

FOREST RANCH CHARTER SCHOOL
Board of Directors April 12, 2012
MINUTES

1. OPEN SESSION

Chairman Dave Foreman called the meeting to order at 6:10 PM

2. ROLL CALL

Christia Marasco – Director
Dave Foreman - Community Representative and Chair
John Rowden – Educational Professional (arrived at 6:23 PM)
Kiersten Morgan - Parent Representative and Vice Chair (arrived at 6:19 PM)
Lisa Speegle - Parent Representative and CFO
Lynne Wright – Community Representative
Mallory Bodney – Teacher Representative
Melinda Boyd - Parent Representative and Volunteer Coordinator
Robin Cook – Parent Representative
Seren Bradshaw - Community Representative and Secretary

Guests: Joe Ball, Jay Reichert

3. APPROVAL OF PREVIOUS BOARD MEETING MINUTES (6:18 PM)

Robin Cook moved, Melinda Boyd seconded that the minutes from March 8, 2012, be approved as corrected.

Ayes: Dave Foreman, Lisa Speegle, Melinda Boyd, Robin Cook, Seren Bradshaw

Nays: None

Abstaining: Lynne Wright, Mallory Bodney

4. CHANGES TO CURRENT MEETING AGENDA (6:19 PM)

Item 8-A, PTP Sports-a-Rama Proposal was dropped from the agenda as Tim Pitts was not present.

5. CELEBRATIONS / RECOGNITIONS (6:20 PM)

Lisa Speegle announced that Dave Foreman's retirement from Cal State Chico was commemorated by his office staff with a \$650 donation to Forest Ranch Charter School.

6. CONSENT CALENDAR (6:21 PM)

Robin Cook moved, Melinda Boyd seconded that the Consent Calendar be approved as presented.

A. Financial Reports for March (Balance Sheet, Vendor Payments, Profit/Loss YTD Comparison, Budget/Actuals, & Cash Flow Projections)

B. Policies for Review (#6040 – Compensation Review; #6050 – Document Retention/Destruction; #6070 – Gift Receiving; #6080 – Volunteer policy; and #6090 -- Whistleblowers)

C. Approve May Field Trip (5/2 – Grades 3 & 4 to Hands On Museum at CSU)

D. Proposition 39 Final Offer from Chico USD

E. Butte County Public Health Inspection Report

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Lynne Wright, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw

Nays: None

Abstaining: None

7. PUBLIC COMMENTS -- None

FOREST RANCH CHARTER SCHOOL
Board of Directors April 12, 2012
MINUTES

8. DISCUSSION/ACTION ITEMS

A. PTP Sports-a-Rama Proposal (Tim Pitts) – deleted due to Mr. Pitts' absence

B. PTP Summer School Program Proposal (Joe Ball) (6:45 PM)

Joe Ball reviewed the highlights of the proposed Summer School Camp Program, plus projected financial information provided by Lisa Speegle. It was decided that the minimum requirement would be five (5) students of mixed age range to be enrolled in a five (5) week program beginning in mid-June. Melinda Boyd moved, Kiersten Morgan seconded to **authorize the implementation of the five (5) week summer school camp program as presented.**

Ayes: Dave Foreman, John Rowden, Kiersten Morgan, Lisa Speegle, Lynne Wright, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw

Nayes: None

Abstaining: None

C. AAA and the Giants Community Fund & Summer Reading Program (Melinda Boyd) (6:54 PM)

Melinda Boyd introduced Jay Reichert from Northern California State Automobile Association (AAA) to explain a program being offered this summer by them and the San Francisco Giants. Everyone who requests a valid insurance quote from AAA will be entered into drawings for free box seat tickets to a Giants baseball game, plus \$5.00 will be donated to Forest Ranch Charter School. (The Summer Reading Program referred specifically to the "Junior Giants" baseball program offered by CARD (Chico Area Recreation District) and was therefore not available to FRCS.) Melinda Boyd moved, Robin Cook seconded **that FRCS participate in the AAA/Giants Community Fund program.**

Ayes: Dave Foreman, John Rowden, Kiersten Morgan, Lisa Speegle, Lynne Wright, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw

Nayes: None

Abstaining: None

D. Fundraiser Card (Kiersten Morgan) (6:59 PM)

Kiersten Morgan stated that she has not been in touch with the card vendor due to family health issues on his side. This item will be tabled until such time as Kiersten has been contacted again by the card vendor. No action taken.

E. Sixth Grade Projects (Christia Marasco) (7:01 PM)

Christia Marasco reported that there was nothing to report in relation to this project due to the continuing inclement weather.

F. Ratify Portable Contract (Lisa Speegle) (7:02 PM)

Lisa Speegle presented the contract for the purchase and delivery of two (2) used classroom buildings (ID #s 38592, serial number 135AB and ID#38591, serial number 134AB) from Mobile Modular Management Corporation in Livermore, CA, at a total price of \$79,067.00. Kiersten Morgan moved, Mallory Bodney seconded **that this purchase be approved and the contract documents duly signed.**

Ayes: Dave Foreman, John Rowden, Kiersten Morgan, Lisa Speegle, Lynne Wright, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw

Nayes: None

Abstaining: None

G. Compensation Plan Brainstorming (Dave Foreman) (8:00 PM)

Dave Foreman reviewed topics discussed at a meeting he had had with school administration and faculty concerning possible changes to be made to the FRCS compensation package to incorporate recognition of years of previous experience, years of service to FRCS, educational levels, sick/personal leave pay, health

FOREST RANCH CHARTER SCHOOL
Board of Directors April 12, 2012
MINUTES

insurance, profit sharing, and other related issues. Each Board Member was asked for input on these issues, which will be taken back to the administration and faculty for further consideration. A proposed compensation plan will be presented at the May 10 Board meeting. No action taken.

H. Food Program (Lisa Speegle) (8:18 PM)

Lisa Speegle shared that Chico USD has revised its offer in relation to the provision of food services to FRCS for the 2012/13 school year. The new offer is that CUSD would assume FRCS as a district site for the provision of food services. Meals would be prepared and served in the FRCS kitchen by CUSD employees. CUSD would handle all administrative services in relation to the food service program. There would be no cost or liability for FRCS in relation to food services; there would also be no oversight or control by FRCS and our current food service employee would not be guaranteed continued employment. Lisa Speegle will put together a financial plus/minus worksheet for Board consideration at the May meeting. No action taken.

I. Nominations Update (Kiersten Morgan) (8:21 PM)

Kiersten Morgan reported that Shelley Whipple and Mel Fune have agreed to serve on the Nominations Committee. Although advertisements have been put out, there have been no applications received to date. Christia Marasco will prepare a list of possible parents to contact in relation to the parent board position. Melinda Boyd is willing to stay on the Board if no parent applications are received. No community members have stepped forward although several people have been contacted. Additional community members were suggested for possible contact. No action taken.

9. REPORTS AND PRESENTATIONS

A. PTP (Melinda Boyd) (8:35 PM)

Melinda Boyd reported that: a) the PTP meeting held at Robin Cook's home in Chico went well.

b) The yearbook will be in color again this year. There has been some difficulty in obtaining pictures to include in the yearbook.

c) The Cal-Skate fundraiser will be held on Friday, April 13, and the second Woodstocks fundraiser will be on Thursday, April 26.

d) Several PTP members will be attending the State PTA Conference on April 24.

e) The final advertising for the Path of Success will be in the May *Forest Ranch Post*.

f) Concerns regarding getting copies of the *Forest Ranch Post* to Chico parents, having a specific camera available for taking and downloading pictures of various school activities, and the fire wood fundraiser were discussed.

B. Volunteer Coordinator Report (Melinda Boyd) – No change; no report

C. Teacher Report (Mallory Bodney) (8:37 PM)

Mallory Bodney read reports from the teachers concerning current activities in their classrooms.

D. Facility Report (Lisa Speegle – No report

E. Safety Report (Christia Marasco) (8:39 PM)

Christia Marasco reported that the fire alarm system has been repaired and there was a fire drill in the rain. They have also had a Code Red drill. There is a new drill form that needs to be completed and filed.

F. Music Festival Report (Marlene Heisey) – No report

G. Director's Report (Christia Marasco) (8:53 PM)

Christia Marasco reported that:

FOREST RANCH CHARTER SCHOOL
Board of Directors April 12, 2012
MINUTES

a) the mid-year gains report should be ready next month. The data will be reported using alternative formats so the Board can decide which format is preferable to them.

b) The Hiring Committee has been formed and preliminary interviews have been held. There are a number of good candidates and the process should be finalized by May 1.

c) The sixth grade will be going to Shady Creek 6th Grade Camp next week. Christia will accompany them for only the first night of the camp.

d) FRCS is signed up for the Children's Fair which will be held in Chico on April 28. We hope to be able to fill several openings in the kindergarten class for 2012/13.

e) No commitment has yet been made for the Endangered Species Fair, but the teachers will be asked tomorrow.

f) Young Authors' Day will be next Tuesday, April 17. Invitations to parents will be sent out tomorrow.

g) Mrs. Jimmerson will miss the last two or three weeks of the school term due to the imminent birth of her baby.

h) Enrollment for 2012/13: 18/19 signed up for kindergarten; most of grades 1, 2, and 3 are full and there is a waiting list for grade 3; there is room in grades 4, 5, and 6.

10. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION -- None

11. FUTURE BOARD ITEMS

The following items are scheduled for consideration at the May meeting:

- A. Sixth Grade Projects (Christia Marasco)
- B. Compensation Plan (Dave Foreman)
- C. CUSD Food Services Offer (Lisa Speegle)
- D. Firewood Fundraiser (Melinda Boyd)

The following item is scheduled for consideration in July:

- A. Curriculum Review

12. ADJOURNMENT (8:54 PM)

Respectfully submitted by Seren Bradshaw