

~ *To inspire our students and community through a sustainable, comprehensive academic environment...*

Forest Ranch Charter School – Board of Directors
Tuesday, September 23, 2014 at 6PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Regular Meeting Minutes

1. Open Session – Call to Order
2. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle - CBO
 - c. Dave Foreman – Community Representative and Board Chair
 - d. Kiersten Morgan – Parent Representative and Board Vice Chair
 - e. **Lynne Wright – Community Representative - absent**
 - f. Theresa Palmarini – Teacher Representative and Audit Liaison
 - g. Maureen Blawat – Community Representative and Treasurer
 - h. LaDawn Hall – Parent Representative
 - i. Janina Carter – Parent Representative and Secretary
 - j. Liz Thomas – Educational Representative
 - k. Chantel Walker – Parent Representative
3. Celebrations / Recognitions
 - a. Kiersten Morgan wanted to remind the Board that there will be a Burrito Fundraiser on October 9th to support the FRCA and the Trinity Morris Recovery Fund.
4. Public Comments on Items NOT on the Current Meeting Agenda
5. Changes / Deletions to Current Meeting Agenda
6. Consent Calendar - **Kiersten Morgan moved, Maureen Blawat seconded, that the consent calendar be approved as presented with the exception of items d and e which are tabled until November.** Ayes: Dave Foreman, Kiersten Morgan, Theresa Palmarini, Maureen Blawat, LaDawn Hall, Janina Carter, Liz Thomas, and Chantel Walker; Noes: none; Abstaining: none.
 - a. Consider Approval of Meeting Minutes from August 26, 2014
 - b. Consider Approval of August Financial Reports
 - c. Consider Approval of Curriculum and Instruction Policies (BP4050 Field Trips, BP4070 Wellness, BP4090 Calendar)
 - d. Consider Approval of Wellness Committee Report and Recommendations (tabled until Nov)
 - e. Consider Approval of Physical Fitness Test Results (tabled until Nov)
 - f. Consider Approval of August, September, and October field trips
7. Discussion/Action Calendar
 - a. Review and Approve 2015-2020 Charter Petition (Marasco) – Christia Marasco presented the format and an overview of changes for the charter renewal petition. The board recommended

- that the petition be sent to our attorney for review and a special meeting be scheduled for final approval after legal review. No action taken.
- b. Review and Approve 2013-14 Annual Performance Report (Marasco) – Christia Marasco presented the 13-14 Annual Performance Report and the Oversight Binder for board approval. Liz Thomas noticed that she was listed as a Community Rep instead of an Educational Rep. **Kiersten Morgan moved, Liz Thomas seconded, that the Performance Report be approved as presented with that one correction to be made.** Ayes: Dave Foreman, Kiersten Morgan, Theresa Palmarini, Maureen Blawat, LaDawn Hall, Janina Carter, Liz Thomas, and Chantel Walker; Noes: none; Abstaining: none.
 - c. Review and Approve 2013-14 Unaudited Actuals (Speegle) – Lisa Speegle presented the 2013-14 Unaudited Actuals for board approval. **Maureen Blawat moved, Janina Carter seconded, that the Unaudited Actuals be approved as presented.** Ayes: Dave Foreman, Kiersten Morgan, Theresa Palmarini, Maureen Blawat, LaDawn Hall, Janina Carter, Liz Thomas, and Chantel Walker; Noes: none; Abstaining: none.
 - d. Appoint Audit Liaison for 2014-15 School Year (Speegle) – Lisa Speegle led a discussion regarding the responsibilities of the Board Audit Liaison. Theresa Palmarini offered to fill the position for the 2014-15 school year. **Kiersten Morgan moved, Maureen Blawat seconded, that Theresa Palmarini be named as our Audit Liaison.** Ayes: Dave Foreman, Kiersten Morgan, Theresa Palmarini, Maureen Blawat, LaDawn Hall, Janina Carter, Liz Thomas, and Chantel Walker; Noes: none; Abstaining: none.
 - e. Consider Replacement or Repair for Damaged Walk-In Cooler (Speegle) – Lisa Speegle reported to the board regarding the death of our walk-in cooler and the options for replacement or repair. **Kiersten Morgan moved, Janina Carter seconded, that a three-door refrigerator be purchased for approximately \$3,800 to replace the walk-in cooler.** Ayes: Dave Foreman, Kiersten Morgan, Theresa Palmarini, Maureen Blawat, LaDawn Hall, Janina Carter, Liz Thomas, and Chantel Walker; Noes: none; Abstaining: none.

8. Reports and Presentations

- a. Director Report – Christia Marasco reported that special education is going well so far this year and that most of her time is being spent on charter renewal at the moment.
- b. Teacher Report – Theresa Palmarini reported on the various units occurring in the classrooms and some of the great field trips happening across campus.
- c. Safety Report – Christia Marasco reported on the fire alarms we experienced in September, one active alarm in response to smoke and one false alarm in response to dust, both associated with some HVAC fan coil problems.
- d. Facilities Report – Lisa Speegle reported that things are going well with the district on negotiating the 5-year facilities agreement in lieu of Prop 39.
- e. Technology Report - none
- f. Human Resources Report – Christia Marasco reported that Kevin Svahn was hired as a special education aide, we are still looking for a music teacher, we need more substitute teachers, and that the 457b plan is in place for employees now.

- g. Parent Teacher Partnership Report – Janina Carter reported on the Full Moon Festival planning meeting results. The festival will be held on October 18th this year.
 - h. Fundraising Report - none
- 9. Announcement of Items to be Discussed in Closed Session - none
- 10. Future Agenda Items
 - a. Consider Approval of Baseline LCAP Metrics Report (tabled until November)
 - b. Board-PTP Liaison assignment
- 11. Adjournment at 9:30PM