

FOREST RANCH CHARTER SCHOOL

Board of Directors January 12, 2012

MINUTES

1. OPEN SESSION

Chairman Dave Foreman called the meeting to order at 6:07 PM

2. ROLL CALL

Christia Marasco – Director

Dave Foreman - Community Representative and Chair

John Rowden – Educational Professional -- ABSENT

Kiersten Morgan - Parent Representative and Vice Chair

Lisa Speegle - Parent Representative and CFO

Lynne Wright – Community Representative -- ABSENT

Mallory Bodney – Teacher Representative

Melinda Boyd - Parent Representative and Volunteer Coordinator - absent

Robin Cook – Parent Representative -- ABSENT

Seren Bradshaw - Community Representative and Secretary

Guest: Marlene Heisey

3. APPROVAL OF PREVIOUS BOARD MEETING MINUTES (6:10 PM)

Lisa Speegle moved, Dave Foreman seconded that the minutes from December 13, 2011, be approved as presented.

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Seren Bradshaw

Nays: None

Abstaining: Melinda Boyd

4. CHANGES TO CURRENT MEETING AGENDA -- None

5. CELEBRATIONS / RECOGNITIONS (6:12 PM)

1. Lisa Speegle shared that Kiersten Morgan's picture has appeared in the Upgraded Living real estate magazine.

2. Kiersten Morgan announced that the Forest Ranch Women's Club will be holding an Accessory Exchange fundraiser on January 18, 2012.

6. CONSENT CALENDAR (6:13 PM)

Kiersten Morgan moved, Mallory Bodney seconded that the Consent Calendar (listed below) be approved as presented.

a. Financial Reports for December (Balance Sheet, Vendor Payments, Profit/Loss YTD Comparison, Budget/Actuals, & Cash Flow Projections)

b. Policies for Review (#3010 – Admissions & Enrollment; #3020 – Bus Rider Priority)

c. Field Trips (2/7-8/12 – Sutter's Fort; 2/14/12 – Luma Theater at Laxson Auditorium)

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Seren Bradshaw

Nays: None

Abstaining: None

7. PUBLIC COMMENTS – None

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8. DISCUSSION/ACTION ITEMS

A. Joint Fundraiser for the Wine (6:15 PM)

Marlene Heisey reported that the Forest Ranch Fire Safe Council was not able at their December meeting to make a decision concerning joint sponsorship of this event. She will have an update for the February 2012 meeting. No action taken.

B. Faculty/Staff/Board Gathering (6:20 PM)

Dave Foreman announced that the Faculty/Staff/Board dinner will be held on Friday, February 3, 2012, at the House of Bamboo restaurant in Chico. Board members will pay for themselves; faculty and staff will be our guests. Dave requested that menu suggestions for this event be forwarded to him. No action taken.

C. Fundraising Card Update (6:25 PM)

Kiersten Morgan reported that she had spoken with Brian Bailey and that she should have a sample card for Board review in February with a possible selling period of March through early June, 2012. No action taken.

D. PTP Rummage Sale Fundraiser (6:33 PM)

Marlene Heisey reported that she was still looking for an appropriate facility in the Chico area in which to hold this event. The target date for the sale is the weekend of March 31/April 1, 2012. Marlene will work with insurance once a facility has been obtained. Kiersten Morgan moved, Lisa Speegle seconded **approval for PTP to move forward with organizing this fundraiser.**

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Seren Bradshaw

Nays: None

Abstaining: None

E. P-1 Attendance Report (6:34 PM)

Kiersten Morgan moved, Melinda Boyd seconded **that the P-1 Attendance Report be approved as presented.**

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Seren Bradshaw

Nays: None

Abstaining: None

F. 2010/11 School Accountability Report Card (SARC) (6:39 PM)

Lisa Speegle presented the 2010/11 SARC, noting that Forest Ranch Charter School was ranking in the 70th percentile, which is good. Kiersten Morgan moved, Melinda Boyd seconded **to approve the SARC report as presented.**

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Seren Bradshaw

Nays: None

Abstaining: None

G. Seat Belt Law (Lisa Speegle) (6:55 PM)

Lisa Speegle shared that State law requires, as of January 1, 2012, that all children who are less than 8 years old or less than 4'9" in height must use approved booster seats when riding in a private vehicle. This ruling impacts FRCS in relation to transportation for field trips. Students who were not required to use booster seats under previous law will now have to have a booster seat. Students will be asked to bring their own booster seats to school on field trip days, plus Christia Marasco will search for donated booster seats, and will also purchase up to 10 new boosters. It is estimated that up to 40 boosters will be required to provide for all students affected by this law. Lisa Speegle will create a new Board policy for approval in February and Christia Marasco will consult with our insurance carrier regarding coverage for field trip drivers. No action taken.

H. Kids 'n' Creeks Partnership for Environmental Education (6:59 PM)

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Lisa Speegle reported in John Rowden's absence that they plan to landscape the campus with native plants. After the the basic native plants have been obtained, Jeremy Miller will train the students how to care for and propagate those original plants. There would be a possible fee for Jeremy Miller's time as a consultant and instructor. No action taken.

14. REPORTS AND PRESENTATIONS

- A. PTP (Melinda Boyd) (7:08 PM)
Melinda Boyd reported that the t-shirts and sweatshirts have been received and distributed; that the Book Fair did well; that the Winter Concert went well although there were some complaints about song choice; that a Woodstock Pizza fundraiser will be January 26, 2012, beginning at 5:30 PM; that the Father-Daughter Dance will be held on February 10, 2012; and that an attempt to get more Chico parents involved in PTP by holding meetings in Chico was not successful.
- B. Volunteer Coordinator Report (Melinda Boyd) (7:20 PM)
Melinda Boyd reported that she is working on the emergency phone list which should be completed this week. The student family directory should be completed by the end of January. She will be sending out the next request for volunteer participation soon. Lisa Speegle will assist with this project by tallying hours already donated and sending thank you's to the volunteers. Christia Marasco will develop a more formal way to tally the hours volunteered for use next year.
- C. Teacher Report (Mallory Bodney) (7:24 PM)
Mallory Bodney read reports from the teachers. Lisa Speegle requested that more pictures be taken of classroom activities for posting to the website.
- D. Facility Report (Lisa Speegle) (7:28 PM)
Lisa Speegle reported that she has met with Don Hankins and Eric Houk who will be helping to plan and set up the garden area. The parking lot is now lit after dark. She will be meeting with John Bohannon of CUSD regarding the civic center act disagreement re: the kitchen use proposal.
- E. Safety Report (Christia Marasco) (7:29 PM)
Christia Marasco reported that the blood-borne pathogens training has been completed. Required trainings will be calendared next year. The incidents and accidents reports will be forthcoming.
- F. Music Festival Report (Marlene Heisey) (7:33 PM)
Marlene Heisey reported that all the bands except one have been lined up. Marlene needs to put together a marketing and sponsorship package for financial support for the various FRCS fundraising events scheduled in the Spring 2012 time frame. She will work on lining up the big raffle items next month.
- G. Director's Report (Christia Marasco) (8:00 PM)
Christia Marasco reported the following:
1. She is working on the new documentation required for the CUSD yearly visit. She will have a copy of the resulting binder for the February meeting.
 2. She has been invited, and intends to attend, Common Cores training at CUSD.
 3. The accountability Common Core Standards are being changed and will need to be re-written.
 4. The wildland property behind the fence is being used for instructional "field trips" and needs to have accumulated trash removed.
 5. School enrollment is totally full.
 6. About a dozen sibling kindergarteners have been identified for next year, mostly from Chico. There is concern about Forest Ranch residents who cannot attend FRCS due to a lack of space.
 7. She asked the Board to review the draft of the Parent Survey and to provide input. Survey results will be presented next month.

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8. An advertisement has been posted on our website for the planned additional grade 3 & 4 teacher. The hiring process will happen earlier this year than it did last year.

15. FUTURE BOARD ITEMS

The following items are scheduled for consideration at the February meeting:

- A. Student Council Jog-a-Thon
- B. Parent/Student/Faculty Survey Results
- C. Accountability Report
- D. Ratify Portables Contract
- E. Seat Belt Policy
- F. Card Fundraiser
- G. Wine Fundraiser with Forest Ranch Fire Safe Council

16. ADJOURNMENT (8:09 PM)

Respectfully submitted by Seren Bradshaw