

~ *To inspire our students and community through a sustainable, comprehensive academic environment...*

Forest Ranch Charter School – Board of Directors
Tuesday, November 18, 2014 at 6PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Regular Meeting Minutes

1. Open Session – Call to Order at 6:05PM
2. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle - CBO
 - c. Dave Foreman – Community Representative and Board Chair
 - d. Kiersten Morgan – Parent Representative and Board Vice Chair
 - e. Lynne Wright – Community Representative
 - f. Theresa Palmarini – Teacher Representative and Audit Liaison
 - g. Maureen Blawat – Community Representative and Treasurer
 - h. LaDawn Hall – Parent Representative - absent
 - i. Janina Carter – Parent Representative and Secretary - absent
 - j. Liz Thomas – Educational Representative
 - k. Chantel Walker – Parent Representative and PTP Liaison
3. Celebrations / Recognitions – CUSD Board Trustees Eileen Robinson and Linda Hovey visited our school today. The Public Hearing for our Petition for Charter Renewal is 11/19 at 6PM. All are welcome to come support our school.
4. Public Comments on Items NOT on the Current Meeting Agenda - none
5. Changes / Deletions to Current Meeting Agenda - none
6. Consent Calendar – Maureen Blawat moved, Lynne Wright seconded that the consent calendar be approved as presented with the exception of the pulled items. Ayes: Dave Foreman, Kiersten Morgan, Lynne Wright, Theresa Palmarini, Maureen Blawat, Liz Thomas, Chantel Walker. Noes: none. Abstaining: None.
 - a. Consider Approval of Meeting Minutes from 9/23/2014, 10/6/2014, and 10/13/2014
 - b. Consider Approval of September and October Financial Reports
 - c. Consider Approval of Student Policies (3010 through 3090)
 - d. Consider Approval of Amended Common Core Spending Plan
 - e. Consider Approval of Chico Bag Fundraiser
 - f. Report on 2013/14 Physical Fitness Test Results – Kiersten Morgan pulled from consent
 - g. Report on 2013/14 Science Standardized Test Results – Kiersten Morgan pulled from consent
 - h. Consider Approval of Safe School Plan
 - i. Consider Approval of Student Field Trips
 - j. Consider Approval of Agreement for Architectural Services with Paul Lieberum
 - k. Consider Approval of 2013/14 Audited Financial Statement

7. Discussion/Action Calendar

- a. Report on 2013/14 Physical Fitness Test Results – Kiersten Morgan pulled from consent.
 - i. Christia Marasco led a discussion regarding the report on the 13/14 Physical Fitness Test Results. Lisa Speegle asked that Christia Marasco provide prior year test results for graphing purposes. Christia Marasco agreed to provide those results right away. After further discussion **Kiersten Morgan moved, Liz Thomas seconded that the test results be approved as presented. Ayes: Dave Foreman, Kiersten Morgan, Lynne Wright, Theresa Palmarini, Maureen Blawat, Liz Thomas, Chantel Walker. Noes: none. Abstaining: None.**
- b. Report on 2013/14 Science Standardized Test Results – Kiersten Morgan pulled from consent.
 - i. Christia Marasco led a discussion regarding the report on the 08/09 through 13/14 science test results. After further discussion **Maureen Blawat moved, Kiersten Morgan seconded that the test results be approved as presented. Ayes: Dave Foreman, Kiersten Morgan, Lynne Wright, Theresa Palmarini, Maureen Blawat, Liz Thomas, Chantel Walker. Noes: none. Abstaining: None.**
- c. Nomination and Election of PTP Liaison (Speegle)
 - i. Lisa Speegle called to the attention of the board that the charter requires a board member willing to attend all PTP meetings and act as liaison between PTP and the Board. Chantel Walker volunteered to act in this capacity. The Board thanks Chantel for her willingness to be the PTP Liaison for the Board.
- d. Consider Approval of 2015-2020 Facilities Use Agreement with CUSD (Speegle)
 - i. Lisa Speegle led a discussion regarding the background and status of the long term facilities agreement negotiated with CUSD. **Kiersten Morgan moved, Maureen Blawat seconded that the 2015-2020 Facilities Use Agreement in Lieu of Proposition 39 be approved as presented. Ayes: Dave Foreman, Kiersten Morgan, Lynne Wright, Theresa Palmarini, Maureen Blawat, Liz Thomas, Chantel Walker. Noes: none. Abstaining: None.**
- e. Consider Approval of First Interim Budget (Speegle)
 - i. Lisa Speegle led a discussion on the First Interim Budget and the changes since the Initial Budget. **Liz Thomas moved, Lynne Wright seconded that the First Interim Budget be approved as presented. Ayes: Dave Foreman, Kiersten Morgan, Lynne Wright, Theresa Palmarini, Maureen Blawat, Liz Thomas, Chantel Walker. Noes: none. Abstaining: None.**
- f. Consider Approval of Baseline LCAP Metrics Report (Marasco)
 - i. Christia Marasco led a discussion regarding the Baseline LCAP Metrics and progress toward LCAP goals. Plans for measuring Parent Education Attendance rates, LifeSkill grades, and PBIS Implementation were proposed. Parent Education opportunities for 13/14 will be Back to School Night, PBS Parent Night, Common Core Parent Night, Middle School Parent Night (focused on technology and social media), and Open House. **Lynne Wright moved, Liz Thomas seconded that the plans and metrics be approved as presented. Ayes: Dave Foreman, Kiersten Morgan, Lynne Wright, Theresa Palmarini, Maureen Blawat, Liz Thomas, Chantel Walker. Noes: none. Abstaining: None.**

8. Reports and Presentations

a. Director Report

- i. Sara Walker and Emma Davidson presented a student leadership report regarding the production of the video for CUSD, the new student store, the canned food drive, and the upcoming Character Day.
- ii. Christia Marasco discussed implementing a preschool brochure distribution plan as part of our marketing for next year's enrollment. Various board members signed up for various preschools and took brochures to hand out. Lisa Speegle will print more brochures, in English and Spanish, and distribute to all remaining schools on the list.

b. Teacher Report

- i. Theresa Palmarini reported on trimester one assessments and report cards

c. Safety Report

- i. Christia Marasco reported on an incident which occurred at the Marsh bus stop. Christia is working closely with Marsh staff to ensure safety for all students in the future.
- ii. Christia Marasco reported on the recent CAMP raid and the concerns regarding the lack of notice provided by the Butte County Sheriff's Office. She assured the Board that the Sheriff's Office understands the importance of communication with the school going forward.

d. Facilities Report

- i. Lisa Speegle reported that we are on the 11/25 SAB agenda for our facilities grants.
- ii. Lisa Speegle reported that water usage between May and October this year was 20% less than in the same period last year. Irrigation water usage was down 18% and potable water usage was down 26%. Savings are attributed to not reseeding lawns this summer, replacing regular faucets with keyed faucets in easy access areas, and fixing several leaks on campus.
- iii. Lisa Speegle reported on progress and challenges regarding the Nature Trail and that Outdoor Ed Teacher Shannon Johnson applied for a School Yard Habitat grant to further enhance the garden and Nature Trail areas.

e. Technology Report

- i. Dave Foreman reported that he, Lisa Speegle, and Darin Frank (IT Consultant) met regarding infrastructure needs. Next steps are to identify hardware needed for next school year. Then a final Common Core Technology list can be prepared and purchased.
- ii. Lisa Speegle reported that things are still progressing regarding the cell tower at the church and that we are listed as a Tier II school for the Broadband Infrastructure Improvement Grant. We have high hopes for achieving our bandwidth improvement goals with help from these two sources.

f. Human Resources Report

- i. Christia Marasco reported that we are still struggling with a lack of sub teachers.
- ii. Christia Marasco reported that we hired Christopher Ross as a coaching aide for after school sports and Christchanna Ross as a choir teacher.

g. Parent Teacher Partnership Report

- i. Christia Marasco reported that PTP is looking for donations for holiday baskets.

- h. Fundraising Report
 - i. Lisa Speegle reported that Shannon Meyers did a fabulous job with the Scholastic Book Fair, earning \$1660 in Scholastic Bucks for teachers to use for classroom supplies.
- 9. Announcement of Items to be Discussed in Closed Session
 - a. Performance Evaluation of Executive Director per Government Code 54957(b)
- 10. Closed Session Called to Order at 7:55PM
- 11. Closed Session Adjournment at 8:50PM
- 12. Announcement of Action Taken in Closed Session - none
- 13. Future Agenda Items
 - a.
- 14. Adjournment at 8:55PM