

~ *To inspire our students and community through a sustainable, comprehensive academic environment...*

Forest Ranch Charter School – Board of Directors  
Tuesday, March 26, 2013 at 6PM  
15815 Cedar Creek Road, Forest Ranch, CA 95942  
Regular Meeting Minutes

1. Open Session – Call to Order at 6:15PM
2. Roll Call
  - a. Christia Marasco – Director
  - b. Dave Foreman – Community Representative and Board Chair
  - c. Kiersten Morgan – Parent Representative and Board Vice Chair
  - d. Lisa Speegle – Parent Representative and Board CFO
  - e. John Rowden – Educational Representative - absent
  - f. Lynne Wright – Community Representative
  - g. Robin Cook – Parent Representative - absent
  - h. Katrina Stearns – Teacher Representative
  - i. Maureen Blawat – Community Representative
  - j. LaDawn Hall – Parent Representative
  - k. Marlene Heisey - guest
3. Celebrations / Recognitions - none
4. Public Comments on Items NOT on the Current Meeting Agenda - none
5. Changes / Deletions to Current Meeting Agenda
  - a. delete 7h as event no longer planned as a fundraiser, but rather as a regular school event
  - b. delete 6d Personnel Policies as did not come back from legal review in time for this meeting
  - c. reorder the agenda so that 7a may be addressed prior to the pulled consent calendar items
6. Consent Calendar – item 6b, 6c, 6d, and 6e removed from consent calendar. **Kiersten Morgan moved and Lynne Wright seconded that the January and February minutes be approved as presented.** Motion passes unanimously.
  - a. Consider Approval of Meeting Minutes from January 15, 2013 and February 26, 2013
  - b. Consider Approval of CFO Report and Financials from January and February – after addressing questions posed by Dave Foreman on attendance rates, **Maureen Blawat moved and Kiersten Morgan seconded that the CFO Report and Financial be approved as presented.** Motion passes unanimously.
  - c. Consider Approval of April and May field trips – after further consideration Christia Marasco amended the list of field trips planned to include the Sacramento Zoo on 4/16, the Hands on Lab on 4/4, and the Science Fair on 3/28. **Kiersten Morgan moved and LaDawn Hall seconded that the proposed field trips be approved.** Motion passes unanimously.

- d. Consider Approval of Personnel Policies and Facilities/Operations Policies – **Maureen Blawat moved and LaDawn Hall seconded that the Facilities/Operations Policies be approved as presented.** Motion passes unanimously.
- e. Consider Approval of Second Interim Budget Report and Approve Use of EPA Funds – after further discussion on EPA funds, **LaDawn Hall moved and Maureen Blawat seconded that the Second Interim Budget Report and the Use of EPA Funds be approved as presented.** Motion passes unanimously.

#### 7. Discussion/Action Calendar

- a. Consider Proposed Changes to Music Festival event (Marlene Heisey) – Marlene Heisey, in her capacity as Music Festival Event Coordinator, proposed that we transition from the single two-day event to a series of evening events. After discussion, **Kiersten Morgan moved and Lisa Speegle seconded that we transition to the evening concert series provided that at least one board member and at least one staff member be assigned to the event committee each year.** Motion passes unanimously.
- b. Board Self-Evaluation, Determination of Vacant Seats for Upcoming Elections – board self-evaluation surveys were turned in to Dave Foreman for use at the Strategic Planning Meeting in April. Two parent representative seats (Kiersten Morgan and Robin Cook) are maturing and one community representative seat (Lynne Wright). Kiersten and Lynne both indicated an interest in continuing on the board should they be re-elected. No action taken.
- c. Nominating Committee Selection and Timeline for Election Process (D. Foreman) – It was determined that Dave Foreman, Christia Marasco, Lisa Speegle, and LaDawn Hall would comprise the Nominating Committee. Lisa Speegle will ensure that articles will be in The Post and the school newsletter regarding positions available. The Community Association election will be during their May meeting and the school election will be held on June 3. No action taken.
- d. Report on Second Trimester Academic Performance, Progress toward Goals (C. Marasco) – Christia Marasco reported on academic progress and performance. While scores continue to be adequate, intervention success was hampered by staffing problems with CUSD special education services. No action taken.
- e. Review and Approve 2013-14 School Calendar (L. Speegle) – **Kiersten Morgan moved and Maureen Blawat seconded that the school calendar be approved as presented.** Motion passes unanimously.
- f. Consider Approval of New Overnight Field Trip – Farm Field Trip (C. Marasco) – Christia Marasco presented details on a potential new 3<sup>rd</sup>/4<sup>th</sup> overnight field trip to Chaffin Orchards and Family Farm. **Kiersten Morgan moved and LaDawn Hall seconded that this trip be approved as a new overnight field trip choice.** Motion passes unanimously.
- g. Consider Approval of Selby Honey Fundraiser and Fine Arts Fundraiser (C. Marasco) – Christia Marasco presented two new fundraisers. No action taken on the Selby Honey Fundraiser. **LaDawn Hall moved and Dave Foreman seconded that a Fine Arts Fundraiser may proceed as presented by Christia Marasco.** Motion passes unanimously.
- h. Consider Approval of Family Sock Hop Fundraiser (Matoes/McNulty) – deleted

- i. Report on Safe School Plan (C. Marasco) – Christia Marasco shared the Safe School Plan binder with the board and reported on plans for expansion of the plan over the summer. No action taken.
8. Reports and Presentations
- a. Director Report – Christia Marasco reported on school climate, bullying prevention, and efforts toward recruitment for next school year.
  - b. Teacher Report – Katrina Stearns reported on report card activities and that things are going smoothly overall for educators.
  - c. Safety Report – addressed during Discussion Items
  - d. Facilities Report – Lisa Speegle reported on water system repairs performed by CUSD, that the kitchen stove is replaced with a used double convection oven, that the garden orchard is now complete, that the next step in the garden is ditching for the irrigation system, that floor repairs for the new portables are approved by Mobile Modular, and that the floor repairs and wall painting in the new portables will be performed in June.
  - e. Technology Report – no report
  - f. Human Resources Report – no report
  - g. Parent Teacher Partnership Report – no report
  - h. Music Festival Report – no report
9. Announcement of Items to be Discussed in Closed Session
- a. None
10. Adjournment at 9:05PM