

## FOREST RANCH CHARTER SCHOOL

Board of Directors Meeting  
Thursday, February 10, 2011  
MINUTES

1. OPEN SESSION – Kiersten Morgan called the meeting to order at 6:15 PM.

2. ROLL CALL

Christia Marasco - Director

*Dave Foreman - Community Representative and Vice Chair - ABSENT*

Diana Burgon - Parent Representative

Kiersten Morgan - Parent Representative and Chair

*Lisa Matoes - Teacher Representative - ABSENT*

Lisa Speegle - Parent Representative and CFO

*Lynne Wright – Community Representative -- ABSENT*

Melinda Boyd - Parent Representative and Volunteer Coordinator

Seren Bradshaw - Community Representative and Secretary

VACANT -- Educational Professional

Guests – Marlene Heisey, Facilities & Safety Chair

3. APPROVAL OF PREVIOUS BOARD MEETING MINUTES (6:17 PM)

Language was added to item 15 to indicate Lisa Speegle left the room due to a conflict of interest caused by her employment at Northern California Bank. *Approval of the corrected minutes* was moved by Kiersten Morgan and seconded by Lisa Speegle

AYES: Kiersten Morgan, Lisa Speegle, Melinda Boyd, Seren Bradshaw

NAYES: none

ABSTAINING: Diana Burgon

4. DELETIONS/CHANGES TO CURRENT MEETING AGENDA

Since Marlene Heisey was present, the Facilities Report and Safety Report items were moved to the front of the agenda. Marlene also presented information concerning the Music Festival.

A. Music Festival Report (Marlene Heisey) (6:31 PM)

Marlene reported that the bands have been signed for the music festival; there will be the same budget as last year; event insurance has been arranged; and the Lions may not be able to help with gate sales on both festival dates.

B. Facility Report (Marlene Heisey) (6:35 PM)

Marlene reported that she is no longer able to provide facility coordination for all the required compliance programs. She can, however, still help as a volunteer with facility maintenance and upkeep as her availability and time allow, and is willing to assist with the transition and follow-up as needed. Lisa Speegle volunteered to take over responsibility for facility coordination with Christia Marasco serving as her backup.

C. Safety Report (Marlene Heisey) (6:43 PM)

Marlene reported that she is unable to provide coordination of development and review of mandated safety programs. She can, however, continue to chair the Safety Committee and to assist with training or other support needs as available. Christia Marasco volunteered to take over responsibility for safety coordination and review with Lisa Speegle as her backup.

## FOREST RANCH CHARTER SCHOOL

Board of Directors Meeting  
Thursday, February 10, 2011  
MINUTES

### 5. CELEBRATIONS / RECOGNITIONS (6:44 PM)

Kiersten Morgan noted that the PTP sponsored Father/Daughter Dance was occurring concurrent to this meeting.

### 6. CONSENT ITEMS – None

### 7. PUBLIC COMMENTS – None

### 8. DISCUSSION / ACTION ITEMS

#### A. Enrollment, class configurations, and budget impacts (Christia Marasco) (7:24 PM)

Christia announced that re-enrollments and/or sibling enrollments for next school year total 95 students with an enrollment lottery required for one grade. Kiersten Morgan moved and Melinda Boyd seconded that (1) we continue with five classrooms as the basis for the enrollment lottery to be held on February 15, 2011, and that (2) we monitor class configurations based on updated budget and enrollment information.

AYES: Diana Burgon, Kiersten Morgan, Lisa Speegle, Melinda Boyd, Seren Bradshaw

NAYES: none

ABSTAINING: none

#### B. Board terms (4) expiring in 2011 (7:38 PM)

The open Board positions are: one parent representative; one community representative; one teacher representative; and the educational professional. No action taken.

#### C. March board meeting date (7:52 PM)

The meeting will be held on Thursday, March 10, 2011, as originally scheduled. No action taken.

#### D. PTP Woodstock Pizza fundraiser (Melinda Boyd) (7:50 PM)

Melinda Boyd moved and Kiersten Morgan seconded that the event scheduled for March 7, 2011, at Woodstock Pizza be approved with no related sale of baked goods.

AYES: Diana Burgon, Kiersten Morgan, Lisa Speegle, Melinda Boyd, Seren Bradshaw

NAYES: none

ABSTAINING: none

#### E. Approval of March Letter from the Board – Attendance (Lisa Speegle) (8:05 PM)

Christia Marasco will address attendance issues in her newsletter article. There will be no Letter from the Board in the March newsletter. No action taken.

#### F. Approval of School Accountability Report Card (SARC) (Lisa Speegle) (8:12 PM)

Kiersten Morgan moved and Diana Burgon seconded that the School Accountability Report Card be approved with corrections.

AYES: Diana Burgon, Kiersten Morgan, Lisa Speegle, Melinda Boyd, Seren Bradshaw

NAYES: none

ABSTAINING: none

#### G. Facilities Grant Application (Lisa Speegle) (8:21 PM)

As the funding for this grant is ADA based, Lisa Speegle recommended that we hold off for at least one year before submitting an application for portable classrooms. No action taken.

## FOREST RANCH CHARTER SCHOOL

Board of Directors Meeting  
Thursday, February 10, 2011  
MINUTES

H. Field Trip and Excursion policy (Lisa Speegle/Christia Marasco)  
The revised policy was not ready for board consideration. No action taken.

I. Attendance policy (Lisa Speegle/Christia Marasco) (8:51 PM)  
Kiersten Morgan moved and Melinda Boyd seconded **that the Attendance policy to approved with revisions.**

AYES: Diana Burgon, Kiersten Morgan, Lisa Speegle, Melinda Boyd, Seren Bradshaw

NAYES: none

ABSTAINING: none

J. Volunteers policy (Lisa Speegle/Christia Marasco) (9:00 PM)  
There is a need to research further changes to the law as it applies to district and/or charter schools.  
No action taken.

K. Prop 39 status (Lisa Speegle) (9:03 PM)  
Lisa Speegle announced that the Chico Unified School District has offered the facilities that we requested. No action taken.

### 9. REPORTS AND PRESENTATIONS

A. PTP (Melinda Boyd) (9:13 PM)

Melinda Boyd reported that the Father/Daughter Dance generated \$384; there will be a PTP-sponsored Teacher Appreciation Luncheon catered by Olive Garden on February 24, 2011; and Math Night will be February 24, 2011. Melinda Boyd moved and Kiersten Morgan seconded that **PTP sell pizza and healthy beverages at Math Night.**

AYES: Diana Burgon, Kiersten Morgan, Lisa Speegle, Melinda Boyd, Seren Bradshaw

NAYES: none

ABSTAINING: none

B. Volunteer Coordinator Report (Melinda Boyd) (9:25 PM)  
Melinda Boyd requested input concerning the parent interest sheets, when they should be sent to the parents, and how to best contact those parents that do not submit their forms in a timely manner.

C. Teacher Report – No report

D. Facility Report -- See item 4-B above

E. Safety Report -- See item 4-C above

F. CFO Report (Lisa Speegle) (9:42 PM)

Lisa Speegle reported that the current flu epidemic has caused attendance to drop to 93.86%. The financial reports for January, 2011, were reviewed.

G. Director's Report (Christia Marasco) (10:15 PM)

Christia Marasco provided an attendance update, the mid-year evaluation survey results, the mid-year testing data, and discussed growth and class configurations.

FOREST RANCH CHARTER SCHOOL

Board of Directors Meeting  
Thursday, February 10, 2011  
MINUTES

10. FUTURE BOARD ITEMS

The following items need to be considered at the March meeting:

- (1) designation of the nominating committee;
- (2) the annual organizational meeting policy;
- (3) the conflict of interest policy;
- (4) the field trip/excursion policy;
- (5) the calendar for 2011/12.

11. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

There were no Closed Session Items.

12. PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION -- None

13. CLOSED SESSION - No Closed Session

14. RECONVENE OPEN SESSION – N/A

15. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION – N/A

16. ADJOURNMENT (10:16 PM)