

Forest Ranch Charter School – Board of Directors  
Tuesday, May 31, 2022 at 5:30 PM  
15815 Cedar Creek Road, Forest Ranch, CA 95942  
Minutes

1. Open Session – Call to Order 5:42 pm
2. Roll Call
  - a. Christia Marasco – Director *present*
  - b. Lisa Speegle – consulting CBO *absent*
  - c. Kala Ulep – Teacher Advisor/Liaison *absent*
  - d. Jody Cornilsen – Chair, Parent Representative (June 2024) *present*
  - e. Antoinette Edmonson – Vice Chair, Parent Representative (June 2024) *absent*
  - f. Janina Carter – Community Representative (June 2022) *present*
  - g. Beth Wattenberg – Secretary, Community Representative (June 2023) *present*
  - h. Robert Chaplin – FRCA Liaison, Educational Representative (June 2024) *present*
  - i. Robin Wilder – Treasurer, Community Representative (June 2022) *Zoom*
  - j. Krystle Stetson – Community Representative (June 2022) *absent*
3. Celebrations / Recognitions *Welcome to guest: Susie Welkel (possible new Board member); nice to have people back on campus; good safety meeting; lovely Spring Concert.*
4. Review Meeting Norms *Christia will try to label handouts to correlate to agenda topics.*
5. Public Comments on Items NOT on the Current Meeting Agenda *none*
6. Changes / Deletions to Current Meeting Agenda *(noted on each agenda item)*
7. Consent Calendar
  - a. Consider Approval of April Meeting Minutes *Motion to approve minutes made by Robert, seconded by Jody; passed unanimously.*
  - b. Consider Approval of April Financials *b., c. d and e. were considered together; Beth made the motion to approve; seconded by Jody; passed unanimously.*
  - c. Consider Approval of Informational Tax Return
  - d. Consider Approval of Charter Safe Contract Renewal for the 2022-23
  - e. Consider Approval of updated Budget and Governance Policies
  - f. Consider Approval of Use of MTSS Funds for Summer Training *Christia explained how there was \$18,000 left from previous funds, delayed due to the Camp Fire and Covid. Finally able to do in person trainings for all staff. Christia will be able to take up to 4 people to a training in Anaheim this summer. Robert made the motion to approve using the funds for summer training; seconded by Robin; passed unanimously.*

## 8. Discussion/Action Calendar

- a. Consider Approval of 2022-23 Hourly, Admin and Teacher Pay Scales; *Jody made the motion to approve; seconded by Janina and approved by Beth. (Robert & Robin abstained due to conflict of interest as they sub for the school.*
- b. Discuss and Consider Approval of 2022-23 Teacher Contracts *Beth made the motion to approve; seconded by Jody; passed unanimously.*
- c. Discuss and Consider Approval of Parent and Student Survey review *Tabled*
- d. Discuss and Consider Approval of Timeline for LCAP approval and addition of June Bd. Meeting *Jody made the motion to approve a meeting for June 27<sup>th</sup> for public input before the June 28<sup>th</sup> Board Meeting; seconded by Robert; passed unanimously.*
- e. Discuss and Consider Approval of Upcoming Measure K projects and new Measure K Rep. *Tabled*
- f. Discuss and Consider Approval of new Maintenance Job Description, Pay Rate and Hours *Tabled*
- g. Discuss and Consider Approval of new interim Expanded Learning Coordinator position *Christia explained how advantageous this position will be for the school; Robert made the motion to approve the new position; Beth seconded it; passed unanimously.*

## 9. Announcements of Item to Be Discussed in Closed Session

- a. Public Employee Performance Evaluation (54957), Executive Director

## 10. Public Comments on Item to be Discussed in Closed Session

## 11. Closed Session – Called to Order 6:45 pm to 7:15 pm

## 12. Announcement of Action Taken During Closed Session, Public Session Resumed a. Public Employee

Performance Evaluation (54957), Executive Director *Completed; overall satisfaction with the excellent work of the director, Christia Marasco.*

## Reports and Presentations

## a. Director Report

- i. Enrollment: *Presently at 93; many families in flux; need to recruit*
- ii. Student Achievement and Related Measures *Don't have results back; guidelines changed, making the testing challenging.*
- iii. Campus and Student Safety *Safety Meeting today discussed ways of keeping the school more secure. Front door will be locked at all times. Christia will forward the meeting notes to the board.*
- iv. Human Resources *person hired to do janitorial may be able to also provide maintenance jobs.*
- v. Upcoming School Events *Summer School; 3 to 5 staff are hired; slots filling up*
- vi. Professional Development *Will provide in person classes for first aid and CPR as they are more effective than online classes; especially for new learners.*

- vii. Board Development and Update on Responsibility Actions *Two new prospective Parent Rep Board Members; Susie Welkel and Theresa Amarosa; still new more Community Reps.*

viii.

- b. Teacher Report *none*
- c. Facilities Report *none*
- d. Technology Report *new funds; Robin has been helping*
- e. Transportation Report *need to start recruiting for a new bus driver for next year, as this is the last year for the present driver.*
- f. Parent Teacher Partnership Report *none*

14. Future Agenda Items

LCAP and Budget Overview

CA Dashboard Local Indicators

Revised Family Engagement Policy

Universal P/TK Planning Grant

15. Adjournment 7:32 pm