

~ *To inspire our students and community through a sustainable, comprehensive academic environment...*

Forest Ranch Charter School – Board of Directors
Tuesday, May 21, 2013 at 6PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Regular Meeting Minutes

1. Open Session – Call to Order at 6:10PM
2. Roll Call
 - a. Christia Marasco – Director – **left at 7PM**
 - b. Dave Foreman – Community Representative and Board Chair
 - c. Kiersten Morgan – Parent Representative and Board Vice Chair
 - d. Lisa Speegle – Parent Representative and Board CFO
 - e. **John Rowden – Educational Representative - absent**
 - f. Lynne Wright – Community Representative
 - g. **Robin Cook – Parent Representative - absent**
 - h. Katrina Stearns – Teacher Representative
 - i. Maureen Blawat – Community Representative
 - j. **LaDawn Hall – Parent Representative - absent**
3. Celebrations / Recognitions – At their May meeting, the Forest Ranch Community Association re-elected Lynne Wright as a Community Representative to the FRCS Board of Directors. Congratulations Lynne!
4. Public Comments on Items NOT on the Current Meeting Agenda - none
5. Changes / Deletions to Current Meeting Agenda – as Christia Marasco needs to leave early, the agenda order will be adjusted with items 7b, 7e and the Director’s Report coming before all other items.
6. Consent Calendar – **Kiersten Morgan moved, Lynne Wright seconded that the consent calendar be approved as presented.** Motion passes unanimously.
 - a. Consider Approval of Meeting Minutes from March 26, 2013 and April 16, 2013
 - b. Consider Approval of CFO Report and Financials from March and April
 - c. Consider Approval of May and June field trips
 - d. Report on Prop 39 Facilities Agreement with CUSD for 2013/14
 - e. Review and Approve P-2 Attendance Report
 - f. Review and Approve BCOE Library Services Contract for 2013/14
7. Discussion/Action Calendar
 - a. Consider Approval of Personnel Policies – Lisa Speegle presented the changes recommended through legal review. After reviewing the recommendations **Maureen Blawat moved, Kiersten Morgan seconded, that the Personnel Policies be approved with the changes discussed by the Board.** Motion passes unanimously.

- b. Report on Faculty/Staff Evaluations and Goals met by Faculty/Staff – Christia Marasco reported that the faculty/staff evaluations are complete. Overall employee goals were met and no personnel changes are recommended at this time. No action taken.
- c. Review and Approve Teacher Contract and Salary Schedule for 2013/14 – Lisa Speegle presented a draft of a teacher contract for the 2013/14 school year and a salary schedule which represented a salary increase of 2% for faculty. Discussion resulted in a few changes based on the recommended changes to the Personnel Policies. **Kiersten Morgan moved, Maureen Blawat seconded, that the Contract and Salary Schedule be approved with the changes to the Contract discussed by the Board.** Motion passes unanimously with Katrina Stearns abstaining.
- d. Consider Approval of Proposed 2013/14 FRCS Budget – Lisa Speegle presented the 2013/14 budget as it currently stands. Revenues may change before the June meeting in response to the passage of the Governor’s Budget. Expenses included some recommended changes to salaries and benefits. **Maureen Blawat moved, Lynne Wright seconded, that the proposed changes to the 2013/14 budget be approved as presented.** Motion passes unanimously.
- e. Review and Approve Special Education Provider for 2014/15 – Christia Marasco presented options to the Board regarding Special Education options for 2014/15 and beyond. After discussion, it was determined that we would continue to receive services from CUSD in spite of our concerns regarding the quantity and quality of those services. We will continue to monitor services closely and revisit this decision next year. No action taken.
- f. Review Strategic Planning Session Results, Begin Action Plan for Strategic Priorities – Lisa Speegle presented a one-page summary from our Strategic Planning Session for Board review. **Dave Foreman moved, Lynne Wright seconded, that the summary be approved as presented.** Motion passes unanimously. Action Planning was postponed to the next meeting of the Board.

8. Reports and Presentations

- a. Director Report – Christia Marasco shared the Family Satisfaction Survey with the Board. Popsicles will be given to all classes with 50% or more response rates. STAR testing is complete and end-of-year Scantron testing is beginning. Interviews for the open 1st/2nd teaching position will be held on Friday afternoon.
- b. Teacher Report – Katrina Stearns reported that teachers are looking forward to winding down the school year. Open House/Spring Concert is this Thursday and report cards are being worked on now.
- c. Safety Report – Christia Marasco reported that a Safety Meeting was held earlier today. One of the larger tasks for this summer is to review and update our Safety Plan. A digital version will be produced that can be posted on our website for family access.
- d. Facilities Report – Lisa Speegle reported that the recognition bricks are now laid in the Path of Success, thanks to alums Dale Ferguson and Ben Vaughn. The concrete for the path will be poured on June 1st.
- e. Technology Report - none
- f. Human Resources Report - none
- g. Parent Teacher Partnership Report - none

9. Announcement of Items to be Discussed in Closed Session
 - a. Evaluation of Executive Director
 - b. Evaluation of Chief Business Officer
10. Public Comment on Items to be Discussed in Closed Session - none
11. Closed Session – Call to Order at 9PM
12. Reconvene Open Session at 9:45PM
 - a. Results of Evaluation of Executive Director – the results of the evaluation of the Executive Director were accepted by the Board and it is recommended that a contract be offered for the 2013/14 school year.
 - b. Results of Evaluation of Chief Business Officer – the results of the evaluation of the Chief Business Officer were accepted by the Board and it is recommended that a contract be offered for the 2013/14 school year.
13. Future Agenda Items
 - a. Admin Contracts for 2013/14
 - b. PTP Fundraisers Planned for 2013/14
14. Adjournment at 9:50PM