1. **OPEN SESSION** – Kiersten Morgan called the meeting to order at 6:03 PM.

2. **ROLL CALL**

   *Christia Marasco – Director -- ABSENT*
   *Dave Foreman - Community Representative and Vice Chair*
   *Diana Burgon - Parent Representative*
   *Kiersten Morgan - Parent Representative and Chair*
   *Lisa Matoes - Teacher Representative -- ABSENT*
   *Lisa Speegle - Parent Representative and CFO*
   *Lynne Wright – Community Representative -- ABSENT*
   *Melinda Boyd - Parent Representative and Volunteer Coordinator -- ABSENT*
   *Seren Bradshaw - Community Representative and Secretary*
   *VACANT -- Educational Professional*

   Guests – None

3. **DISCUSSION / ACTION ITEMS**

   A. **Liability Insurance Provider (6:06 PM)**
   Lisa Speegle reported that there were no bids for the provision of liability insurance other than the current provider, California Charter Schools Association, due to Chico USD’s requirement of $15,000,000 umbrella coverage. No action taken.

   B. **Joint Venture Board Policy (6:09 PM)**
   Kiersten Morgan moved and Dave Foreman seconded that the policy be approved as presented.
   **AYES:** Dave Foreman, Diana Burgon, Kiersten Morgan, Lisa Speegle, Seren Bradshaw
   **NAYES:** none
   **ABSTAINING:** none

   C. **Uniform Complaint Policy and Procedures (6:18 PM)**
   After some discussion of the meaning of the legal language included in the policy, Dave Foreman moved and Diana Burgon seconded that the policy be approved as presented.
   **AYES:** Dave Foreman, Diana Burgon, Kiersten Morgan, Lisa Speegle, Seren Bradshaw
   **NAYES:** none
   **ABSTAINING:** none

   D. **Compensation Review Policy (6:20 PM)**
   Kiersten Morgan moved and Dave Foreman seconded that the policy be approved as presented.
   **AYES:** Dave Foreman, Diana Burgon, Kiersten Morgan, Lisa Speegle, Seren Bradshaw
   **NAYES:** none
   **ABSTAINING:** none

   E. **Document Retention and Destruction Policy (6:28 PM)**
   After some discussion Kiersten Morgan moved and Dave Foreman seconded that the policy be approved with the words “or within the subpoena timeline, whichever is greater” be inserted in section 5 at the end of the first sentence.
   **AYES:** Dave Foreman, Diana Burgon, Kiersten Morgan, Lisa Speegle, Seren Bradshaw
   **NAYES:** none
F. Gift Receiving Policy (6:34 PM)
   After discussion Kiersten Morgan moved and Diana Burgon seconded that the policy be approved as presented. The issue of gift certificates for teachers will be researched for possible change next year.
   AYES: Dave Foreman, Diana Burgon, Kiersten Morgan, Lisa Speegle, Seren Bradshaw
   NAYES: none
   ABSTAINING: none

G. Whistleblowers Policy (6:36 PM)
   Kiersten Morgan moved and Diana Burgon seconded that the policy be approved as presented.
   AYES: Dave Foreman, Diana Burgon, Kiersten Morgan, Lisa Speegle, Seren Bradshaw
   NAYES: none
   ABSTAINING: none

H. Classroom and School Visitation, Volunteer, and Removal Policy (6:40 PM)
   After discussion Dave Foreman moved and Kiersten Morgan seconded that the policy be approved with the clarification to section 1 that it is referring to classroom “observations” rather than “visits” by classroom volunteers. The issue of TB screening needs to be researched for possible change and/or inclusion next year.
   AYES: Dave Foreman, Diana Burgon, Kiersten Morgan, Lisa Speegle, Seren Bradshaw
   NAYES: none
   ABSTAINING: none

I. Business Officer training (6:45 PM)
   Kiersten Morgan moved and Dave Foreman seconded that Lisa Speegle be approved to participate, at her discretion, in a professional business manager training over five days in April and May at a cost of $2,000. Travel, meals, and accommodations would also be provided. Lisa Speegle left the meeting prior to the vote being taken.
   AYES: Dave Foreman, Diana Burgon, Kiersten Morgan, Seren Bradshaw
   NAYES: none
   ABSTAINING: none

16. ADJOURNMENT (6:46 PM)