~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors Tuesday, November 15, 2016 at 5:30PM 15815 Cedar Creek Road, Forest Ranch, CA 95942 Regular Meeting Minutes

- 1. Open Session Call to Order at 5:40PM
- 2. Roll Call
 - a. Christia Marasco Director
 - b. Lisa Speegle CBO
 - c. Janina Carter Board Chair and Parent Representative
 - d. Dana Thomas Board Vice Chair and Parent Representative
 - e. Chantel Walker Board Treasurer and Parent Representative ABSENT
 - f. Theresa Palmarini Board Secretary, Teacher Representative, Audit and PTP Liaison
 - g. Maureen Blawat Community Representative and FRCA Liaison
 - h. Lynne Wright Community Representative
 - i. Julie Nilsson Educational Representative ABSENT
 - j. Robin Wilder Parent Representative
 - k. Scott MacKenzie Community Representative
- 3. Announcement of Items to be Discussed in Closed Session
 - a. Public Employee Discipline/Dismissal/Release Janina Carter announced the items to be discussed during closed session. Theresa Palmarini, Lisa Speegle, Robin Wilder, and Christia Marasco left the meeting for the duration of closed session.
- 4. Public Comment on Items to be Discussed in Closed Session none
- 5. Closed Session Called to Order at 5:42PM
- 6. Public Session Resumed at 5:50PM
- 7. Announcement of Action Taken During Closed Session
 - a. Public Employee Discipline/Dismissal/Release Janina Carter announced that the investigation into the complaint against our employee is complete. The complaint was determined to be unfounded and a letter to that effect has been sent by the board to the complainant.
- 8. Celebrations / Recognitions Measure K passed and funds will flow to FRCS for facilities projects. Yeah!
- 9. Public Comments on Items NOT on the Current Meeting Agenda none
- 10. Changes / Deletions to Current Meeting Agenda none

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- 11. Consent Calendar Theresa Palmarini pulled item 11d from consent. Maureen Blawat moved, Dana Thomas seconded that the remaining items on the consent calendar be approved as presented. Ayes: Janina Carter, Dana Thomas, Theresa Palmarini, Maureen Blawat, Lynne Wright, Robin Wilder, Scott MacKenzie. Noes: none. Abstaining: none.
 - a. Consider Approval of Meeting Minutes from September 13, 2016
 - b. Consider Approval of September and October Financial Reports
 - c. Consider Approval of Proposed Field Trips
 - d. Consider Approval of Student Policies Discussion surrounded the Attendance Policy. Robin Wilder moved, Maureen Blawat seconded that the Student Policies be approved with the addition of adding all reasons for excused absences into the policy. Ayes: Janina Carter, Dana Thomas, Theresa Palmarini, Maureen Blawat, Lynne Wright, Robin Wilder, Scott MacKenzie. Noes: none. Abstaining: none.
 - e. Consider Acceptance of 2015/16 Audited Financials

12. Discussion/Action Calendar

- a. Consider Approval of 2016/17 First Interim Budget (Speegle) Lisa Speegle presented the First Interim Budget Report for board approval. After some discussion regarding the potential for deficit spending, Maureen Blawat moved, Dana Thomas seconded that the First Interim Budget Report be approved as presented. Ayes: Janina Carter, Dana Thomas, Theresa Palmarini, Maureen Blawat, Lynne Wright, Robin Wilder, Scott MacKenzie. Noes: none. Abstaining: none.
- b. Consider Changes to Regular Meeting Schedule for 2016/17 (Speegle) Lisa Speegle presented two alternate dates for the January and May regular meetings. Scott MacKenzie moved, Theresa Palmarini seconded, that the January regular meeting be held on 1/17 and the May regular meeting be held on 5/16. Ayes: Janina Carter, Dana Thomas, Theresa Palmarini, Maureen Blawat, Lynne Wright, Robin Wilder, Scott MacKenzie. Noes: none. Abstaining: none.
- c. Report on First Trimester Academic Results and LCAP Goals (Marasco) Christia Marasco led a discussion regarding LCAP goals and academic results available to date. No action taken.
- d. Consider Approval of new Student Transportation and Vehicle Use Policy (Marasco) Christia Marasco presented a new policy regarding vehicle safety. After discussion, Scott MacKenzie moved, Maureen Blawat seconded, that the new Student Transportation and Vehicle Use Policy be approved as presented. Ayes: Janina Carter, Dana Thomas, Theresa Palmarini, Maureen Blawat, Lynne Wright, Robin Wilder, Scott MacKenzie. Noes: none. Abstaining: none.
- e. Further Discussion on CCW Policy (Marasco) The board once again discussed the topic of weapons on campus due to the changes in California law that occurred in October 2015. The board directed staff to bring a policy for board consideration that followed the new statute. No action taken.
- f. Update on 2016-17 Board Fundraising Plan Items
 - i. Round it Up (Carter) Janina Carter shared that area stores were not interested in the Round It Up idea as our group is too small for them. Another idea was presented a paint and wine night. The board encouraged this idea to be on the January agenda for official consideration.

ii. Masquerade Ball (Wilder/Nilsson) – Robin Wilder shared that the Masquerade Ball was a limited success for a first time event. She and Julie Nilsson are already planning on ways to improve the event for next year. A small profit was realized and everyone who attended had a great time.

13. Reports and Presentations

- a. Director Report
 - i. Enrollment Christia Marasco reported that after the holidays enrollment should reach 133.
 - ii. Student Achievement and Related Measures no report
 - iii. Campus and Student Safety no report
 - iv. Human Resources no report
 - v. Upcoming School Events Christia Marasco shared that 11/18 is Stone Soup, 12/3 is the Dinner/Showcase, and that the Nature's Vision fundraiser is going on now.
 - vi. Professional Development Christia Marasco shared that teachers are utilizing the Educator Effectiveness Funds going to science and math trainings so far this year.
- b. Teacher Report Theresa Palmarini shared details about STEM week projects on campus
- c. Facilities Report Lisa Speegle shared that we received completion notice from DSA for our most recent construction project and that the HVAC upgrades are still in progress as the loop valves are not working properly due to age and disrepair.
- d. Technology Report no report
- e. Parent Teacher Partnership Report Theresa Palmarini shared that PTP is planning to do raffle baskets again and will be hosting a teacher dinner from Deer Creek Café for Winter Concert night.
- f. Board Development Discussion on Academic Accountability (Marasco) Christia Marasco discussed the SBAC results as reported by CCSA.

14. Future Agenda Items

- a. 5 Year Strategic Plan (Marasco)
- b. Admin Effectiveness Review (Carter)
- c. Paint and Wine Fundraiser (Carter)
- d. Safety Plan (Marasco)
- e. CCW Policy (Marasco)
- f. Enrollment Marketing Plan (Marasco)

15. Adjournment at 8:30PM