

*~ To inspire our students and community through a sustainable, comprehensive academic environment...*

Forest Ranch Charter School – Board of Directors  
Tuesday, March 25, 2014 at 6PM  
15815 Cedar Creek Road, Forest Ranch, CA 95942  
Regular Meeting Minutes

1. Open Session – Call to Order
2. Roll Call
  - a. Christia Marasco – Director
  - b. Dave Foreman – Community Representative and Board Chair
  - c. Kiersten Morgan – Parent Representative and Board Vice Chair
  - d. Lisa Speegle – Parent Representative and Board CFO
  - e. Lynne Wright – Community Representative
  - f. Katrina Stearns – Teacher Representative
  - g. Maureen Blawat – Community Representative and Secretary
  - h. LaDawn Hall – Parent Representative
  - i. Janina Carter – Parent Representative
  - j. Liz Thomas – Educational Representative
  - k. Heather Hastin - guest
3. Celebrations / Recognitions – none
4. Public Comments on Items NOT on the Current Meeting Agenda
  - a. Heather Hastin spoke to the Board about her interest in having a Home School option through Forest Ranch Charter School. She appreciates our ability to include her children in some school activities in an unofficial capacity, but would rather have the option to participate in such a way that the school would receive some funding. She also expressed an interest in a summer program being offered. The Board expressed appreciation for both her time and her comments.
5. Changes / Deletions to Current Meeting Agenda - none
6. Consent Calendar – **Maureen Blawat moved and Lynne Wright seconded that the consent calendar be approved as presented.** Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Lynne Wright, Katrina Stearns, Maureen Blawat, LaDawn Hall, Janina Carter, Liz Thomas. Noes – none. Abstaining – none.
  - a. Consider Approval of Meeting Minutes from January 21, 2014
  - b. Consider Approval of January and February financial reports
  - c. Consider Approval of the Second Interim Budget Report
  - d. Consider Approval of Facilities/Operations Policies
  - e. Consider Approval of Planned Field Trips
  - f. Consider Approval of Sock Hop Fundraiser
  - g. Consider Approval of Auditor Selection
  - h. Consider Approval of 2014-15 School Calendar
  - i. Consider Approval of 2012 State and Federal Non-Profit Tax Returns

## j. Results from 2013-14 Re-Enrollment Process and Survey

## 7. Discussion/Action Calendar

- a. Accept Board Self-Evaluation (Foreman) – Dave Foreman accepted the self evaluation forms from the board members. These forms will be reviewed by Dave and the information from them compiled for the Board to use as feedback for improvement.
- b. Determination of Vacant Seats for Election Process (Foreman) – Dave Foreman shared that in May 2014 three board member terms are expiring. They are Dave Foreman (Community Rep), Lisa Speegle (Parent Rep), and Katrina Stearns (Teacher Rep). After discussion, the board determined that these are the only seats for which elections will occur.
- c. Select Nominating Committee and Set Timelines for Election Process (Foreman) – Dave Foreman requested board members to volunteer for the Nominating Committee. Janina Carter and LaDawn Hall volunteered. They will solicit parents and the community for new board members who will add value to our school.
- d. Consider Approval of new Capital Expenditure Policy (Speegle) – Lisa Speegle presented BP6010 Capital Expenditures for board approval. **LaDawn Hall moved, Maureen Blawat seconded, that the policy be approved as presented.** Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Lynne Wright, Katrina Stearns, Maureen Blawat, LaDawn Hall, Janina Carter, Liz Thomas. Noes – none. Abstaining – none.
- e. Update on School Fundraiser Idea - Visibility Better (Speegle) – Lisa Speegle updated the board on her conversation with Robin Wilder regarding the Visibility Better fundraiser Robin has suggested. The current proposal is to do a car wash fundraiser in conjunction with another larger community event, such as the Fall Festival or a community yard sale. Visibility Better would have a booth set up adjacent to the car wash, promoting their services for headlight lens polishing. The school would not promote Visibility Better but Visibility Better would be donating 50% of their proceeds to the school and would make that known during the event. Lisa Speegle will follow up with Mountain Joy Bible Fellowship to see if there will be a Fall Festival in 2014 and report back to the board in May.
- f. Consider CUSD Proposal for 2015-2020 Facilities Agreement in lieu of Prop 39 (Speegle) – Lisa Speegle presented the board with a copy of the facilities agreement CUSD currently has with Nord Country School. CUSD proposed that FRCS have a similar 5-year agreement beginning in 2015-16 which would be contemporaneous with our charter renewal term. Lisa Speegle and Dave Foreman will meet with CUSD personnel to finalize an agreement for board approval.
- g. Consider Approval of Annual Family Satisfaction Survey (Marasco) – Christia Marasco presented a draft of a Family Satisfaction Survey to go out in early April. The board made some suggestions for additional information regarding some extracurricular programs. Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Lynne Wright, Katrina Stearns, Maureen Blawat, LaDawn Hall, Janina Carter, Liz Thomas. Noes – none. Abstaining – none.
- h. Report on Second Trimester Academic Performance, Growth Toward Goals (Marasco) – Christia Marasco presented a report on our second trimester academic performance. After discussion, the board agreed that they liked the format presented. It was requested that some comparison data be added and that this format be used going forward for uniformity-sake.

- i. Consider Approval of Stipends for 2014/15 Curriculum Development (Marasco) – Christia Marasco presented a request for stipends for summer curriculum development. **Kiersten Morgan moved, Lynne Wright seconded, that two \$1500 stipends to develop science and math curriculum aligned to common core standards be approved.** Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Lynne Wright, Katrina Stearns, Maureen Blawat, LaDawn Hall, Janina Carter, Liz Thomas. Noes – none. Abstaining – none.
- j. Determination of Plan for Stakeholder Involvement in LCAP Development (Marasco) – Christia Marasco presented some information about LCAP and stakeholder involvement. It was determined that four more meetings with stakeholders would be scheduled; one during the next PTP meeting, one during an evening when community members and working families can attend, one during the next School Advisory Council meeting, and one with Student Council. Additionally, faculty will be addressing the state priorities at their meetings. A draft of the LCAP will be presented to the board at the May meeting.

#### 8. Reports and Presentations

- a. Director Report – Christia Marasco reported that the CUSD oversight team visited the school today. Attending was Jaclyn Kruger, Fiscal Services; John Bohannon, Charter Liaison; and Bob Feaster, Human Resources. The meeting focused on discussing measures available for LCAP and rechartering efforts.
- b. Teacher Report – Katrina Stearns reported that on April 10<sup>th</sup> at 6PM her class would be hosting a Reading Rocks Family Fun Night. In conjunction to the event there will also be a book faire with recommendations for reading choices made by all the teachers. Katrina also reported on classroom units and activities.
- c. Safety Report – Christia Marasco reported that the state released new safety guidelines which are not a charter mandate but have some valuable qualities that we will be working toward incorporating into our Safety Plan.
- d. Facilities Report – Lisa Speegle reported that she completed the Charter School New Construction Grant application for the additional portables needed. Lisa also reported that she is waiting on some legal information before proceeding with the Charter School Rehabilitation Grant application. Lisa also reported that PG&E will not pay to replace the dishwasher destroyed by the power surge in January. Replacement is not in the budget but she will report back with any PG&E rebates that may be available to reduce the costs involved.
- e. Technology Report – Christia Marasco reported that implementation of the Lexia online reading program was not successful due to lack of bandwidth. Over the summer we increased our internet bandwidth from a T-1 (1.5Mbps) to two T-1 lines (3Mbps), but this is still woefully inadequate for our needs. It is recommended that we increase further to a DS-1 (6Mbps).
- f. Human Resources Report – Lisa Speegle reported that Calvin Lindeman left FRCS for a job in banking, but a new custodian was hired in February. His name is Joe Amoroso . Christia Marasco reported that a new aide was hired as a one-on-one aide for a student with severe behavior and focus issues. His name is Josh Amaral.

- g. Parent Teacher Partnership Report – Christia Marasco reported that the Music Festival Committee is going strong. Lots of great raffle and silent auction items have been rolling in. The band lineup is firm and comprised of old favorites returning.
- 9. Announcement of Items to be Discussed in Closed Session – none
  - a.
- 10. Future Agenda Items
  - a.
- 11. Adjournment at 9:20PM