

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, May 20, 2014 at 6PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Regular Meeting Minutes

1. Open Session – Call to Order at 6:03PM
2. Roll Call
 - a. Christia Marasco – Director
 - b. Dave Foreman – Community Representative and Board Chair
 - c. Kiersten Morgan – Parent Representative and Board Vice Chair
 - d. Lisa Speegle – Parent Representative and Board CFO
 - e. Lynne Wright – Community Representative
 - f. Katrina Stearns – Teacher Representative
 - g. Maureen Blawat – Community Representative and Secretary
 - h. LaDawn Hall – Parent Representative – **arrived 7:25PM**
 - i. Janina Carter – Parent Representative
 - j. Liz Thomas – Educational Representative
 - k. Guests – Marlene Fune, Chantel Walker, Heather Hastin
3. Celebrations / Recognitions
 - a. Outgoing Board Member Appreciation – Lisa Speegle and Katrina Stearns were both applauded for their service as board members. Thank you both for all your help guiding our school.
 - b. Welcome Incoming Board Members – The new community representative that was to replace Dave Foreman did not end up being seated as she will be a parent in 2014-15. Dave will remain in the position for one more year while another community representative is located. Thank you Dave for your willingness to continue in your position.
4. Public Comments on Items NOT on the Current Meeting Agenda - none
5. Changes / Deletions to Current Meeting Agenda – moved the portion of 7e regarding Administration Contracts to 12c.
6. Consent Calendar – Kiersten Morgan requested the Meeting Minutes from March 25 be pulled from consent. **Maureen Blawat moved, Janina Carter seconded that the consent calendar with the exception of the March Minutes be approved as presented.** Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Lynne Wright, Katrina Stearns, Maureen Blawat, Janina Carter, Liz Thomas. Noes – none. Abstaining – none. Kiersten Morgan suggested some language changes regarding item 8f in the March Minutes. **Liz Thomas moved, Maureen Blawat seconded that the March Minutes be approved as amended.** Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Lynne Wright, Katrina Stearns, Maureen Blawat, Janina Carter, Liz Thomas. Noes – none. Abstaining – none.
 - a. Consider Approval of Meeting Minutes from March 25, 2014 and April 17, 2014
 - b. Consider Approval of March and April Financial Reports

- c. Report on Prop 39 Facilities Status
- d. Report on Results of the Family Satisfaction Survey
- e. Consider Approval of the P-2 Attendance Report
- f. Consider Approval of Personnel Policies

7. Discussion/Action Calendar

- a. Results of Board Self-Evaluation (Foreman) – Dave Foreman presented the results of the board self-evaluation to the board. These reflections revealed a need for improved awareness regarding roles and responsibilities. Ideas for improving board knowledge and participation included creating a board binder which would include written job descriptions for each board member, a copy of the strategic plan, training information, and policy information. Another suggestion was that a “what does the board do” meeting for interested parties (parents and community members) could be held prior to convening the nominating committee.
- b. Presentation of Draft Local Control Accountability Plan (Marasco) – Christia Marasco presented the 2014-15 goals and a draft of the 2014 LCAP to the board. Discussion ensued regarding areas that still needed some details. The board looks forward to seeing a final document in June.
- c. Presentation of Draft Budget for 2014-15 (Speegle) – Lisa Speegle presented a draft of the 2014-15 budget including proposed raises and LCAP items. The final budget will be presented in June.
- d. Report on Results of Faculty/Staff Evaluations and Goals Met by Faculty/Staff (Marasco) – Christia Marasco reported that she recommends renewing all faculty contracts for next year.
- e. Review and Approve Contracts and Salary Schedules for 2014-15 School Year (Speegle) – Lisa Speegle presented the proposed salary schedules for classified hourly and certificated personnel. The information for a classified management salary schedule was reviewed but funding still does not allow compliance with the proposed schedule. Percentage increases were proposed for the Director and CBO instead. So as not to affect open dialog, during board discussion Christia Marasco, Katrina Stearns and Lisa Speegle left the room. **Maureen Blawat moved, Liz Thomas seconded that the classified hourly payscale, certificated salary payscale, and classified management percentage raises be approved as presented.** Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Lynne Wright, Katrina Stearns, Maureen Blawat, LaDawn Hall, Janina Carter, Liz Thomas. Noes – none. Abstaining – Lisa Speegle, Katrina Stearns.
- f. Development of 2014-15 Board Fundraising Plan (Speegle) – Lisa Speegle called the attention of the board to the fact that current fundraising is below expectation. The expectation in the budget is reduced from \$40,000 to \$30,000. This is the first time we have not exceeded our expectation and it stems from Annie B’s contributions reducing over time to an all-time low in 2013-14. The board is asked to contemplate ways to increase Annie B’s participation and fundraising in general for our June meeting.
- g. Options for Special Education Services for 2015-16 School Year and beyond (Marasco) – Christia Marasco presented options to the board for special education services should we choose to exit CUSD for the purposes of Special Education. **LaDawn Hall moved, Janina Carter seconded that Christia prepare a letter to CUSD regarding FRCS exiting CUSD for Special Education Services for the 2015-16 School Year and beyond.** Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Lynne

Wright, Katrina Stearns, Maureen Blawat, LaDawn Hall, Janina Carter, Liz Thomas. Noes – none.
Abstaining – none.

8. Reports and Presentations

- a. Director Report – Christia Marasco reported that we have finished the CAASP testing, progress on creating a Technology Committee, updated the board on implementing junior high and long term independent study for 2014-15, and all the upcoming end of the year events.
- b. Teacher Report – Katrina Stearns updated the board on classroom activities and end of the year events.
- c. Safety Report – Marlene Fune and Christia Marasco reported that a code red is scheduled soon which will combine a lock down drill and an evacuation drill including the bus.
- d. Facilities Report – Lisa Speegle reported that the chiller and water leak by the well head were both repaired by CUSD. The dishwasher is still broken and costs too much to repair/replace at this time. A summer projects list in being prepared.
- e. Technology Report - none
- f. Human Resources Report – Christia Marasco reported that our current GATE and Outdoor Education teacher, Kristine Copp was hired to teach the 3rd/4th grade class for 2014-15.
- g. Parent Teacher Partnership Report – Marlene Fune reported that PTP is working hard to support Open House, Spring Concert, and Yearbook efforts. Additionally, the Music Festival is slowly coming together. We have lots of local vendors lined up, kids events, food all being done in house, and a great band line up.

9. Announcement of Items to be Discussed in Closed Session

- a. Evaluation of Christia Marasco, Director
- b. Evaluation of Lisa Speegle, CBO

10. Public Comment on Items to be Discussed in Closed Session

11. Closed Session – Call to Order at 9:30PM

- a. All guests, Lisa Speegle and Christia Marasco left the room prior to closed session

12. Announcement of Action Taken in Closed Session

- a. Evaluation of Christia Marasco, Director – the board reported that they accepted the Director's self evaluation and wish to renew her contract for another year.
- b. Evaluation of Lisa Speegle, CBO – the board reported that they accepted the CBO's self evaluation and wish to renew her contract for another year.
- c. Review and Approve Contracts for Director and CBO - approved

13. Future Agenda Items

- a.

14. Adjournment at 10:00PM