

FOREST RANCH CHARTER SCHOOL  
Special Board of Directors Meeting  
Thursday, March 23, 2011  
MINUTES

1. OPEN SESSION – Kiersten Morgan called the meeting to order at 6:03 PM.

2. ROLL CALL

*Christia Marasco – Director -- ABSENT*

Dave Foreman - Community Representative and Vice Chair

Diana Burgon - Parent Representative

Kiersten Morgan - Parent Representative and Chair

*Lisa Matoes - Teacher Representative -- ABSENT*

Lisa Speegle - Parent Representative and CFO

*Lynne Wright – Community Representative -- ABSENT*

*Melinda Boyd - Parent Representative and Volunteer Coordinator -- ABSENT*

Seren Bradshaw - Community Representative and Secretary

VACANT -- Educational Professional

Guests – None

3. DISCUSSION / ACTION ITEMS

A. Liability Insurance Provider (6:06 PM)

Lisa Speegle reported that there were no bids for the provision of liability insurance other than the current provider, California Charter Schools Association, due to Chico USD's requirement of \$15,000,000 umbrella coverage. No action taken.

B. Joint Venture Board Policy (6:09 PM)

Kiersten Morgan moved and Dave Foreman seconded that **the policy be approved as presented.**

AYES: Dave Foreman, Diana Burgon, Kiersten Morgan, Lisa Speegle, Seren Bradshaw

NAYES: none

ABSTAINING: none

C. Uniform Complaint Policy and Procedures (6:18 PM)

After some discussion of the meaning of the legal language included in the policy, Dave Foreman moved and Diana Burgon seconded that **the policy be approved as presented.**

AYES: Dave Foreman, Diana Burgon, Kiersten Morgan, Lisa Speegle, Seren Bradshaw

NAYES: none

ABSTAINING: none

D. Compensation Review Policy (6:20 PM)

Kiersten Morgan moved and Dave Foreman seconded that **the policy be approved as presented.**

AYES: Dave Foreman, Diana Burgon, Kiersten Morgan, Lisa Speegle, Seren Bradshaw

NAYES: none

ABSTAINING: none

E. Document Retention and Destruction Policy (6:28 PM)

After some discussion Kiersten Morgan moved and Dave Foreman seconded that **the policy be approved with the words "or within the subpoena timeline, whichever is greater" be inserted in section 5 at the end of the first sentence.**

AYES: Dave Foreman, Diana Burgon, Kiersten Morgan, Lisa Speegle, Seren Bradshaw

NAYES: none

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ABSTAINING: none

- F. Gift Receiving Policy (6:34 PM)  
After discussion Kiersten Morgan moved and Diana Burgon seconded **that the policy be approved as presented**. The issue of gift certificates for teachers will be researched for possible change next year.  
AYES: Dave Foreman, Diana Burgon, Kiersten Morgan, Lisa Speegle, Seren Bradshaw  
NAYES: none  
ABSTAINING: none
- G. Whistleblowers Policy (6:36 PM)  
Kiersten Morgan moved and Diana Burgon seconded that **the policy be approved as presented**.  
AYES: Dave Foreman, Diana Burgon, Kiersten Morgan, Lisa Speegle, Seren Bradshaw  
NAYES: none  
ABSTAINING: none
- H. Classroom and School Visitation, Volunteer, and Removal Policy (6:40 PM)  
After discussion Dave Foreman moved and Kiersten Morgan seconded that **the policy be approved with the clarification to section 1 that it is referring to classroom "observations" rather than "visits" by classroom volunteers**. The issue of TB screening needs to be researched for possible change and/or inclusion next year.  
AYES: Dave Foreman, Diana Burgon, Kiersten Morgan, Lisa Speegle, Seren Bradshaw  
NAYES: none  
ABSTAINING: none
- I. Business Officer training (6:45 PM)  
Kiersten Morgan moved and Dave Foreman seconded **that Lisa Speegle be approved to participate, at her discretion, in a professional business manager training over five days in April and May at a cost of \$2,000**. Travel, meals, and accommodations would also be provided. Lisa Speegle left the meeting prior to the vote being taken.  
AYES: Dave Foreman, Diana Burgon, Kiersten Morgan, Seren Bradshaw  
NAYES: none  
ABSTAINING: none

16. ADJOURNMENT (6:46 PM)