

FOREST RANCH CHARTER SCHOOL

Board of Directors February 9, 2012

MINUTES

1. OPEN SESSION

Chairman Dave Foreman called the meeting to order at 6:02 PM

2. ROLL CALL

Christia Marasco – Director

Dave Foreman - Community Representative and Chair

John Rowden – Educational Professional -- ABSENT

Kiersten Morgan - Parent Representative and Vice Chair

Lisa Speegle - Parent Representative and CFO

Lynne Wright – Community Representative

Mallory Bodney – Teacher Representative

Melinda Boyd - Parent Representative and Volunteer Coordinator - absent

Robin Cook – Parent Representative

Seren Bradshaw - Community Representative and Secretary

Guests: Timothy Pitts, Joe Ball, Michael Stearns, Marlene Heisey, and Melissa Gebicke

3. APPROVAL OF PREVIOUS BOARD MEETING MINUTES (6:10 PM)

Melinda Boyd moved, Kiersten Morgan seconded **that the minutes from January 12, 2012, be approved as corrected.**

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Seren Bradshaw

Nays: None

Abstaining: Robin Cook, Lynne Wright

Lisa Speegle moved, Mallory Bodney seconded **that the minutes from the January 18, 2012, Special Meeting be approved as presented.**

Ayes: Dave Foreman, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw

Nays: None

Abstaining: Kiersten Morgan, Lynne Wright

4. CHANGES TO CURRENT MEETING AGENDA -- None

5. CELEBRATIONS / RECOGNITIONS (6:11 PM)

Special thanks to Dave Foreman for arranging the Faculty/Staff/Board Recognition Dinner on February 3, 2012, and for covering the Board Members' cost. It was a lovely evening with a very relaxed atmosphere and excellent food.

6. CONSENT CALENDAR (6:12 PM)

Kiersten Morgan requested that the Field Trip policy (#4050) be pulled from the Consent Calendar and moved to DISCUSSION/ACTION Items. Seren Bradshaw made the same request in relation to the Proposition 39 District Offer, and Lisa Speegle made the same request in relation to March Field Trips.

Kiersten Morgan moved, Robin Cook seconded **that Consent Calendar item "a", Financial Reports (detailed below) and Attendance policy (#3030) be approved as presented.**

a. Financial Reports for January (Balance Sheet, Vendor Payments, Profit/Loss YTD Comparison, Budget/Actuals, & Cash Flow Projections

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Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle ,Lynne Wright, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw

Nays: None

Abstaining: None

7. PUBLIC COMMENTS – Moved until after DISCUSSION/ACTION Items due to the late arrival of Melissa Gebicke.

8. DISCUSSION/ACTION ITEMS

Items H and I were moved to the front of the agenda due to the presence of Tim Pitts and Joe Ball.

H. PTP Mother/Son Sports (Tim Pitts) (6:24 PM)

Tim Pitts requested Board input concerning this potential Spring event including a change of format and name to a Sports-a-Rama which would include a variety of activities and trophies for participants. After discussion the Board asked Tim to bring a specific proposal for this event to the March meeting. No action taken.

I. PTP After School Youth Program (Joe Ball) (6:41 PM)

Joe Ball proposed that he develop and run an afterschool sports program that would provide basic instruction in up to six core sports such as volleyball, baseball, flag football, basketball, and/or soccer. He noted that FRCS students would benefit from specific instruction in these basic sports rather than just “free play”, and that our graduates are encountering difficulty in competing successfully in junior high sports programs. After discussion the Board asked Joe to bring a specific proposal for this program to the March meeting. No action taken.

A. Joint Fundraiser for the Wine (Marlene Heisey) (6:45 PM)

Marlene Heisey reported that the Forest Ranch Fire Safe Council has agreed to co-sponsor this event with proceeds to be split 1/3 for FRFSC and 2/3 for FRCS. Kiersten Morgan moved, Melinda Boyd seconded that **Marlene move ahead with the planning of the dinner and auction to be held November 9, 2012, at the Sierra Nevada Big Room.**

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle ,Lynne Wright, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw

Nays: None

Abstaining: None

B. Rummage Sale Date Change and Food Sales (Marlene Heisey) (6:51 PM)

Marlene reported that numerous donations for the Rummage Sale have been received and that the event has been scheduled for the weekend of February 18 – 20, 2012, to be held at the old Moss Lumber facility north of Chico. Approval has been obtained from Butte County Health Department for food sales during this event. Melinda Boyd moved, seconded by Robin Cook **for Marlene to proceed with this event as outlined.**

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle ,Lynne Wright, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw

Nays: None

Abstaining: None

C. Fundraising Card Update (Kiersten Morgan) (6:56 PM)

Kiersten Morgan reported that she should have a sample card and proposed pricing and cost figures by the March meeting. She is targeting a \$10 sales price with sales to begin in mid to late April and extend for five or six weeks potentially to include sales at the Music Festival. She also raised the possibility of selling FRCS Klean Kanteens. Action to be taken on this item at the March meeting.

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D. Portables Project Update (Lisa Speegle) (7:03 PM)

Lisa Speegle reported that there is no contract yet but the ramps will be replaced with a sloping sidewalk at an \$800 cost reduction. A plot plan for the portables plus future additions has been received. The project is moving forward with formal plan approval scheduled for April, construction to begin in July, and the project to be completed in August. No action taken.

E. Transitional Kindergarten Update (Lisa Speegle) (7:20 PM)

Lisa Speegle presented information regarding a possible change in the law relating to the funding of transitional kindergarten students who will reach age 5 during the month of November, 2012. In consideration of the uncertainty regarding how the State budget process will impact this issue, FRCS will continue to stay within the current law. No action was taken.

F. Sixth Grade Projects (Christia Marasco) (7:29 PM)

Christia Marasco requested Board input concerning the development of a nature trail by the sixth grade class in the area beyond the fence. After discussion Christia stated that she and the students would present their plan for this project at the March meeting. No action taken.

G. Student Council Jog-a-Thon (Christia Marasco)

Christia requested that this item be removed from the agenda.

H. PTP Mother/Son Sports (Tim Pitts) – see earlier discussion

I. PTP After School Youth Program (Joe Ball) – see earlier discussion

J. Second Interim Budget (Lisa Speegle) (7:34 PM)

There has not been enough time to prepare the Second Interim Budget report prior to this meeting, but the financial information from which it will be prepared has been approved by the Board. Kiersten Morgan moved, Robin Cook seconded **that Lisa Speegle complete and submit the Second Interim Budget report, which will be ratified at the March meeting.**

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle ,Lynne Wright, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw

Nays: None

Abstaining: None

K. Field Trip Policy (#4050) (Kiersten Morgan) (7:47 PM)

Kiersten Morgan voiced concerns regarding recent changes to the car seat law and possible liability when parents transport their own child on a field trip without a booster seat. Kiersten Morgan moved, Robin Cook seconded that **the sentences in paragraph 8-c of Field Trip Policy (#4050) be rearranged to clarify this issue.**

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle ,Lynne Wright, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw

Nays: None

Abstaining: None

L. Prop 39 District Offer (Seren Bradshaw) (7:48 PM)

Seren Bradshaw expressed concern about the district's requirement that FRCS have a grade 4/5/6 combination class in 2012/13. Lisa Speegle clarified that the Prop 39 District Offer had been included as an information item and that negotiations have not yet occurred. No action taken.

M. March Field Trips (Christia Marasco) (7:49 PM)

Christia Marasco stated that there were no field trips scheduled for March. No action taken.

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7. PUBLIC COMMENTS

Melissa Bedicke spoke about her efforts to obtain joint sponsorships for the proposed Golf Tournament to be held on April 21, 2012, and the Music Festival to be held on June 2 & 3, 2012. Although Christia Marasco signed a contract without Board authorization for the Golf Tournament, this document, when received, needs to be signed by Dave Foreman as Board Chair and ratified by the full board.

9. REPORTS AND PRESENTATIONS

A. PTP (Melinda Boyd) (8:20 PM)

Melinda Boyd reported that \$253 was raised at the Woodstock Pizza fundraiser. The next Woodstock event is scheduled for April 26. Cal-Skate will be April 13. Aaron Rogers is being requested to provide two signed jerseys and one signed football for the Music Festival raffle. Tim Pitts has offered to erect a school marquee on the corner of Cedar Creek and Schott roads. Robin Cook volunteered to post a portable parent information marquee in the school bus parking lot in Chico. The possibility of displaying student art at the fairgrounds is being investigated.

B. Volunteer Coordinator Report (Melinda Boyd) (8:29 PM)

Melinda Boyd reported that the emergency phone list has been completed. Work is continuing on the directory and will be assigned to Terry to complete. Robin Cook volunteered to host a Chico-based PTP meeting at her home.

C. Teacher Report (Mallory Bodney) (8:32 PM)

Mallory Bodney read reports from the teachers.

D. Facility Report (Lisa Speegle) (8:42 PM)

Lisa Speegle requested that since two elective courses require use of the commercial oven and only Cheryl has been certified to turn on the oven that she receive additional hours for the time involved. The outdoor light timer is broken and a quote has been obtained to repair it. Light bulbs in the library need to be replaced. The hot lunch provider will be losing access to a commercial kitchen in Chico next year which may affect our use of their services.

E. Safety Report (Christia Marasco) (8:44 PM)

Christia Marasco reported that she attended a meeting with Bernie, the prior Safe Schools representative for the district. He will be visiting the FRCS site soon and Christia is preparing for that visit.

F. Music Festival Report (Marlene Heisey) – No report.

G. Director's Report (Christia Marasco) (9:18 PM)

Christia Marasco reported the following:

1. Parent surveys should go out soon. Classroom surveys are still in process.
2. Mid-year testing is looking pretty positive.
3. She should be able to provide general information about classroom goals by next month.
4. There are only 10 kindergarten applications to date. The class lottery will be held on Tuesday, February 14, 2012. Twenty-one current students have not turned in re-enrollment forms yet. There was discussion concerning future growth, grade configurations, and the possible need for additional classes.
5. There will be a teacher development day on February 17.
6. In relation to the new Common Core requirements, FRCS is already doing many of the items and will adopt the rest as soon as possible.

7. The hiring selection process will start in March. Advertisements are out and several applications have been received. Christia requested Board assistance with designing appropriate selection procedures to

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minimize community dissatisfaction. Dave Foreman will meet with Christia to discuss some of these issues. The Hiring Ad Hoc Committee can also offer assistance.

10. FUTURE BOARD ITEMS

The following items are scheduled for consideration at the March meeting:

- A. Accountability Report (Christia Marasco)
- B. Parent/Student/Faculty Survey Results (Christia Marasco)
- C. Fundraiser Card (Kiersten Morgan)
- D. Six Grade Project (Christia Marasco)
- E. Ratify Second Period Interim Report (Lisa Speegle)
- F. April Field Trips (Christia Marasco)
- G. Ratify Contract for Golf Tournament (Dave Foreman)

11. ADJOURNMENT (9:21 PM)

Respectfully submitted by Seren Bradshaw