would cost \$3500 to \$4000 and would require a contractor to provide electrical service to the tower site, build the foundation supports for the tower, and install safety fencing surrounding the tower site. As the increase to 6Mbps is already in the 14/15 budget the board directed staff to continue on that path while continuing to get firm pricing on the costs for the additional bandwidth through Digital Path. No action taken.
 - c. Consider Adoption of 2014-15 Local Control Accountability Plan (Marasco) – Christia Marasco presented the 2014-15 Local Control Accountability Plan (LCAP) to the board. The board

- discussed the importance of measuring and meeting the identified goals. It was determined that periodic updates would be presented to the board regarding progress toward LCAP goals. At a minimum, Christia Marasco will be responsible for providing these updates as follows: in September a baseline metrics report, in March a midyear metrics report, in May/June an end of year metrics report. During other months, the Director's Report will include a brief update on progress toward LCAP goals. **Maureen Blawat moved, Lynne Wright seconded, that the 2014/15 LCAP be adopted as presented.** Ayes: Dave Foreman, Kiersten Morgan, Lynne Wright, Theresa Palmarini, Maureen Blawat, Janina Carter, Liz Thomas. Noes: none Abstaining: none
- d. Consider Adoption of 2014-15 Initial Budget (Speegle) – Lisa Speegle presented the 2014-15 Initial Budget and discussed the uses of restricted funds as well as EPA funds for the 2014-15 school year. **Kiersten Morgan moved, Lynne Wright seconded, that the 2014/15 Initial Budget and EPA Spending Plan be adopted as presented.** Ayes: Dave Foreman, Kiersten Morgan, Lynne Wright, Theresa Palmarini, Maureen Blawat, Janina Carter, Liz Thomas. Noes: none Abstaining: none
 - e. Report on Academic Performance and Progress Toward Goals (Marasco) – Christia Marasco presented a report on the academic progress made during the 2013/14 school year. No action taken.
 - f. Consider Approval of CUSD Special Education Exit Letter (Marasco) – Christia Marasco discussed the ongoing challenges we have in working with CUSD for purposes of Special Education. Our special education population has increased to match the district average which has made it more difficult to get appropriate services for all students needing services. For this reason, Christia requested the board approved the proposed letter be sent to CUSD, informing them of our decision to become our own LEA for purposes of Special Education beginning with the 2015/16 school year. Nothing in the letter precludes our staying with CUSD but the letter does give us the option to leave should we so choose. **Liz Thomas moved, Theresa Palmarini seconded, that the CUSD Special Education Exit Letter be approved as presented.** Ayes: Dave Foreman, Kiersten Morgan, Lynne Wright, Theresa Palmarini, Maureen Blawat, Janina Carter, Liz Thomas. Noes: none Abstaining: none
 - g. Consider Approval of Annie B's 2014 Fundraising Plan (Speegle) – Lisa Speegle led a discussion regarding a plan to increase donations through the Annie B's Community Campaign in 2014. It was determined that a mailing would be designed that reflected on our successes and highlighted our future plans using color with more photos and less words, investigation would be made about using the postal service bulk mailing for increased coverage, that LaDawn Hall, Janina Carter, and Lisa Speegle would work on this together to meet the August 1 mailing deadline, and that Liz Thomas would help with a thermometer presentation on the PTA bulletin board tracking a goal of raising \$20,000 during the two month fundraiser. No action taken.

9. Reports and Presentations

- a. Director Report – Christia Marasco reported that the theme for the 2014/15 School Year is “Dive Deep, Explore Beneath the Surface.” This theme ties in nicely with the common core focus on depth of knowledge.
- b. Teacher Report - none

- c. Safety Report – Christia Marasco reported that the Code Red/Evacuation Drill was held in June. Our local sheriff attended as did the local SWAT team leader. They were very pleased with our performance and with our evacuation box preparation.
- d. Facilities Report – Lisa Speegle gave the board an update on summer facilities plans. Kiersten Morgan expressed concern about a neighbor posting No Trespassing signage encroaching on school property potentially blocking evacuation routes and safe routes to school for students. Christia Marasco, Kiersten Morgan, and Lisa Speegle to follow up on this before the end of vacation.
- e. Technology Report - none
- f. Human Resources Report – Christia Marasco reported that we are currently looking for a new Outdoor Education/GATE Teacher as our previous one, Kristine Copp, was hired for the 3rd/4th grade teacher position. Interviewing is in progress.
- g. Parent Teacher Partnership Report - none
- h. Fundraising Report - none

10. Announcement of Items to be Discussed in Closed Session - none

11. Future Agenda Items

- a. Wellness Committee Convening
- b. Physical Fitness Test Results
- c. 2013/14 Annual Attendance Report
- d. August and September Field Trips

12. Adjournment at 9:20PM