

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, September 13, 2016 at 5:30PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Regular Meeting Minutes

1. Open Session – Call to Order at 5:30PM
2. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle – CBO
 - c. Janina Carter – Board Chair and Parent Representative
 - d. Dana Thomas – Board Vice Chair and Parent Representative
 - e. Chantel Walker – Board Treasurer and Parent Representative
 - f. Theresa Palmarini – Board Secretary, Teacher Representative, Audit and PTP Liaison
 - g. Maureen Blawat – Community Representative and FRCA Liaison
 - h. Lynne Wright – Community Representative
 - i. Julie Nilsson – Educational Representative
 - j. Robin Wilder – Parent Representative
 - k. Scott MacKenzie – Community Representative
3. Announcement of Items to be Discussed in Closed Session
 - a. Public Employee Discipline/Dismissal/Release – follow up on item from August meeting
4. Public Comment on Items to be Discussed in Closed Session - none
5. Closed Session – Called to Order at 5:40PM (Christia Marasco, Lisa Speegle, Chantel Walker, Theresa Palmarini, and Robin Wilder all left the room)
6. Public Session – Resumed at 6:15PM
7. Announcement of Action Taken During Closed Session
 - a. Public Employee Discipline/Dismissal/Release – Janina Carter announced that the investigation continues and no action was taken at this time.
8. Celebrations / Recognitions – Christia Marasco announced that long-time supporter and founding group member Ann Brazil passed away recently. She will be missed by all.
9. Public Comments on Items NOT on the Current Meeting Agenda – Lisa Speegle commented on the upcoming Measure K School Bond, making those attending aware of the bond and volunteer positions available should anyone want to assist with the bond.
10. Changes / Deletions to Current Meeting Agenda – item 12d was tabled as it is not yet completed.

11. Consent Calendar – **Maureen Blawat moved, Theresa Palmarini seconded that the remaining consent items be approved as presented.** Ayes: Janina Carter, Dana Thomas, Chantel Walker, Theresa Palmarini, Maureen Blawat, Lynne Wright, Julie Nilsson, Robin Wilder, Scott MacKenzie. Noes: none. Abstaining: none.
- a. Consider Approval of Meeting Minutes from August 16, 2016 – Dana Thomas pulled this item from consent for a clarification. After discussion, **Dana Thomas moved, Lynne Wright seconded that the minutes be approved as presented.** Ayes: Janina Carter, Dana Thomas, Chantel Walker, Theresa Palmarini, Maureen Blawat, Lynne Wright, Julie Nilsson, Robin Wilder, Scott MacKenzie. Noes: none. Abstaining: none.
 - b. Consider Approval of August Financial Reports
 - c. Consider Approval of Line of Credit Renewal
 - d. Consider Approval of Proposed Field Trips
 - e. Consider Approval of Curriculum and Instruction Policies – Dana Thomas pulled this item from consent for further discussion on Wellness and Field Trips. After discussion, **Dana Thomas moved, Lynne Wright seconded that the Curriculum and Instruction Policies be approved as presented.** Ayes: Janina Carter, Dana Thomas, Chantel Walker, Theresa Palmarini, Maureen Blawat, Lynne Wright, Julie Nilsson, Robin Wilder, Scott MacKenzie. Noes: none. Abstaining: none.
12. Discussion/Action Calendar
- a. Consider Approval of 2015/16 Unaudited Actuals (Speegle) – Lisa Speegle presented the 2015/16 unaudited actuals. After questions and discussion, **Chantel Walker moved, Dana Thomas seconded that the item be approved as presented.** Ayes: Janina Carter, Dana Thomas, Chantel Walker, Theresa Palmarini, Maureen Blawat, Lynne Wright, Julie Nilsson, Robin Wilder, Scott MacKenzie. Noes: none. Abstaining: none.
 - b. Appoint Audit Liaison or Auditor Selection Committee (Speegle) – Lisa Speegle led a discussion about our options for audit firms and auditors for the 2016/17 school year. After consideration, **Maureen Blawat moved, Theresa Palmarini seconded, that we enter into another multi-year contract with K. Coe – Isom and that Theresa Palmarini remain as Audit Liaison.** Ayes: Janina Carter, Dana Thomas, Chantel Walker, Theresa Palmarini, Maureen Blawat, Lynne Wright, Julie Nilsson, Robin Wilder, Scott MacKenzie. Noes: none. Abstaining: none.
 - c. Report on 2015/16 State Standardized Testing Results (Marasco) – Christia Marasco presented information on the results from our 2015/16 CAASPP testing. No action taken.
 - d. Consider Approval of Annual Performance Report to CUSD (Marasco) – item tabled
 - e. Consider Approval of New Driver Safety Policy (Marasco) – Christia Marasco presented information about a new Driver Safety Policy. Item was tabled for further development. No action taken.
 - f. Further Discussion on CCW Policy (Marasco) – Christia Marasco led further discussion regarding CCW policies at CUSD and Anderson Union HSD. After discussion Julie Nilsson suggested that she, Dana Thomas, Theresa Palmarini, and Janina Carter look further into what other rural schools are doing on this subject. Tabled until November.

g. Update on 2016-17 Board Fundraising Plan Items

- i. Round it Up (Carter) – Janina Carter continues to work on the Round It Up fundraiser. The board agreed that Facebook and yearbook advertising enticement for participating stores would be okay. Lisa Speegle offered to send materials about the fundraiser to other schools via the Charter Leader Network email group.
- ii. October Dance (Nilsson and Wilder) – Julie Nilsson and Robin Wilder led a discussion about the Masquerade Ball in October. The planning committee will be using SignUps.com to gather food and volunteers. Tickets will be sold for \$15 each and child care for children over 5 will be available for \$15 for the evening. The Boys and Girls Club venue will house both events for \$400 total.
- iii. Annie B's Community Drive Event on September 15 (Carter) – Janina Carter, Robin Wilder, and Julie Nilsson will be hosting our table at the Annie B's Thursday Night Market.

13. Reports and Presentations

a. Director Report

- i. Enrollment – currently 126, still below budget expectation
- ii. Student Achievement and Related Measures – no report
- iii. Campus and Student Safety – a safety committee meeting is scheduled for Sept 30.
- iv. Human Resources – no report
- v. Upcoming School Events – no report
- vi. Professional Development – no report

b. Teacher Report – Theresa Palmarini shared the happenings going on in each classroom.

c. Facilities Report – Lisa Speegle reported that the chiller is broken and she is working with CUSD to get it repaired.

d. Technology Report – Lisa Speegle reported that we are getting 50Mbps through our new access points and in excess of 400Mbps through hard-wired connections. The new bandwidth is very exciting.

e. Parent Teacher Partnership Report – Theresa Palmarini reported that PTP is again giving each teacher \$100 in discretionary funds, they are planning several restaurant takeovers this year, and want to do a haircutting fundraiser before picture day again.

f. Board Development – Information on Academic Accountability (Marasco) – Christia Marasco sent out detailed information about Governance and Academic Accountability. The board will discuss in November after they have time to read the materials.

14. Future Agenda Items

- a. 5 Year Strategic Plan (Marasco)
- b. Review Admin Effectiveness Plan

15. Adjournment at