

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Wednesday, June 20, 2018 at 5:30PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Regular Meeting Minutes

1. Open Session – Call to Order
2. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle – consulting CBO Absent
 - c. Janina Carter – Chair, Parent Representative (June 2019)
 - d. Robin Wilder – Vice Chair, Parent Representative (June 2019)
 - e. Jodi Dziedzic – Secretary, Parent Representative (resigned, April 23, 2018) Absent
 - f. Michele Jimenez – Treasurer, Audit Liaison, Teacher Representative (June 2020) Absent
 - g. Scott Mackenzie – Community Representative (June 2018)
 - h. Lynne Wright – Community Representative (June 2019)
 - i. Robert Chaplin – FRCA Liaison, Educational Representative (June 2018)
 - j. Heather Hastain – PTP Liaison, Parent Representative (June 2020)
 - k. Leslie Wright - Parent Representative (June 2021) incoming
3. Celebrations / Recognitions - Forest Ranch School Reunion committee sent a Thank You Letter and and a \$75 donation along with other gifts and pictures.
4. Public Comments on Items NOT on the Current Meeting Agenda
5. Changes / Deletions to Current Meeting Agenda
6. Consent Calendar (10 minutes): Scott Mackenzie motioned to approve Consent calendar items a,b,c, e seconded by Robert Chaplin Ayes, Janina Carter, Robin Wilder, Scott Mackenzie, Lynne Wright, Robert Chaplin, Heather Hastain. Noes; none Absent: Michelle Jimenez.
 - a. Consider Approval of Meeting Minutes from May 15, 2018
 - b. Consider Approval of May Financial Reports
 - c. Consider Approval of Personnel Policies
 - d. Consider Approval of Governance and Budget Policies - Pulled and reviewed prior to approval. Fiscal control policy has changes due to Christian Marasco's change in responsibilities as Lisa Speegle has less responsibilities as she is now a consultant. Lisa Speegle is now on campus once per month instead of last year being here one day per week. Robert Chaplin motioned to approve policies as presented. Heather Hastain seconded. Ayes, Janina Carter, Robin Wilder, Scott Mackenzie, Lynne Wright, Robert Chaplin, Heather Hastain. Noes; none. Absent: Michelle Jimenez
 - e. Consider Approval CUSD Special Education Exit Letter -
 - f. Consider Approval of Policy for Federal Procurement Standards - Removed because it is covered in item d.

7. Discussion/Action Calendar

- a. Consider Approval of 2018/19 L-CAP - Overall we met most of our measures/goals. Turn over of support staff is not addressed in L-CAP. We have had a lot of turnover this past year which can affect school performance. This was written into the L-CAP and addressed in many stakeholder meetings. Christia has addressed this challenge and made changes for next year to remedy the situation. Scott Mackenzie motioned to approve 2018/19 L-CAP seconded by Lynne Wright. Ayes, Janina Carter, Robin Wilder, Scott Mackenzie, Lynne Wright, Robert Chaplin, Heather Hastain. Noes; none Absent: Michelle Jimenez
- b. Consider Approval of 2018/19 Initial Budget and EPA Spending Plan - reviewed and discussed. We need to add students. Our reserves are stable. Heather Hastain motioned to approve 2018/19 Initial Budget seconded by Scott Mackenzie. Ayes: Janina Carter, Robin Wilder, Scott Mackenzie, Lynne Wright, Robert Chaplin, Heather Hastain. Noes; none. Absent: Michelle Jimenez
- c. Report Results of Student Satisfaction Survey - Pushed to next meeting
- d. Consider Approval of 2018/19 Faculty Contracts - These are the same contracts as we have used in the past. Michelle Jimenez, 6th,7th,8th, Lisa Sellu 4th,5th, Tara Potter 3rd,4th, Joe Ball 2nd,3rd, Katrina Stearns 1st,2nd, Theresa Palmarini TK,K. Cindy Thompson is our new 6th,7th,8th teacher. Lynne Wright motioned to approve Faculty Contracts seconded by Scott Mackenzie. Ayes, Janina Carter, Robin Wilder, Scott Mackenzie, Lynne Wright, Robert Chaplin, Heather Hastain. Noes; none. Absent: Michelle Jimenez
- e. Review and Approve Transportation Contract for 2018-19 - Pushed as contract not received from vendor yet.
- f. Review Brown Act, Conflict of Interest Statements, and Commitment Statements - Reviewed some general concepts of the Brown Act.
- g. Review and Approve Educator Effectiveness Final Expenditure Report - Robert Chaplin motioned to approve seconded by Scott Mackenzie. Ayes, Janina Carter, Robin Wilder, Scott Mackenzie, Lynne Wright, Robert Chaplin, Heather Hastain. Noes; none Absent: Michelle Jimenez

8. Annual Organizational Meeting (20 minutes)

- a. Appointment of New Parent Representatives Nominated by Parents - Scott Mackenzie motioned to approve new parent Reps Leslie Wright and Jody Cornilsen, Seconded by Robert Chaplin. Ayes: Janina Carter, Robin Wilder, Scott Mackenzie, Lynne Wright, Robert Chaplin, Heather Hastain. Noes: none. Absent: Lisa Speegle, Jodi Dziedzic, Michelle Jimenez
- b. Appointment of New Community Representatives Nominated by FRCA - Review number of Board Member. The Community Association has not elected a new Board Member. Because of this we only have 8 members instead of 9. We are short 1 Community Representative. The only problem with being short a community rep is if the community feels under represented, but they have had ample opportunity and notice to provide one.
- c. Election of Officers for the 2017-18 School Year Officers to be as follows: Board Chair: Janina Carter, Vice Chair: Robin Wilder, Treasurer: Leslie Wright, Secretary: Michele Jimenez, PTP Liaison: Heather Hastain, Community Liaison: Robert Chaplin. Robert Chaplin motioned to

- approve seconded by Scott Mackenzie. Ayes, Janina Carter, Robin Wilder, Scott Mackenzie, Lynne Wright, Robert Chaplin, Heather Hastain. Noes; none Absent: Michelle Jimenez
- d. Selection of Bank Signatories addition of Heather Hastain, removal of Scott Mackenzie
 - e. Calendar of Regular Meeting Dates, Times and Venues for 2018 -19 School Year - The decision was made to keep monthly meetings other than a few strategic months. Dates to be as follows:
 - July 24th, 2018
 - Sept 18th, 2018
 - October 16th, 2018
 - November 27th, 2018
 - January 15th, 2019
 - February 19th, 2019
 - March 26th, 2019
 - April 16th, 2019
 - May 21st, 2019
 - June 18th, 2019

9. Reports and Presentations

- a. Director Report (Marasco – 10 minutes)
 - i. Enrollment:
 - ii. Student Achievement and Related Measures
 - iii. Campus and Student Safety - coming in July
 - iv. Human Resources
 - v. Upcoming School Events
 - vi. Professional Development
- b. Teacher Report (Jimenez – 5 minutes) - teachers are super happy to be on break, we had a nice send off for Casey Clark, Shannon Meyers and Beth Wattenberg at Sierra Nevada Brewery.
- c. Facilities Report (Marasco – 5 minutes) Samantha Hardy is now Facilities Coordinator
- d. Technology Report (Marasco – 5 minutes) Some Chromebooks will be retired through the Google program so we will receive credit back towards new Chromebooks.
- e. Parent Teacher Partnership Report (Jimenez – 5 minutes) Only 2 members remain. Reorganizing the PTP and a parent drive may help bolster the group.
- f. Board Development – L-CAP and CA Dashboard (Marasco)
- g. Administrative Effectiveness Update - A nonboard group will be replacing the current group.

10. Future Agenda Items

- a. FRCS General Student Handbook Update
- b. FRCS Middle School Handbook Update
- c. Wellness Committee Report
 - e. Educator Effectiveness – School Philosophy/Yearlong Theme and Strategic Plan
 - f. Update – Track and Field Project
 - g. SUMS Grant Update
 - h. Annual Attendance Report

- i. student satisfaction survey (item 7.c.)
- j. Transportation contract. (item 7.e.)

11. Adjournment 8:23pm