

*~ To inspire our students and community through a sustainable, comprehensive academic environment...*

Forest Ranch Charter School – Board of Directors  
Tuesday, September 17, 2013 at 6PM  
15815 Cedar Creek Road, Forest Ranch, CA 95942  
Regular Meeting Minutes

1. Open Session – Call to Order at 6:10PM
2. Roll Call
  - a. Christia Marasco – Director
  - b. Dave Foreman – Community Representative and Board Chair
  - c. Kiersten Morgan – Parent Representative and Board Vice Chair
  - d. Lisa Speegle – Parent Representative and Board CFO
  - e. Lynne Wright – Community Representative
  - f. Katrina Stearns – Teacher Representative
  - g. Maureen Blawat – Community Representative and Secretary
  - h. LaDawn Hall – Parent Representative - absent
  - i. Janina Carter – Parent Representative
  - j. vacant position – Educational Representative
3. Celebrations / Recognitions – Lisa Speegle and Christia Marasco expressed thanks to Linda Dahlmeier, City of Oroville Mayor, for visiting our 3<sup>rd</sup>/4<sup>th</sup> and 5<sup>th</sup>/6<sup>th</sup> grade classrooms for Constitution Day. Dave Foreman wished to recognize the teamwork, hard work and accomplishment of successfully completing our first five years as a charter school.
4. Public Comments on Items NOT on the Current Meeting Agenda - none
5. Changes / Deletions to Current Meeting Agenda – Kiersten Morgan requested that item 7g be postponed until the next regular meeting as the materials are not yet ready. All agreed.
6. Consent Calendar – Kiersten Morgan moved, Maureen Blawat seconded that the consent calendar be approved without changes. Lisa Speegle requested that BP 4070 be pulled from the consent calendar. The remainder of the consent calendar was approved as presented. Motion passed unanimously.
  - a. Consider Approval of Meeting Minutes from July 30, 2013
  - b. Consider Approval of July and August financial reports
  - c. Consider Approval of 2012/13 Unaudited Actuals report
  - d. Consider Approval of Strategic Action Plan for 2013-2018
  - e. Consider Approval of Curriculum and Instruction Policies (4050, 4060, 4070, 4090)
  - f. Consider Approval of Initial Request for Facilities (Speegle)
  - g. Consider Approval of 2014/15 Contract for eRate Services with JEG Consulting
  - h. Consider Approval of 2013/14 Contract for Transportation Services with Cabs for Kids
  - i. Consider Approval of Application for Technical Assistance Bright Schools Program

## 7. Discussion/Action Calendar

- a. Item 6e From Consent – BP4070 – Lisa Speegle requested discussion regarding the reporting section of the Wellness Policy. It was determined by the Board that Physical Fitness results and Wellness Committee recommendations will continue to be reported to the Board in June. **Lisa Speegle moved, Kiersten Morgan seconded that the Wellness Policy be accepted as presented. Motion passed unanimously.**
- b. Nominating Committee for vacant Educational Representative Position (Foreman) – Dave Foreman noted that we did not have any results from the article in The Post in August looking for an Education Representative for the Board. Maureen Blawat volunteered to spear-head a search for an appropriate candidate. No action taken.
- c. Review 2012/13 Standardized Testing Results (Marasco) – Christia Marasco reported that STAR scores from 2012/13 were down 15 points and our API was down 16 points. While dropping scores are not ideal fluctuation with a small testing population is not uncommon. We remain above the state goal of 800 and in the top 4 elementary schools of the district. The Board was presented with graphic representations by subject, grade, and all school. Plans for intervention and improving scores were discussed. No action taken.
- d. Review 2012/13 Physical Fitness Test Results (Marasco) – Christia Marasco presented the 2012/13 Physical Fitness Test results. No action taken.
- e. Consider Approval of 2012/13 Performance Report (Marasco) – Christia Marasco presented the Performance Report and the associated goals and safety update for inclusion in the oversight binder for CUSD. The Board requested a few clarifications and changes. **Lynne Wright moved, Maureen Blawat seconded, that the 2012/13 Performance Report be approved with the discussed modifications. Motion passed unanimously.**
- f. Development of School Policy on Use of Social Media (Marasco) – Christia Marasco led a discussion on Social Media Use. While Facebook and Twitter present good marketing and information dissemination opportunities, they come with a digital-bullying potential that may not be worth the risk. Janina Carter volunteered to do some research on pros and cons, use in other schools, and return with information at the next meeting. No action taken.
- g. Consider Approval of Mutual Benefit MOU with FoodForThought Tutoring (Marasco) – Christia Marasco presented a verbal proposal for on-campus paid tutoring. The Board requested that Christia further research the details and present a written proposal at the next meeting. No action taken.
- h. Consider Approval of Board Member Job Description and Agreement (Morgan) – postponed
- i. Consider Appointment of Audit Liaison for 2013/14 (Speegle) – Lisa Speegle recommended that Dave Foreman, due to his experience and knowledge, continue as the Audit Liaison for the Board. **Maureen Blawat moved, Kiersten Morgan seconded, that Dave Foreman continue in this position. Dave Foreman abstained. Motion passed unanimously.**
- j. Consider Approval of Safety Plan (Marasco) – Christia Marasco presented the Safety Plan. The Board requested that the Plan be submitted again next meeting due to missing information and changes. No action taken.
- k. Consider Approval of 2013/14 Field Trip Calendar (Marasco) – Christia Marasco requested that we return to the prior way of approving field trips as a complete calendar is not available.

Maureen Blawat moved, Janina Carter seconded, that field trips scheduled for September and October be approved. Motion passed unanimously.

- I. Consider Approval of 2013/14 Fundraising Calendar (Marasco) – Christia Marasco reported that PTP did not submit a fundraising calendar complete with dates. No action taken.

#### 8. Reports and Presentations

- a. Director Report – Christia Marasco reported that she is still experiencing scheduling and time challenges with CUSD Special Education services. Resources are very stretched and there are some IEP-compliance issues.
- b. Teacher Report – Katrina Stearns expressed thanks on behalf of the teaching staff for the technology upgrades being put in place this year.
- c. Safety Report – no report
- d. Facilities Report – no report
- e. Technology Report – Dave Foreman reported that the T-3 line is in place and the 25 new ChromeBook laptops are here. Teachers have been using them for Scantron Testing and so far are very pleased with their performance and ease of use.
- f. Human Resources Report – Christia Marasco reported that Cynthia Schildhauer was hired as a .05 FTE Art Teacher. We are currently advertising for an intervention aide on behalf of CUSD who has not been able to appropriately fill the position.
- g. Parent Teacher Partnership Report – Christia Marasco reported that the PTP meeting held at Wildwood Park was a success. We had new families attending and the Full Moon Festival will continue with a few new faces and new fun activities.

#### 9. Announcement of Items to be Discussed in Closed Session – none

- a.

#### 10. Future Agenda Items

- a. Consider Approval of Student Policies, including new Parent Involvement Policy
- b. Report on First Trimester Academic Performance, Growth Goals (Marasco)
- c. Consider Approval of First Interim Budget Report (Speegle)
- d. Consider Approval of 12/13 Audited Financial Statement (Speegle)
- e. Consider Approval of Board Member Job Description and Agreement (Morgan)
- f. Consider Approval of CARD Agreement for Use of Facilities (Marasco)
- g. Consider Approval of Safety Plan (Marasco)
- h. Consider Approval of Mutual Benefit MOU with FoodForThought Tutoring (Marasco)
- i. Consider Approval of Use of Common Core Funds (Speegle)

#### 11. Adjournment at 9PM