

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, September 28, 2021 at 5:30 PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Meeting Minutes

1. Open Session – Call to Order Time: - 7:34
2. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle – consulting CBO *absent*
 - c. Kala Ulep – Teacher Advisor/Liaison
 - d. Jody Cornilsen – Chair, Parent Representative (June 2024) *absent*
 - e. Antoinette Edmonson – Vice Chair, Parent Representative (June 2024)
 - f. Janina Carter – Community Representative (June 2022) *absent*
 - g. Beth Wattenberg – Secretary, Community Representative (June 2023)
 - h. Robert Chaplin – FRCA Liaison, Educational Representative (June 2024)
 - i. Robin Wilder – Treasurer, Community Representative (June 2022)
 - j. Krystle Stetson – Community Representative (June 2022) *on Zoom*
3. Celebrations / Recognitions: *Student Government is showing high energy, and enthusiasm. Elijah Chaplin, a 5th grader in the Student Government has volunteered to be the rep for the FRCS Board. They plan to make a Thank You Poster for the firefighters and bring a dinner to them. Recognition of the highly successful Car Wash Fundraiser.*
4. Review Meeting Norms

Goal for all meetings is to stay on task. For this meeting to complete it by 7:15 pm.
5. Public Comments on Items NOT on the Current Meeting Agenda *none*
6. Changes / Deletions to Current Meeting Agenda: *8c (Health and Safety Plan) needs to be tabled as Christia has not had final decisions from the attorneys.*
7. Consent Calendar
 - a. Consider Approval of August 17 Meeting Minutes: *Minor correction (Jody was present)*
 - b. Consider Approval of August Financial Report: *Christia gave an overview including the ECF (Emergency Connectivity Fund). The monies are designated for computers for students to use at home. May be able to order the computers to use in the classrooms. Some are already obsolete. We will be voting on acquiring new computers at our next meeting.*
 - c. Consider Approval of September/October Field Trips: *Lisa Salu submitted a request for a field trip to BCCER.*

Motion made by Antoinette to approve the Consent Calendar; Seconded by Robert; Robin abstained since she was absent at the last meeting.

8. Discussion/Action Calendar: *Christia described minor changes to the Employee Handbook.*
 - a. Consider Approval of revisions to Employee Handbook for 21-22 school year
Robin made the motion to approve the handbook; Seconded by Beth; passed unanimously.
 - b. Consider Approval of new Chromebook purchase for 21-22 school year
This is tabled until the next meeting.
 - c. Discuss and Consider Approval of revised Health and Safety Plan for Covid-19
Tabled until the next meeting.
 - d. Discuss and Consider Approval of Marketing and Fundraising Options
The next fundraising event is a Paint Night with Chico Artist, Gary Baugh on October 22nd. Beth will get details from Janina so it can be advertised in the Post. Most of the proceeds will go to the school as Gary is donating his time. More ideas are around promoting school spirit and the Book Fair. Robin made the motion to approve the Fundraiser; Antoinette seconded it; passed unanimously.
 - e. Discuss and Consider Approval of Revised Independent Study Policies to meet potential new legislation
The state legislature is trying to improve the Independent Study Policies and is waiting for Governor Newsome's approval.
Robert made a motion to approve the Policies, pending Governor Newsom's approval; Robin seconded it; passed unanimously.
 - f. Discuss current Human Resource Issues: *The teaching staff has been consistent, fortunate to have dedicated teachers. The current challenge is hiring for an After Care Position, a custodian and aides. The aides that are working are doing well, just challenges with the number of children with special needs. FRCS is working hard to hire qualified people, but given the shortage of people to fill positions, may be put in the position of withdrawing services; i.e. After School Care.*
 - g. Consider Approval of Unaudited Actuals for 2020-2021
Robert made the motion to approve the Unaudited Actuals; Robin Seconded it; passed unanimously.

14. Reports and Presentations

- a. Director Report
 - i. Enrollment: *About the same; 1 child on waiting list for 2nd/3rd Grade*
 - ii. Student Achievement and Related Measures
 - iii. Campus and Student Safety
 - iv. Human Resources
 - v. Upcoming School Events
 - vi. Professional Development
 - vii. Board Development and Update on Responsibility Actions

- b. Teacher Report *Kala reported that her students are buddies with the 7th graders; they are all enjoying the shared experience.*
- c. Facilities Report
- d. Technology Report
- e. Transportation Report: *Need to find a local mechanic. Marlene Fune has subbed as a Bus Driver and on Field Trips.*
- f. Parent Teacher Partnership Report

15. Future Agenda Items

Communication Plan with Timelines
Curriculum and Instruction Policies

16. Adjournment 7:15

Submitted by Beth Wattenberg, Secretary