

~ *To inspire our students and community through a sustainable, comprehensive academic environment...*

Forest Ranch Charter School – Board of Directors
Tuesday, June 20, 2017 at 5:30PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Regular Meeting Minutes

1. Open Session – Call to Order at 5:34PM
2. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle – CBO
 - c. Janina Carter – Chair, Parent Representative (June 2019)
 - d. Lynne Wright – Community Representative (June 2019) - absent
 - e. Robin Wilder – Vice Chair, Parent Representative (June 2019)
 - f. Scott MacKenzie – Community Representative (June 2018) - absent
 - g. Heather Hastain – PTP Liaison, Parent Representative (June 2020)
 - h. Jodi Dziedzic – Secretary, Parent Representative (June 2018)
 - i. Michele Jimenez – Treasurer, Audit Liaison, Teacher Representative (June 2020)
 - j. Robert Chaplin – FRCA Liaison, Educational Representative (June 2018)
 - k. Kiersten Morgan - guest
3. Celebrations / Recognitions – Recognition of Incoming Board Members – thank you to Heather Hastain, Jodi Dziedzic, Michele Jimenez, and Robert Chaplin for their willingness to help grow our school.
4. Public Comments on Items NOT on the Current Meeting Agenda - none
5. Changes / Deletions to Current Meeting Agenda – item 7h was removed
6. Annual Organizational Meeting (20 minutes)
 - a. Appointment of New Parent Representatives Nominated by Parents – Robin Wilder moved, Janina Carter seconded that the nominated parent representatives be appointed to the board.
 - b. Appointment of New Educational Representative Selected by the Nominating Committee – Robin Wilder moved, Janina Carter seconded that the nominated educational representative be appointed to the board.
 - c. Appointment of New Teacher Representative Nominated by the Teachers – Robin Wilder moved, Janina Carter seconded that the nominated teacher representative be appointed to the board.
 - d. Election of Officers for the 2017-18 School Year – Heather Hastain moved, Robin Wilder seconded that the following officers be elected – Janina Carter, Chair; Robin Wilder, Vice Chair; Michele Jimenez, Treasurer; Jodi Dziedzic, Secretary. Ayes: Janina Carter, Robin Wilder, Heather Hastain, Jodi Dziedzic, Michele Jimenez, Robert Chaplin. Noes: none. Abstaining: none.

- e. Selection of Bank Signatories (Marasco, MacKenzie, ??) – Robin Wilder moved, Heather Hastain seconded that Janina Carter be added as a bank signatory. Ayes: Janina Carter, Robin Wilder, Heather Hastain, Jodi Dziedzic, Michele Jimenez, Robert Chaplin. Noes: none. Abstaining: none.
 - f. Calendar of Regular Meeting Dates, Times and Venues for 2017-18 School Year – Heather Hastain moved, Robert Chaplin seconded that regular meetings of the board be scheduled for 5:30PM every third Tuesday of the month except for November and March will be the fourth Tuesday and no meetings will be held in July or December. The venue will be the Science Room at FRCS unless otherwise noted. Ayes: Janina Carter, Robin Wilder, Heather Hastain, Jodi Dziedzic, Michele Jimenez, Robert Chaplin. Noes: none. Abstaining: none.
7. Consent Calendar (10 minutes) – Robert Chaplin moved, Jodi Dzeidzic seconded that consent calendar items 7a through 7f be approved as presented. Ayes: Janina Carter, Robin Wilder, Heather Hastain, Jodi Dziedzic, Michele Jimenez, Robert Chaplin. Noes: none. Abstaining: none.
- a. Consider Approval of Meeting Minutes from May 30, 2017
 - b. Consider Approval of May Financial Reports
 - c. Consider Approval of CUSD Special Education Exit Letter
 - d. Consider Approval of the Wellness Committee Report and Recommendations
 - e. Consider Approval of the Resolution for Procurement Standards
 - f. Consider Approval of Governance and Budget Policies
 - g. Consider Approval of Annual Attendance Report (P-Annual) – Lisa Speegle pulled item 7g as information was not available in advance for the Board. The Annual Attendance Report information was presented and discussed. Robin Wilder moved, Heather Hastain seconded that the Attendance Report be approved as presented. Ayes: Janina Carter, Robin Wilder, Heather Hastain, Jodi Dziedzic, Michele Jimenez, Robert Chaplin. Noes: none. Abstaining: none.
 - h. Consider Approval of Proposed Field Trips - deleted
8. Discussion/Action Calendar
- a. Consider Selection of New Measure K Committee Representative (5 minutes, Speegle) – Lisa Speegle introduced FRCS parent, founder, and former board member to the group as a replacement for Lisa Speegle on the Measure K Committee. Robin Wilder moved, Michele Jimenez seconded that Kiersten be named as the new representative for FRCS for the Measure K Committee with Christia Marasco remaining as alternate. Ayes: Janina Carter, Robin Wilder, Heather Hastain, Jodi Dziedzic, Michele Jimenez, Robert Chaplin. Noes: none. Abstaining: none.
 - b. Review Brown Act, Conflict of Interest Laws, and Commitment Statements (15 minutes, Speegle) – Lisa Speegle reviewed the Brown Act, Conflict of Interest laws and what it means to be a good board member. No action taken.
 - c. Consideration of CharterSafe Insurance Proposal (5 minutes, Speegle) – Lisa Speegle presented the options for liability and worker's comp insurance for next year to the board. Robin Wilder moved, Jodi Dziedzic seconded that the CharterSafe Proposal for Insurance be accepted for the 2017/18 School Year. Ayes: Janina Carter, Robin Wilder, Heather Hastain, Jodi Dziedzic, Michele Jimenez, Robert Chaplin. Noes: none. Abstaining: none.

- d. Report on 2016-17 Academic Performance and Progress Toward Goals (15 minutes, Marasco) – Christia Marasco reported academic progress for the 2016/17 school year based on internal measures. No action taken.
 - e. Update on New Position – Bus Rider (10 minutes, Marasco) – Christia Marasco updated the board on progress toward filling a new position of Bus Rider. No action taken.
 - f. Consideration of New Policy – Suicide Prevention (10 minutes, Marasco) – Christia Marasco proposed a new policy for Suicide Prevention. **Michele Jimenez moved, Heather Hastain seconded that the Suicide Prevention Policy be approved as presented.** Ayes: Janina Carter, Robin Wilder, Heather Hastain, Jodi Dziedzic, Michele Jimenez, Robert Chaplin. Noes: none. Abstaining: none.
 - g. Consideration of 2017/18 Initial Budget and EPA Spending Plan (15 minutes, Speegle) – Lisa Speegle presented the Initial Budget and the EPA Spending Plan to the board. **Heather Hastain moved, Robin Wilder seconded that the budget and spending plan be approved as presented.** Ayes: Janina Carter, Robin Wilder, Heather Hastain, Jodi Dziedzic, Michele Jimenez, Robert Chaplin. Noes: none. Abstaining: none.
 - h. Consideration of 2017/18 LCAP (15 minutes, Marasco) – Christia Marasco presented the Local Control Accountability Plan to the board. **Robin Wilder moved, Heather Hastain seconded that the 2017/18 LCAP be approved as presented.** Ayes: Janina Carter, Robin Wilder, Heather Hastain, Jodi Dziedzic, Michele Jimenez, Robert Chaplin. Noes: none. Abstaining: none.
 - i. Update on 2017-18 Board Fundraising Plan Items – Various fundraising ideas were discussed. Christia Marasco proposed an ad hoc Director’s Committee be formed for purpose of forming a fundraising plan for 2017/18. Janina Carter, Jodi Dzeidzic, and Robin Wilder volunteered to sit on this committee. They will bring a proposal to the next board meeting for board consideration.
 - i. Plan to Replace Annie B’s Campaign (5 minutes, who will champion this one?)
 - ii. Mom’s Restaurant (5 minutes, Wilder) – Robin Wilder stated that PTP is working on this fundraiser. It should be removed from the Board fundraiser list.
 - iii. Car Wash (5 minutes, who will champion this one?)
9. Reports and Presentations (20 minutes total)
- a. Director Report
 - i. Enrollment – Christia Marasco reported enrollment for next year remains at 133
 - ii. Student Achievement and Related Measures – no report
 - iii. Campus and Student Safety – no report
 - iv. Human Resources – Christia Marasco reported that Chantel Walker has resigned from her Office Manager position.
 - v. Upcoming School Events – Christia Marasco reported that summer events planned include a Barnes & Noble event, a yearbook signing event, and tutoring events.
 - vi. Professional Development – no report
 - b. Teacher Report – Michele Jimenez reported that Field Day was successful and that Promotion/Graduation events were lovely.
 - c. Facilities Report

- i. Update on Measure K Projects: Track & Field, Garden Shade Structure – Lisa Speegle updated the board on the measure K projects submitted to CUSD and the next steps involved in moving forward on those projects. More information will follow soon.
- d. Technology Report – Lisa Speegle reported that summer IT work will include the replacement of outdated access points, more progress on our back up plan, and the purchase of additional chromebooks.
- e. Parent Teacher Partnership Report – no report
- f. Board Development – no report

10. Future Agenda Items

- a. Work Toward Updating Strategic Plan
- b. Fundraising Plan

11. Adjournment at 8:45PM