

FOREST RANCH CHARTER SCHOOL  
Board of Directors July 14, 2011  
MINUTES

1. OPEN SESSION – Dave Foreman called the meeting to order at 6:26 PM.

2. ROLL CALL

Christia Marasco – Director  
Dave Foreman - Community Representative and Vice Chair  
John Rowden – Educational Professional – Arrived at 6:37 PM  
Kiersten Morgan - Parent Representative and Vice Chair -- ABSENT  
Lisa Speegle - Parent Representative and CFO  
Lynne Wright – Community Representative – ABSENT  
Mallory Bodney – Teacher Representative -- ABSENT  
Melinda Boyd - Parent Representative and Volunteer Coordinator  
Robin Cook – Parent Representative  
Seren Bradshaw - Community Representative and Secretary

Guests – Melissa Gebicke, Nathan Bohneman

3. APPROVAL OF PREVIOUS BOARD MEETING MINUTES (6:28 PM)

Robin Cook moved, Lisa Speegle seconded that the minutes of the June 2, 2011, meeting be approved.

AYES: Dave Foreman, Lisa Speegle, Melinda Boyd, Robin Cook

NAYES: none

ABSTAINING: Seren Bradshaw

4. DELETIONS/CHANGES TO CURRENT MEETING AGENDA (6:30 PM)

Item 8-H, Fund Raising Proposal, was moved to the top of the agenda since Melissa Gebicke and Nathan Bohneman were present.

5. CELEBRATIONS / RECOGNITIONS (6:33 PM)

Christia Marasco announced the successful completion of the third year of the operation of Forest Ranch Charter School.

8-H. Fund Raising Proposal (6:50 PM)

Melissa Gebicke and Nathan Bohneman from Tuscan Ridge Golf Course proposed that Forest Ranch Charter School sponsor a golf tournament at their facility. They indicated that approximately \$8,000 could be raised if 100 – 120 golfers participated. Melissa Gebicke volunteered to assist with the organizing and advertising of the event. The Board was willing to investigate this possibility further, possibly in conjunction with another local group. No action was taken.

6. CONSENT ITEMS (6:52 PM)

Robin Cook moved, John Rowden seconded that the following items on the Consent list be approved as presented: Financial Reports for May 2011 (Balance Sheet, Vendor Payments, Profit/Loss YTD Comparison, Budget/Actuals, and Cash Flow Projection) and Financial Reports for June 2011 (Balance Sheet, Vendor Payments, Profit/Loss YTD Comparison, Budget/Actuals, and Cash Flow Projection).

AYES: Dave Foreman, John Rowden, Lisa Speegle, Melinda Boyd, Robin Cook, Seren Bradshaw

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NAYES: none  
ABSTAINING: none

7. PUBLIC COMMENTS -- None

8. DISCUSSION / ACTION ITEMS

A. Annie B's Fundraising Campaign Package (6:56 PM)

Lisa Speegle has signed us up to participate in the annual Annie B's Fundraising Campaign which runs from August 1 through September 30, 2011. She presented the proposed information packet to be distributed in relation to this campaign. Dave Foreman moved, Melinda Boyd seconded **to accept the campaign packet as presented.**

AYES: Dave Foreman, John Rowden, Lisa Speegle, Melinda Boyd, Robin Cook, Seren Bradshaw

NAYES: none

ABSTAINING: none

B. Facilities Plan (7:25 PM)

Lisa Speegle presented four options concerning classroom space for potential future growth. After discussion it was determined that there would be a need for two portable classrooms in any case. The consensus of the Board was for Lisa Speegle to continue to research the purchase of two portable classrooms with the actual purchase decision to be made at the August Board Meeting. No action taken.

C. Technology Infrastructure (7:35 PM)

Dave Foreman shared his concern that we have appropriate expert guidance in relation to our technology infrastructure as we grow and as technology advances. He is willing to assist in this effort but does not feel competent to be the lead person. The consensus of the Board was that Dave should begin to look for an individual who could provide appropriate expert guidance. No action taken.

D. CPR (Community Partner Relationships) Fundraising Activities (7:51 PM)

The first presentation of the CPR program to a community organization will occur on July 26, 2011. Lisa Speegle presented the draft information packet to be used in this presentation. Melinda Boyd moved, Robin Cook seconded **to accept the CPR packet as presented.**

AYES: Dave Foreman, John Rowden, Lisa Speegle, Melinda Boyd, Robin Cook, Seren Bradshaw

NAYES: none

ABSTAINING: none

E. State Budget Update (7:56 PM)

Lisa Speegle reported that the budget has been adjusted to reflect possible mid-year cuts of \$250/ADA if State revenue projections do not materialize. Information only; no action taken.

F. Water Holding Tank Project (8:04 PM)

Lisa Speegle reported that brackets for the new water tank need to be redone, however the project should be finished by the end of July. The temporary water system seems to be working well. Chico USD has determined that all water system maintenance costs should be borne by the Charter School. This cost assignment needs to be discussed further with them. It may be necessary to find a new official water system operator for our system. Information only; no action taken.

G. Chico Unified School District Site Visit Report and Annual Performance Report (8:20 PM)

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Christia Marasco provided copies of the Annual Performance Report which should be on the Chico USD Board Consent Calendar in August, 2011. No action taken.

H. Fundraiser presentation by Melissa Gebicke and Nathan Bohneman – Discussed previously

9. REPORTS AND PRESENTATIONS

A. PTP (8:23 PM)

Melinda Boyd reported that: (1) the yearbooks have been handed out; Board members were given a copy of the yearbook; (2) the “last day” hot dogs and jump house went well; and (3) an order will be placed for flower bulbs for the September fundraiser.

B. Volunteer Coordinator Report (8:25 PM)

Melinda Boyd reported that the volunteer packet will be send out in August and again in December; volunteer training will be held.

C. Teacher Report (8:26 PM)

Christia Marasco reported that she will be meeting later this summer with the teachers. They are currently on break and there is no formal report.

D. Facility Report (8:11 PM) (Included in discussion of item 8-F)

Lisa Speegle reported that there are issues with Butte County Public Health concerning the maintenance of appropriate warm and cold temperatures for the delivered lunches prior to being distributed. These increased procedures will require obtaining either a dedicated volunteer or a new employee. Robin Cook moved, John Rowden seconded that **the Board authorize a 10-hour per week position, if needed, to distribute the lunches.** Melinda Boyd and Robin Cook volunteered to serve as back-ups if, or when, needed.

AYES: Dave Foreman, John Rowden, Lisa Speegle, Melinda Boyd, Robin Cook, Seren Bradshaw

NAYES: none

ABSTAINING: none

E. Safety Report (8:27 PM)

Christia Marasco reported she is getting all the required trainings in order for the upcoming year and she is reviewing procedures.

F. Music Festival – No report

G. Director's Report (9:00 PM)

Christia Marasco reported concerning the following:

- (A) She reviewed for the Board the results of the year end Family Survey.
- (B) In relation to Chico USD Christia reported she had submitted the annual Special Education letter and that she was arranging a yearly kick-off meeting with appropriate CUSD officials
- (C) In regard to preparation for next year (1) the theme/calendar/schedule is mostly done; (2) one teacher has been sent to HET (Highly Effective Teacher) training and that there will be math training for all teachers next year; and (3) the Board will be invited to the yearly kick-off potluck and party when the date has been set.
- (D) Enrollment stands at 109 with all classes except grades 1 and 2 currently full.

10. FUTURE BOARD ITEMS

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The following items need to be considered at the August meeting:

- A. Goals for 2011/12
- B. Purchase of portable classrooms
- C. Chico school bus stop location
- D. Surface of the PE field

11. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION (9:02 PM)
  - A. Ratification of the CBO's 2011/12 contract
  
12. PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION -- None
  
13. CLOSED SESSION  
Closed session opened at 9:02 PM. Lisa Speegle left the Closed Session at 9:05 PM.
  
14. RECONVENE OPEN SESSION (9:20 PM)
  
15. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION (9:20 PM)
  - A. The CBO's 2011/12 contract was ratified as presented.
  
16. ADJOURNMENT (9:21 PM)