

FOREST RANCH CHARTER SCHOOL
Board of Directors August 11, 2011
MINUTES

1. OPEN SESSION – Dave Foreman called the meeting to order at 6:12 PM.

2. ROLL CALL

Christia Marasco – Director
Dave Foreman - Community Representative and Vice Chair
John Rowden – Educational Professional – ABSENT
Kiersten Morgan - Parent Representative and Vice Chair
Lisa Speegle - Parent Representative and CFO
Lynne Wright – Community Representative – ABSENT
Mallory Bodney – Teacher Representative
Melinda Boyd - Parent Representative and Volunteer Coordinator
Robin Cook – Parent Representative
Seren Bradshaw - Community Representative and Secretary

Guests – None

3. APPROVAL OF PREVIOUS BOARD MEETING MINUTES (6:13 PM)

Melinda Boyd moved, Robin Cook seconded **that the minutes of the July 14, 2011, meeting be approved as presented.**

AYES: Dave Foreman, Lisa Speegle, Melinda Boyd, Robin Cook, Seren Bradshaw

NAYES: none

ABSTAINING: Kiersten Morgan, Mallory Bodney

4. DELETIONS/CHANGES TO CURRENT MEETING AGENDA (6:23 PM)

Kiersten Morgan pulled the July Financial Reports from Consent Items and moved them to Discussion/Action Items “I”.

Melinda Boyd pulled Student Handbook from Consent Items and moved it to Discussion/Action Items “J”. Discussion of several typographical errors and changes made to the text of the document were discussed at this time. Kiersten Morgan moved, seconded by Melinda Boyd **to approve the Student Handbook with the noted changes.**

AYES: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw

NAYES: none

ABSTAINING: none

5. CELEBRATIONS / RECOGNITIONS -- None

6. CONSENT ITEMS (6:23 PM)

Items A and B were moved to Discussion/Action items “I” and “J”, per item 4 above.

Kiersten Morgan moved, Melinda Boyd seconded that **Item C – Board Policy 4060 be approved as presented.**

AYES: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw

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NAYES: none
ABSTAINING: none

7. PUBLIC COMMENTS -- None

8. DISCUSSION / ACTION ITEMS

A. Ratify Cabs-4-Kids contract (Lisa Speegle) (6:26 PM)

Lisa Speegle shared that the Cabs-4-Kids contract for 2011/12 is basically the same as the prior year contract with an increase of \$10 per hour (from \$100 to \$110) due to the use of a larger bus. The total contract cost will be \$58,740, with a \$5,000 deposit. Kiersten Morgan moved, Lisa Speegle seconded **to ratify the Cabs-4-Kids contract for 2011/12.**

AYES: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw

NAYES: none

ABSTAINING: none

B. Goals for 2011/12 (Christia Marasco) (6:50 PM)

Christia Marasco reviewed the values of Forest Ranch Charter School and the following related goals for the 2011/12 school year: (1) Increase academic performance; (2) Improve the school climate; (3) Suggest strategies to decrease cost; (4) Incorporate the Goals into classroom and school-wide practice; (5) Improve communications across campus; and (6) Explore the option of a grade 7/8 program. Kiersten Morgan moved, seconded by Melinda Boyd **to accept the Goals as presented.**

AYES: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw

NAYES: none

ABSTAINING: none

C. Back to School Packet (Christia Marasco) (7:50 PM)

The proposed Back to School packet was reviewed and a number of minor changes suggested. Robin Cook moved, seconded by Kiersten Morgan **to accept the Back to School packet with the noted changes.**

AYES: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw

NAYES: none

ABSTAINING: none

D. Follow-up on Golf Fundraiser (Dave Foreman) (8:05 PM)

Dave Foreman reported that parent volunteer Melissa Gebicke had moved forward on preliminary planning for a golf fundraiser at Tuscan Ridge Golf Course on Friday, October 7, 2011. An article has appeared in the Forest Ranch post, the local Lions club has agreed to help, and Dave will front the \$200 deposit to hold the date. It was decided to reject the October 7 date due to the number of community events already scheduled for late September and early October. Dave Foreman moved, Kiersten Morgan seconded that **planning for the golf tournament may move forward if a different date can be arranged.**

AYES: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw

NAYES: none

ABSTAINING: none

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- E. Ice Cream Social (Dave Foreman) (8:06 PM)
Dave Foreman announced that the Community Association Ice Cream Social will be held at the school on Thursday, August 18, 2011, at 7:00 PM following the PTP-sponsored picnic at 6:00 PM. No action taken.
- F. Purchase of Portable Classrooms (Lisa Speegle) (8:29 PM)
Lisa Speegle reported that only two vendors have responded to inquiry and have units that meet our snow-load requirements. Of these two, only one vendor offers used units. The estimated cost of used portables is \$40,895 each. In addition there would be \$8,000 for architect fees, \$1,000 for inspector fees, and \$30,000 each for general contracting, equaling an estimated total of \$150,790 for two used units. Total estimated costs for two comparable new units would be \$257,836. Kiersten Morgan moved, Robin Cook seconded that **Lisa move forward with contracting architect Paul Leiberum to an \$8,000 not-to-exceed contract for two units, and that she arrange for Dave Hurd to visit the vendor with used units to determine if they are worth purchasing.**
AYES: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw
NAYES: none
ABSTAINING: none
- G. Chico School Bus Stop Location (8:49 PM)
A number of parents have complained that they are not able to park at the current 8th Street Park- &- Ride school bus stop. Several possible alternate locations were suggested. Kiersten Morgan moved, Robin Cook seconded **that Lisa Speegle and Christia Marasco be empowered to investigate these alternate locations, discuss the change with Cabs-4-Kids, and make any necessary decisions.**
AYES: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw
NAYES: none
ABSTAINING: none
- H. Surface of PE Field (8:53 PM)
Nothing can be done at present to improve the PE field due to the current situation with the replacement of the old water tank. No action taken.
- I. Financial Reports (Lisa Speegle) (9:00 PM)
Lisa Speegle responded to a number of questions concerning various individual items on the July financial reports. Kiersten Morgan moved, Robin Cook seconded **to approve the reports as presented.**
AYES: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw
NAYES: none
ABSTAINING: none
- J. Student Handbook (Christia Marasco) (9:01 PM)
Robin Cook moved, Kiersten Morgan seconded that **the Values discussed in relation to the Goals for 2011/12 be added to the Student Handbook.**
AYES: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw
NAYES: none
ABSTAINING: none

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9. REPORTS AND PRESENTATIONS

A. PTP (Melinda Boyd) (9:04 PM)

Melinda Boyd reported that: (1) the first PTP meeting will be next Tuesday afternoon; (2) that a schedule of the first several PTP meetings has been posted to the website; (3) that the flower bulb fundraiser packets will go out the first week of school; and (4) that the Full Moon Festival date will be set for late October.

B. Volunteer Coordinator Report (Melinda Boyd) (9:07 PM)

Melinda Boyd reported that (1) there will be a major push the first week of school to get volunteers on board; (2) she needs a list of student families in order to get the emergency list posted; and (3) the library should open the third week of school.

C. Teacher Report (Mallory Bodney) (9:08 PM)

Mallory Bodney reported that the teachers had their first pre-school meeting today and that everyone is excited and ready to go.

D. Facility Report (Lisa Speegle) (9:19 PM)

Lisa Speegle announced that (1) the new water tank will not be ready for the start of school, however a bypass system has been installed from the well to the building which can easily be switched over once the brackets for the water tank are in place; (2) a request will be made to Chico USD to provide irrigation water until the new water tank is fully on-line; (3) there will be an All-School Clean on Saturday and all Board members are encouraged to participate; and (4) Lisa toured the campus with John Rowden to identify potential natural plant and native landscaping projects.

E. Safety Report (Christia Marasco) (9:20 PM)

Christia Marasco reported that (1) she will be doing a half-day safety training with staff on Monday; and (2) the safety goal is to get all requirements clear and together.

F. Music Festival – No report

G. Director's Report (Christia Marasco) (9:22 PM)

Christia Marasco reported that she is working on standardizing behavior procedures for students, staff, and volunteers to reduce misunderstandings and confusion. Enrollment stands at 109 with 2 students on the wait list.

10. FUTURE BOARD ITEMS (9:23 PM)

The following items need to be considered at the September meeting:

- A. Purchase of portable classrooms
- B. How to get more volunteer participation

11. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION -- None

12. PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION -- None

13. CLOSED SESSION -- None

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14. RECONVENE OPEN SESSION – Not Applicable

15. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION – Not Applicable

16. ADJOURNMENT (9:24 PM)