

FOREST RANCH CHARTER SCHOOL

Board of Directors March 8, 2012

MINUTES

1. OPEN SESSION

Chairman Dave Foreman called the meeting to order at 6:02 PM

2. ROLL CALL

Christia Marasco – Director

Dave Foreman - Community Representative and Chair

John Rowden – Educational Professional -- ABSENT

Kiersten Morgan - Parent Representative and Vice Chair

Lisa Speegle - Parent Representative and CFO

Lynne Wright – Community Representative -- ABSENT

Mallory Bodney – Teacher Representative -- ABSENT

Melinda Boyd - Parent Representative and Volunteer Coordinator

Robin Cook – Parent Representative (Left at 7:50 PM)

Seren Bradshaw - Community Representative and Secretary

Guests: Joe Ball, Marlene Heisey, Cheryl Marple, and Melissa Gebicke

3. APPROVAL OF PREVIOUS BOARD MEETING MINUTES (6:10 PM)

Kiersten Morgan moved, Robin Cook seconded that the minutes from February 9, 2012, be approved as corrected.

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Robin Cook, Seren Bradshaw

Nays: None

Abstaining: Melinda Boyd

4. CHANGES TO CURRENT MEETING AGENDA (6:16 PM)

Dave Foreman requested that the following changes be made to the agenda: (1) table item 8-A until/if Tim Pitts arrives; (2) combine items 8-J and 8-K; (3) move items 8-J/K, 8-L, and 9-F following item 8-B since the related presenters were present; (4) combine items 8-C and 8-D; (5) move items 8-N and 9-G following item 8-H as Christia Marasco needs to leave early.

5. CELEBRATIONS / RECOGNITIONS (6:18 PM)

A. Kiersten Morgan reported that Marti Leicester and David Nopel, authors of the new Images of America book *The Humboldt Wagon Road* had presented an autographed copy to the FRCS library.

B. Lisa Speegle announced that FRCS had passed a Butte County Public Health inspection today thanks to the hard work of Cheryl Marple.

6. CONSENT CALENDAR (6:20 PM)

Kiersten Morgan moved, Robin Cook seconded that the Consent Calendar be approved as presented.

A. Financial Reports for January (Balance Sheet, Vendor Payments, Profit/Loss YTD Comparison, Budget/Actuals, & Cash Flow Projections)

B. Policies for Review (#1010 – Conflict of Interest; #1020 – Annual Organizational Meeting; #1090 – Joint Venture; #2040 – Uniform Complaint)

C. Approve April Field Trips (Turtle Bay for grades 1 & 2 – 4/11; Ecological Reserve for grades 3 & 4 – 4/16; Shady Creek 6th Grade Camp – 4/23-26; Shasta Caverns for grades 3 & 4 – 4/10)

D. Ratify Second Period Interim Financial Report

E. Response to Prop 39 Preliminary Proposal (For Information Only)

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Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Melinda Boyd, Robin Cook, Seren Bradshaw

Nays: None

Abstaining: None

7. PUBLIC COMMENTS (6:32 PM)

Joe Ball presented a proposed Summer School Program which would run for three (3) hours per day for five (5) weeks encompassing three major learning areas of Natural Exploration, Sport Endeavors, and Constructive Learning. The Board requested that the proposal be formalized and presented at the April 12, 2012, meeting for discussion and possible action.

8. DISCUSSION/ACTION ITEMS

A. PTP Sports-a-Rama Proposal (Tim Pitts) – tabled due to Mr. Pitts' absence

B. PTP After School Sports Program (Joe Ball) (6:54 PM)

Joe Ball proposed that this program be started on a trial basis following Spring break. The program would run on Monday and Wednesday for about two (2) hours per day. It would focus on preparing students for formal sports league programs in Chico by focusing on individual skill improvement. Sports to be included are: volleyball, soccer, basketball, and t-ball/softball/baseball. Discussion concerned how to integrate the Sports Program with the existing After School Program, how to compensate Joe Ball for his time, and how to finance the program. Kiersten Morgan moved, Lisa Speegle seconded that (1) the After School Sports Program be approved as proposed for the rest of this school year and re-evaluated for next year; (2) the program will be run through the existing After School program; and (3) the financial details will be worked out by Christia Marasco, Lisa Speegle, and Joe Ball.

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Melinda Boyd, Robin Cook, Seren Bradshaw

Nays: None

Abstaining: None

J & K (combined) Golf Tournament (Melissa Gebicke) (7:20 PM)

After discussion concerning the current progress towards putting together a Golf Tournament to be held April 22, 2012, and the work yet to be done, Lisa Speegle moved, Melinda Boyd seconded that the Golf Tournament be moved to late April, 2013, to allow more time to prepare and that our current \$200 deposit be moved to the new date.

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Melinda Boyd, Robin Cook, Seren Bradshaw

Nays: None

Abstaining: None

L. Food Services Vendor (Lisa Speegle) (7:49 PM)

Lisa Speegle reported that our current Food Services vendor, Help Shasta, did very poorly on a recent CDE Food Service audit and that as a result we should consider terminating their services. Lisa obtained quotes from both Chico USD and Associated Students Dining Service at Cal State Chico to take over food services for the remainder of the current school year and for the 2012/13 school year. Kiersten Morgan moved, Robin Cook seconded to give Christia Marasco the flexibility to terminate the current Food Services contract with Help Shasta as of April 1, 2012, and to contract with Associated Students Dining Service for food service as of July 1, 2012, if not sooner.

Ayes: Kiersten Morgan, Lisa Speegle, Melinda Boyd, Robin Cook, Seren Bradshaw

Nays: None

Abstaining: Dave Foreman

9-F: Music Festival (Marlene Heisey) (7:54 PM)

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Marlene Heisey reported that organizational donations of items to be featured in Music Festival ticket pre-sales will be the same as last year. She also reported that Sierra Nevada is not able to provide a shade structure this year, but they did increase their sponsorship dollars instead. No action taken.

C & D. Accountability Report – Parent/Student/Faculty Survey Results (Christia Marasco) (8:28 PM)

Christia Marasco briefly reviewed the survey processes she had utilized, and summarized the results of the surveys that had been taken of parents, students, and faculty.

One family noted on their survey that they felt religion in the form of gods and goddesses was inappropriately being included within the various civilization units. The Board will perform a review of all curriculum in July. Student assessments were done via a combination of analysis of individual test results and meetings with the teachers. Most students are meeting their educational goals for the year and some have made tremendous gains.

Teachers were reviewed in relation to their progress on meeting grade level goals plus the areas where they would appreciate more support and assistance from Christia.

Overall the survey results were very positive. No action taken.

E. Sixth Grade Project (Christia Marasco) – Nothing to report

F. 2012/13 Calendar Approval (Lisa Speegle) (8:34 PM)

Lisa Speegle presented the proposed school year calendar for 2012/13. It is similar to the calendar adopted by Chico USD with FRCS offering 177 pupil days beginning on Wednesday, August 22, 2012, and ending Thursday, June 6, 2013. Melinda Boyd moved, Kiersten Morgan seconded that **the 2012/13 calendar be adopted as presented.**

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Melinda Boyd, Seren Bradshaw

Nayes: None

Abstaining: None

G. Nominating Committee/Process (Kiersten Morgan) (8:42 PM)

Kiersten Morgan reviewed the status of the various Board positions noting that one Parent Representative and one Community Representative positions were expiring in 2012. (See Board Member Summary document appended to these minutes.) Melinda Boyd is willing to continue as a Parent Representative, however Seren Bradshaw will not continue as a Community Representative. Kiersten volunteered to organize the Nominating Committee and to ask Mel Fune and Shelley Whipple to serve with her. No action taken.

H. Portable Project Update (Lisa Speegle) (8:57 PM)

Lisa Speegle presented the idea of constructing “false walls” between the two portable units to create a space that can be used as a roofless play house area. The price of this modification would be approximately \$2,000 additional architectural fees. Kiersten Morgan moved, Dave Foreman seconded **to approve the construction of “false walls” between the two portables at an additional cost of \$2,000.**

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Melinda Boyd, Seren Bradshaw

Nayes: None

Abstaining: None

N. Sixth Grade Jog-a-Thon (Christia Marasco) (9:03 PM)

Christia Marasco described the Jog-a-Thon fundraiser that the Sixth Grade would like to hold in late April. Dave Foreman moved, Kiersten Morgan seconded that **this fundraiser be approved for late April, 2012.**

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Melinda Boyd, Seren Bradshaw

Nayes: None

Abstaining: None

9 – G. Director’s Report (Christia Marasco) (9:17 PM)

Christia Marasco shared with the Board a ceramic tile mural created by last year’s sixth grade class with the assistance of Barbara Norman which will be hung in the school front office. She initiated a discussion of

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FRCS's class configuration policy, specifically whether we should continue to offer combination classes instead of single grade level classes, taking into consideration the small number of boys enrolled in some grade levels. The consensus of the Board was to make no change in the class configuration policy.

I. 2012/13 Insurance Provider (Lisa Speegle) (9:31 PM)

Lisa Speegle reported that if we wish to leave our current liability and worker's comp insurance provider, California Charter Schools Association JPA, we must notify them of that fact prior to April 1st. Due to the increasing cost of this coverage, Lisa has requested information from several other providers and has received a favorable quote from Chapman Insurance. In this investigative process a question arose as to whether our current provider appropriately handled the obtaining of our required umbrella coverage. Kiersten Morgan moved, Melinda Boyd seconded that **Lisa Speegle move forward with contracting with Chapman Insurance as our new insurance provider, notifying California Charter Schools Association JPA that we will be leaving the JPA, and verifying that the umbrella coverage is currently in place.**

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Melinda Boyd, Seren Bradshaw

Nays: None

Abstaining: None

J. Golf Tournament Contract (Melissa Gebicke) – discussed earlier.

K. Fundraising for Golf Tournament & Music Festival (Melissa Gebicke) – discussed earlier.

L. Food Services Vendor (Lisa Speegle) – discussed earlier

M. Telephone System Contract (Lisa Speegle) (9:36 PM)

Lisa Speegle reported that we have received a quote from Ron Christiansen for a telephone, intercom, and voice mail system using donated equipment and 50% off the installation charges. Kiersten Morgan moved, Melinda Boyd seconded that **the contract with Ron Christiansen for a telephone system be approved as presented.**

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Melinda Boyd, Seren Bradshaw

Nays: None

Abstaining: None

N. Sixth Grade Jog-a-Thon (Christia Marasco) – discussed earlier

9. REPORTS AND PRESENTATIONS

A. PTP (Melinda Boyd) (9:47 PM)

Melinda Boyd reported that the rummage sale was very successful earning approximately \$6,000 with expenses of \$2,000. The first Chico meeting of PTP will be held at Robin Cook's home on April 13, 2012. PTP is working on exhibits for the Silver Dollar Fair. Donations for the Path of Success have been low, but another advertisement/solicitation was included in the March Forest Ranch Post. Work has begun on the yearbook, pictures are being requested, and Joanna Foor will assist with this again this year.

B. Volunteer Coordinator Report (Melinda Boyd) (9:49 PM)

Melinda Boyd reported that the directory has been completed and issued. Volunteer sheets for the second half of the school year did not do that well and this two-phase process needs to be re-considered.

C. Teacher Report (Mallory Bodney) – No report

D. Facility Report (Lisa Speegle – No report

E. Safety Report (Christia Marasco) (9:50 PM)

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Christia Marasco reported that the fire alarm system is currently broken and will soon be repaired so a required fire drill can occur.

F. Music Festival Report (Marlene Heisey) – Reported earlier

G. Director's Report (Christia Marasco – Reported earlier

10. FUTURE BOARD ITEMS

The following items are scheduled for consideration at the April meeting:

- A. Fundraiser Card (Kiersten Morgan)
- B. Summer School Program Proposal (Joe Ball)
- C. Sixth Grade Projects (Christia Marasco)
- D. Ratify Portables Contract (Lisa Speegle)

The following item is scheduled for consideration in July:

- A. Curriculum Review

11. ADJOURNMENT (9:51 PM)

Respectfully submitted by Seren Bradshaw

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Board Member Summary – As of March 2012

Parent Representatives - elected by parents/guardians of FRCS pupils

Robyn Cook, elected 2011 (remainder of Diana Burgon's term) – term expires 2013

No change in status anticipated.

Kiersten Morgan, elected 2008, 2009 and 2010 (3-year term) – term expires 2013

No change in status anticipated.

Lisa Speegle, elected 2008 and 2011 (3-year term) - term expires 2014

No change in status anticipated.

Melinda Boyd, elected 2009 (3-year term) - term expires 2012

Melinda is willing to run for re-election.

Community Representatives - elected by the Forest Ranch Community Association

Lynne Wright, elected 2010 (3-year term) – term expires 2013

No change in status anticipated.

Seren Bradshaw, elected 2010 (remainder of Kiersten Morgan's term) – term expires 2012

Seren plans on resigning from the Board

David Foreman, elected 2008 and 2011 (3-year term) - term expires 2014

No change in status anticipated.

Teacher Representative

Mallory Bodney, elected 2011 (3-year term) – term expires 2014

No change in status anticipated.

Educational Professional

John Rowden, elected 2011 (3-year term) – term expires 2014

No change in status anticipated.